Contents

Welcome ................................................................. 1
What’s in the box? ......................................................... 1
What do I need to get started? ................................. 2

Chapter 1: Setting up .................................................. 3
  Treo 700P smartphone overview ............................. 5
  Installing the battery ................................................. 7
  Charging the battery ................................................... 8
  Maximizing battery life ............................................. 10
  Making your first call ................................................. 11
  Setting up your computer ......................................... 12
  Synchronizing information—the basics .................... 18

Chapter 2: Moving around on your smartphone ................. 21
  Moving around the screen ......................................... 23
  Using the keyboard ................................................. 28
  Opening applications .............................................. 32

Chapter 3: Your phone .................................................. 35
  Turning your smartphone on and off ......................... 37
  Making calls ........................................................ 39
  Receiving calls ....................................................... 43
  Using voicemail .................................................... 44
  Managing active calls ............................................. 45
  Defining favorite buttons ........................................ 52
  Using a phone headset ............................................. 55
  Customizing phone settings ..................................... 60
  What are all those icons? ......................................... 68
Chapter 4: Your email and other messages .................................................. 73
  Which application should I use? ................................................................. 75
  The VersaMail application ................................................................. 75
  Messaging ............................................................................................. 88

Chapter 5: Your connections to the web and wireless devices ..................... 95
  Web browser ......................................................................................... 97
  Connections with Bluetooth devices ................................................... 106

Chapter 6: Your photos, videos, and music ................................................. 111
  Camera and Camcorder ....................................................................... 113
  Pics & Videos ...................................................................................... 117
  Pocket Tunes™ .................................................................................. 122

Chapter 7: Your personal information organizer ....................................... 129
  Contacts ............................................................................................... 131
  Calendar .............................................................................................. 133
  World Clock ........................................................................................ 141
  Tasks .................................................................................................... 142

Chapter 8: Your memos and documents .................................................... 147
  Documents To Go® Professional ............................................................ 149
  Memos ................................................................................................. 150
  Voice Memo ......................................................................................... 151

Chapter 9: Your application and info management tools ............................ 153
  Using Find .......................................................................................... 155
  Viewing and using the alerts ............................................................... 155
  Calculator ............................................................................................ 156
  Installing applications .......................................................................... 157
  Removing applications ........................................................................ 160
<table>
<thead>
<tr>
<th>Section</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Where to learn more</td>
<td>223</td>
</tr>
<tr>
<td>Terms</td>
<td>225</td>
</tr>
<tr>
<td>Important safety and legal info</td>
<td>229</td>
</tr>
<tr>
<td>Specifications</td>
<td>241</td>
</tr>
<tr>
<td>Index</td>
<td>245</td>
</tr>
</tbody>
</table>
Welcome

Congratulations on the purchase of your Palm® Treo™ 700P smartphone! In one compact and indispensable device, you now have all of the following:

- An advanced mobile smartphone
- Mobile email (corporate and personal)
- High-speed Internet connection and data transfer with 1XRTT and EVDO support
- A Palm OS® organizer with portable expansion capability (MultiMediaCard/SD/SDIO)
- A 1.3-megapixel digital camera
- Text messaging
- A media player
- Productivity software

This guide helps you set up your Treo smartphone and quickly learn to use it.

**NOTE** Phone and text messaging services require a service contract with your wireless service provider. Web and email services require a service contract and high-speed data service from your wireless service provider. Data speeds vary based on network availability and capacity.

What’s in the box?

You should have received all the following items in the Treo smartphone box:

**Hardware**

- Treo smartphone
- Rechargeable battery
- AC charger with international adapter(s) (if required in your region)
- USB sync cable
- Stereo headset
Documentation and software
- Read This First booklet
- Quick Reference
- Palm Software Installation CD, which includes:
  - Palm® Desktop software
  - Bonus software for your smartphone
  - User Guide (this guide)
  - User Guide for the VersaMail Application
  - Palm warranty

What do I need to get started?
As you work through the instructions in this guide, you’ll need all the items that came in the Treo 700p smartphone box (see What’s in the box?), as well as the following:
- An activated account with your wireless service provider
- A location with wireless coverage for your smartphone
- An electrical outlet
- The computer with which you want to synchronize your personal information
- The Palm Software Installation CD included in the box
Setting up

Congratulations on the purchase of your new Palm® Treo™ 700P smartphone. You’re about to discover the many things about your smartphone that will help you better manage your life and have fun, too.

As you become more familiar with your smartphone, you’ll want to personalize the settings and add applications to make it uniquely yours. But first, take these few easy steps to set up.

Benefits

- Know where your smartphone controls are located
- Start using your smartphone right away
- Establish a link between your smartphone and your computer
In this chapter

Treo 700P smartphone overview ........................................ 5
Installing the battery .................................................. 7
Charging the battery .................................................... 8
Making your first call .................................................. 11
Setting up your computer ............................................. 12
Synchronizing information—the basics ......................... 18
Treo 700P smartphone overview

Front view

**TIP** Protect your screen. Be careful to store your smartphone away from items that might scratch or crush the screen. Visit www.palm.com/treo700pcdma-mytreo to find carrying cases and other useful accessories.

**DID YOU KNOW?** When your smartphone screen is on, you can press and hold the Side button to open an application of your choice; see Reassigning buttons for details.
The Treo smartphone speaker includes a large magnet, so be sure to keep your smartphone away from credit cards or other items that could be demagnetized.
Installing the battery

1. Press the **battery door release**, and slide the **battery door** downward to remove it from your smartphone.

2. Align the metal contacts on the battery with the contacts inside the battery compartment.

3. Insert the battery into the compartment at a 45-degree angle, and then press it into place.

4. Slide the battery door onto the back of the smartphone until it clicks into place.

**DID YOU KNOW?** The Ringer switch silences all sounds. When you need quiet, there's no need to navigate menus.
5 When the language selection screen appears, select the language you want to use.

**IMPORTANT** You must select the same language on your smartphone and desktop software.

6 Follow the onscreen instructions to set up your smartphone.

**TIP** If your smartphone does not turn on, you need to connect it to the AC charger. If it still does not turn on after you connect the AC charger, then do a soft reset. See [Performing a soft reset](#).

---

## Charging the battery

The battery comes with a sufficient charge to complete the setup process and activate your phone. After activation, we recommend charging your smartphone for 3.5 hours (or until the indicator light is solid green) to give it a full charge. See [Maximizing battery life](#) for tips on maximizing the life of your smartphone’s battery.

**TIP** To avoid draining the battery, charge your smartphone every day, especially if you use your phone often.

**DID YOU KNOW?** If your battery ever becomes fully drained, your info is still stored safely on your smartphone until you recharge the battery or connect your smartphone to a power source.

---

1 If necessary, connect the international adapter to the AC charger plug.
2 Plug the AC charger into a wall outlet.
3 Connect the charger cable to the bottom of the smartphone. Make sure the arrow on the connector is facing up, toward the screen.
To confirm that your smartphone is charging, check the indicator light on your smartphone.

- **Solid red** indicates that your smartphone is charging.
- **Solid green** indicates that your smartphone is fully charged.

**DID YOU KNOW?** You can also charge your smartphone by connecting it to your computer with the sync cable. You can do this with or without using the charger cable (see [Connecting your Treo smartphone to your computer](#)).

**TIP** Keep in mind that it takes longer to charge the battery using the sync cable, and if your laptop isn’t plugged into a power source, it can drain the laptop’s battery.

A red lightning bolt indicates that the battery is connected to a wall outlet and is charging.

A green lightning bolt indicates that the battery is connected to a wall outlet and is fully charged.

A partial battery without a lightning bolt indicates that the battery is not connected to a wall outlet and it has some power.

An almost empty battery that is red at the bottom indicates that you need to charge the battery immediately.

**TIP** If the battery is fully drained, it may take a few moments for the indicator light to turn on when you begin charging.

**TIP** If the indicator light doesn’t turn on when you connect your smartphone to the AC charger, double-check the cable connection and the electrical outlet to which it is connected.

When your smartphone is on (see [Turning your smartphone on and off](#)), the onscreen battery icon displays the charging status:

When your smartphone is on (see [Turning your smartphone on and off](#)), the onscreen battery icon displays the charging status:
Maximizing battery life

Battery life depends on how you use your smartphone. You can maximize the life of your battery by following a few easy guidelines:

- Charge your smartphone whenever you’re at your desk, or charge it overnight. The Li-ion battery has a much longer useful life when it is topped off frequently, versus charging it after it is fully drained.
- Your smartphone’s wireless features (phone, email, messaging, and web) and media features (camera, media players, eBooks, and games) consume more power than its organizer features. If you spend a lot of time using the wireless and media features, keep an eye on the battery icon and charge when necessary.
- If you don’t plan to use the wireless features on your smartphone for a while, turn off your phone (see Turning your phone on and off) and let all calls be picked up by voicemail.
- As with any mobile phone, if you are in an area with no wireless coverage, your smartphone searches for a signal, which consumes power. If you cannot move to an area of better coverage, temporarily turn off your phone. While your phone is off, you can continue to use your smartphone’s nonwireless features.

TIP: To see exactly how much power is left in your battery, tap the onscreen battery icon.

TIP: You can buy an extra battery as a spare for long airplane trips or periods of heavy use. To purchase batteries that are compatible with your smartphone, go to www.palm.com/treo700pcdmamytreo.
• Turn down the screen brightness (see Adjusting the brightness).
• Decrease the settings in Power Preferences and turn off Beam Receive (see Optimizing power settings).
• Turn off the Bluetooth® feature if you’re not using it. See Connecting to a Bluetooth hands-free device.

Making your first call

BEFORE YOU BEGIN If Phone Off appears in the title bar, you need to turn on your phone (see Turning your phone on and off). If No Service appears in the title bar, you are outside a wireless coverage area. If you believe you are in a wireless coverage area and this problem persists, contact your wireless service provider for assistance.

1 Press Phone.
2 If prompted, press Center to turn off Keyguard (see Locking your keyboard (Keyguard) for more info).
3 If you haven’t already activated your phone, follow your wireless service provider’s activation steps before continuing.
4 Tap the onscreen Dial Pad to enter the number you want to call.
5 Press Send to dial.
6 After you finish the call, press Power/End to end the call.

DID YOU KNOW? You can also dial phone numbers with the number pad on the keyboard. See Dialing using the keyboard for details

Adjusting call volume
While a call is in progress, press the Volume button on the side of your smartphone to adjust the call volume.
To increase the volume, press the upper half of the Volume button.

To decrease the volume, press the lower half of the Volume button.

What's my phone number?
1 Make sure your phone is on (see Turning your phone on and off).
2 Press Phone (9).
3 Press Menu (7).
4 Select Options, and then select Phone Info.

Look here for your phone number

Setting up your computer

BEFORE YOU BEGIN To set up your computer, you also need the sync cable that came with your smartphone.

You can enter or change info on your smartphone or on your computer (using Palm® Desktop software or Microsoft

TIP If your phone number doesn't appear in Phone Info, turn your phone off and on again before you recheck Phone Info. If your phone number still doesn't appear, contact your wireless service provider to confirm that your phone has been activated.
Outlook for Windows), and then sync to automatically update the info in both places, so there’s no need to enter the info twice. We strongly recommend that you sync your smartphone with your computer frequently to keep your info up-to-date (and backed up) in both locations.

Before you can sync, you need to install the desktop synchronization software and connect the sync cable to your computer.

**System requirements**

Your computer should meet the following minimum system profiles:

- Windows 2000 or XP (or later)
- 32MB of available memory (RAM)
- 170MB of free hard disk space
- CD drive
- Available USB port
- Mac OS X version 10.2 or later
- 128MB of total memory (RAM)
- 190MB of free hard disk space
- CD drive
- Available USB port

**Upgrading from another Palm OS® device**

**NOTE** If you are setting up your first Palm OS device, skip ahead to Connecting your Treo smartphone to your computer.

You can transfer all compatible applications and information from your previous Palm OS® device to your new Treo 700P smartphone. This includes your calendar events, contacts, memos, and tasks, as well as your application settings and any compatible third-party applications and files.

When you install the desktop software from the Palm Software Installation CD, some third-party applications may be quarantined because they are not compatible with the Palm OS software version 5.4.9 on your new Treo smartphone. Quarantined files are not installed on your smartphone, nor are they deleted; these files are placed in a new folder on your computer: C:\Program Files\Palm\device name\PalmOS5\Incompatible Apps. (On some systems Palm may be replaced with palmOne or Handspring.)
CHAPTER 1

Setting Up

1. Calculate how much space your apps and info occupy on your previous Palm OS device:
   - From Applications View, open the menus.
   - Select Info on the App menu.
   - At the bottom of the screen, select Size.
   - Look at the numbers on the Free Space line and subtract the number on the left from the number on the right to calculate the space used. For example, on the device shown here, 22.4 – 17.5 = 4.9. This means that 4.9MB of space is occupied on this device.

2. If the space occupied on your previous device is 60MB or less, then go to step 3. If the space occupied is greater than 60MB, then do any of the following to reduce the storage space you’re using before you go to the next step:
   - Delete any third-party applications that you no longer use.
   - Move large files, such as eBooks and images, to an expansion card.
   - Move third-party applications to an expansion card.
   - Purge old info in applications such as Calendar (Date Book), Tasks (To Do), and email. Refer to the documentation that came with your previous device for instructions on these items.

Tip: Some third-party utilities allow you to back up your old device’s information onto an expansion card and then transfer the info to your Treo 700p smartphone. We do not recommend this method because any incompatible applications are also transferred to your smartphone.
3. Synchronize your previous device with your previous desktop software to back up your information one last time.

4. Install the desktop synchronization software from your new Palm Software Installation CD (see installing the desktop synchronization software).

**IMPORTANT** Do not synchronize your new Treo 700P smartphone with any previous versions of Palm Desktop software.

5. During the installation process, sync your new Treo smartphone with your new desktop software as instructed. When prompted, do the following:
   - Connect your new smartphone to your computer (see Connecting your Treo smartphone to your computer).
   - Indicate whether you want to sync only the info in your PIM apps (Calendar, Contacts, Memos, and Tasks) or all info and apps (excluding apps known to be incompatible).
   - Select a device name for your new smartphone; be sure to select the same name that you used for your old device. (This is the name that appears in the User list in Palm Desktop software.)

**MAC ONLY** If you have pictures on your previous device, copy them from your previous device to an expansion card or beam them to your new Treo 700P smartphone.

6. If you plan to continue using your previous device, perform a hard reset to remove its associated device name. (See the documentation that came with your previous device for instructions on performing a hard reset.) Each device you synchronize with your computer must have a unique name. The next time you synchronize your previous device with your computer, be sure to assign it a new name.

If any third-party applications are quarantined during the installation, do not manually install them. Contact the third-party developer for software updates and info about compatibility with your Treo 700P smartphone.
Installing the desktop synchronization software

**IMPORTANT** Even if you already own a Palm OS device and have installed a previous version of the desktop software, you must install the software from the Palm Software Installation CD that came with your Treo 700P smartphone.

**BEFORE YOU BEGIN** If you are installing on a computer at work, make sure your computer is configured to let you install new software. Contact your company’s IT department for help.

**TIP** If you have trouble upgrading, including finding the location of quarantined files, see Upgrading.

**TIP** If you want to sync info with applications other than Palm Desktop or Microsoft Outlook, you need to purchase additional third-party sync software. This sync software is sometimes called a conduit.

1. Close any apps that are running on your computer, including those that are minimized. Your computer needs all its resources to install the software.

2. Insert the Palm Software Installation CD into the CD drive on your computer.

3. If you are installing on a Mac, double-click the CD icon on the desktop, and then double-click the PalmSoftware.pkg icon.

4. When the installation wizard opens, follow the onscreen instructions. Please note these important points about the installation process:
   - When the language selection screen appears, click the same language you selected on your smartphone.
   - You can choose which desktop software you want to use for...
synchronization: Palm Desktop software or Microsoft Outlook (Windows only).

**NOTE** If you use Microsoft Outlook as your desktop email application, select Microsoft Outlook as your desktop synchronization software. If you select Microsoft Outlook, Palm Desktop software still installs on your computer. When you enter information on your computer, be sure to enter your information in Microsoft Outlook not in Palm Desktop software.

- When the install process prompts you to connect your smartphone to your computer, go to Connecting your Treo smartphone to your computer.

**Connecting your Treo smartphone to your computer**

1. If necessary, connect the international adapter to the AC charger plug.
2. Plug the AC charger into a wall outlet.
3. Plug the USB sync cable into an available USB port or a powered USB hub on your computer.

**TIP** For best performance, plug your sync cable directly into a USB port on your computer. If your computer has USB ports on both the front and back, we suggest using the back port; the front port is often a low-power port. If you use a USB hub, make sure the hub has its own power supply.

4. With the sync button facing up, connect the sync cable to the bottom of your smartphone. Do not press the sync button until you are instructed to do so.
5. Connect the charger cable to the connector on the sync cable.

You are now ready to synchronize; go to Synchronizing information—the basics.
Synchronizing information—the basics

Synchronizing means that info that is entered or updated in one place (your smartphone or your computer) is automatically updated in the other, so there’s no need to enter the info twice. We strongly recommend that you sync your smartphone with your computer or corporate server frequently to keep your info up-to-date (and backed up) in both locations.

The info from all the following applications is updated by default each time you sync your smartphone with your desktop software:

- Calendar
- Contacts
- Tasks
- Memos
- Pics & Videos

How each application syncs depends on your computer type and the desktop software you are using, as follows:

<table>
<thead>
<tr>
<th>Computer type</th>
<th>Desktop type</th>
<th>What syncs and where</th>
</tr>
</thead>
</table>
| Windows       | Microsoft Outlook | - Calendar, Contacts, Memos, and Tasks sync with Outlook  
|               |               | - Pics & Videos syncs with Palm Desktop |
| Windows       | Palm Desktop  | All apps sync with Palm Desktop |
| Mac           | Palm Desktop  | All apps sync with Palm Desktop |
BEFORE YOU BEGIN  To sync your info, you must install Palm Desktop software from the Palm Software Installation CD that came with your Treo 700p smartphone—even if you sync with Outlook or another third-party application. See Installing the desktop synchronization software for instructions.

1 Connect your Treo 700p smartphone to your computer (see Connecting your Treo smartphone to your computer).

NOTE If you’re performing initial setup, your smartphone should already be connected to your computer.

2 Press the sync button on the sync cable.

3 A message indicates that synchronization is in progress.

4 Wait for a message that indicates that the process is complete before you disconnect the sync cable.

TIP If you have problems synchronizing, see Synchronization for suggestions.

TIP For more sync options, including which apps sync, see Synchronizing information—advanced.

If you’re finishing your initial setup, you now have the option to install bonus software from the Palm Software Installation CD. If you choose to install some of the bonus software, you need to sync again to install the software on your smartphone. You can also install bonus software later, see Installing bonus software from the CD.

TIP For info on locating your pictures and videos on your computer, see Viewing pictures and videos on your computer.
Moving around on your smartphone

Have you ever been to a new city and felt a bit lost until you figured out that the numbered streets run north/south and the avenues run east/west? Learning to move around on your smartphone is similar. Most Palm OS® applications use the same set of controls. So once you learn how to use these controls on your Palm® Treo™ 700P smartphone, you’ll be driving all over town and you won’t even need a map.

Benefits

- Find and open applications quickly
- Access extra features with menus
- Move around in applications with one hand, using the 5-way navigator
- Access many more characters and symbols than are displayed on the keyboard
In this chapter

Moving around the screen ........................................... 23
Using the keyboard ................................................ 28
Opening applications ............................................. 32
Moving around the screen

To move around the Treo 700P smartphone screen, you can use the 5-way navigator for one-handed navigation, or you can tap items on the screen with the stylus. With use, you will find your own favorite way to scroll, highlight, and select menu items.

**TIP** Some third-party applications may not work with the 5-way navigator, and you must use the stylus instead.

**DID YOU KNOW?** In this guide, we use arrow icons to indicate directions on the 5-way. These are different from any onscreen arrows that you tap with your stylus or select with the 5-way to display pick lists.

The 5-way includes the following buttons:
Scrolling through screens
As on a computer, you scroll on the Treo smartphone to move from field to field or page to page, or in some cases to highlight an item or option in a list.
In list screens, use the 5-way to select and move between entries such as notes, memos, contacts, or photos. In individual entry screens—such as a single photo or email message—use the 5-way to move among the items on the screen or to move to another entry.
The behavior of the 5-way for list screens and entry screens varies according to application. Here are some general scrolling tips that apply in most applications:
• Press Right , Left , Up or Down to move to the next field, button, or action in that direction.
• In list screens, press and hold Up or Down to scroll one screen at a time.
• When inside a text field, press Right or Left to scroll to the next character or word, press Up or Down to scroll between lines, or press and hold Up or Down to scroll one screen at a time.

You can also scroll using the stylus. Tap an onscreen scroll arrow, or drag the slider of an onscreen scroll bar.

Highlighting and selecting items
On most screens, one item—a button, a list entry, or a check box—is highlighted by default. The highlight identifies which item is affected by your next action. Use the 5-way to move the highlight from one item to another before opening or selecting it.
The highlight can take one of two forms, depending on what is highlighted:
• Border glow: When an onscreen button (such as OK or Cancel) or pick list is highlighted, the item displays a glow around its border. If an entire list screen
is highlighted, the glow appears at the top and bottom of the screen only.

**TIP** When a border appears at the top and bottom of a list screen, press Center on the 5-way to highlight the first item in the list.

- **Colored background:** When a phone number, text, an email address, a web link, or an item in a list is highlighted, the item is displayed as white text against a colored background. Examples of lists include the Contacts list, the Messaging Inbox, and the Tasks list. After highlighting an item, you can select or activate it by pressing Center or by tapping the item with the stylus.

---

**Highlighting text**

You can use the stylus to highlight text on the screen.

- Tap and drag the stylus across the text you want to highlight.
- To highlight a word, double-tap it.
- To highlight a paragraph, triple-tap it.

**Accessing command buttons**

In most applications, command buttons such as New, OK, and Details appear at the bottom of the screen. In many cases, you can jump directly to these buttons instead of scrolling to them.

- From a list screen, such as the Contacts list or Memos list, press Right to jump to the first button.
• From a screen where you create or edit entries, such as Edit Contacts, press
  Center to jump to the first button.
• From a dialog box, such as Edit Categories, press Up or Down to scroll to the buttons.

**KEY TERM** Dialog box 
A set of options and command buttons that are enclosed by a border and that enable you to carry out a specific task.

**Selecting menu items**
Many applications have menus to give you access to additional features. These menus are usually hidden from view, but they appear when you press Menu. To get the most out of your Treo smartphone, it’s a good idea to familiarize yourself with the additional features available through the various application menus.

1 Press Menu to display an application’s menus.

2 Press Right and Left to switch between menus.
3 Press Up and Down to highlight a menu item.
4 Press Center to select the menu item, or press Menu to close the menu and cancel your selection.

**TIP** Most menu items have menu shortcuts listed in the menu. To use a menu shortcut, press Menu plus the shortcut letter. You don’t have to see the menu item to use the menu shortcut. For example, when you’re in Calendar, you can press Menu + N to create a new event.
Selecting options in a pick list

A range of options is often presented in a type of menu called a pick list, which can be identified by a downward-pointing arrow. Pick lists are different from the application menus previously described. The application menus give you access to additional features and pick lists let you select the contents for a particular field.

You can select items from a pick list with the 5-way or the stylus.

- **5-way**: Use the 5-way to highlight the pick list, and then press Center to display the items in the list.
  - Press Up and Down to highlight the item you want.
  - Press Center to select the highlighted item.
  - To exit the pick list without making a selection, press Left or Right.

- **Stylus**: Use your stylus to tap the pick list.
  - Tap the item you want from the list.
  - To exit the pick list without making a selection, tap outside the list.
CHAPTER

Using the keyboard
**Tip** When using the keyboard, most people find it easiest to hold the Treo smartphone with two hands and use the tips of both thumbs to press the keys.

**Did You Know?** The Treo smartphone includes a keyboard backlight that turns on and off when the screen turns on or off. The backlight also dims when an active call lasts longer than a specified period of time. See Optimizing power settings to adjust the automatic shut-off and dimming intervals.

Entering lowercase and uppercase letters

- To enter lowercase letters, press the desired keys.
- To enter an uppercase letter, press Shift/Find twice. To turn it off, press Shift/Find once. When Caps Lock is on, an underlined up arrow appears in the lower-right corner of the screen.

Entering numbers, punctuation, and symbols

Numbers, punctuation, and symbols appear above the letters on the keys. To enter these characters, do one of the following:

- Press Option, and then press the key with the desired character shown above the letter. You don’t need to press and hold Option while pressing the second key. When Option is active, the symbol appears in the lower-right corner of the screen.
To turn Option Lock on, press Option twice. To turn it off, press Option once. When Option Lock is on, the symbol 🇧 appears in the lower-right corner of the screen.

**Entering other symbols and accented characters**

Symbols and accented characters that do not appear on the keyboard are sometimes called alternate characters because they are entered using the Alt key.

1. Enter the character that corresponds to the symbol or accented character you want. See the table on the next page.
2. Press Alt.
3. Press Up, Down, Right, or Left to highlight the desired character.
4. Press Center to insert the character.

**DID YOU KNOW?** Alternate characters are grouped by their similarity to the base key. For example, the alternate characters for the e key are é, è, ê, and è.
## Symbols and accented characters

<table>
<thead>
<tr>
<th>Enter…</th>
<th>Then press Alt ((\text{Alt})) to select…</th>
<th>Enter…</th>
<th>Then press Alt ((\text{Alt})) to select…</th>
<th>Enter…</th>
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Opening applications

When you open an application using either Applications View or an application button, you automatically close the application you were previously using.

Using the quick buttons

The front of the Treo 700P smartphone has three buttons that you can use to open applications. The fourth button opens Applications View (see Using Applications View).

Each quick button opens two applications:

- To access a button’s primary application, simply press the button.

<table>
<thead>
<tr>
<th>Button</th>
<th>Primary application</th>
</tr>
</thead>
<tbody>
<tr>
<td>Phone</td>
<td>Phone</td>
</tr>
<tr>
<td>Calendar</td>
<td>Calendar</td>
</tr>
<tr>
<td>Messaging</td>
<td>Messaging</td>
</tr>
</tbody>
</table>

- To access a button’s secondary application, press Option and then press the quick button.

<table>
<thead>
<tr>
<th>Buttons</th>
<th>Secondary application</th>
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<tbody>
<tr>
<td>Web</td>
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<td>World Clock</td>
<td>World Clock</td>
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<tr>
<td>Email</td>
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</table>

TIP You can customize the quick buttons yourself; see Reassigning buttons for details.

DID YOU KNOW? Pressing Option + Menu dims your smartphone screen.
Using Applications View
You can access all available applications through Applications View.

1 Press Applications  
2 Use the 5-way  to highlight the application you want to use.

3 Press Center  to open the selected application.

In Applications View, you can also do any of the following:

- Press Applications  repeatedly to cycle through various categories of applications. See Applications settings for more info on categories.
- Enter the first few letters of the application’s name to highlight it. For example, if you enter P it highlights Phone; if you then enter R, it highlights Prefs. If you pause and then enter R, it highlights the first application that starts with R.
Your phone

The Phone application is your home base for making and receiving calls and for storing info about the people you need to stay in touch with.

You can creatively manage multiple calls, such as swapping between calls, sending text messages to ignored calls, and creating three-way conference calls. Your Palm® Treo™ 700P smartphone helps you perform all these tasks with ease.

And you can do more than manage your phone calls, too. You can send text messages, open applications, go to your favorite web pages, see your upcoming appointments, and even find out how many unread email messages you have.

Benefits

- Stay in touch—you choose how
- Save time with shortcuts to your favorite info
- Have fun: add wallpaper and ringtones
In this chapter

Turning your smartphone on and off .......................... 37
Making calls ................................................. 39
Receiving calls ............................................. 43
Using voicemail ............................................. 44
Managing active calls ....................................... 45
Defining favorite buttons ................................... 52
Using a phone headset ..................................... 55
Customizing phone settings ............................... 60
What are all those icons? ................................. 68
NOTE Throughout this guide we use the term smartphone to describe your device and its physical aspects. We use the term phone to describe the feature of your smartphone that lets you connect to your wireless service provider’s network to make and receive calls and transmit data.

The phone and the screen of your smartphone can be turned off and on separately. This means that you can wake up the screen to use just the organizer features of your smartphone, without turning on the phone. Also, when the screen is turned off, the phone can be on and ready for you to receive and make calls.

Waking up the screen
Wake up the screen and leave the phone turned off when you want to use only the organizer features of your smartphone; for example, when you’re on a plane and want to look at your calendar.

1 Press and release Power/End to wake up the screen.

TIP You can also press any of the quick buttons or the Applications button to wake up your smartphone screen.

2 Press Center to turn off Keyguard. For more info about turning Keyguard on and off, see Locking your keyboard (Keyguard).

3 Press and release Power/End to turn off the screen.

TIP You can set how long the screen stays on. Press Applications, select Preferences, select Power, and then adjust the Auto-off after setting.
Turning your phone on and off
When your phone is on, it is connected to your wireless service provider’s network (provided you are in a coverage area) so that you can make and receive phone calls and use wireless services, such as email, messaging, and the web browser. During initial setup, your phone is on by default, so you can use wireless services right away.

If you turn off your phone, you can still use the organizer features such as Contacts and Calendar, as well as the media features, such as the pTunes music application and Pics&Videos. This is sometimes referred to as flight mode and is ideal for airplane flights and maximizing battery life.

1 Wake up the screen.
2 Press and hold Power/End to turn on your phone.
3 Press and hold Power/End again to turn off your phone. When your phone is off, Phone Off appears at the top of the Phone application screen and your smartphone is not connected to any mobile network. You can still use the nonwireless features of your smartphone, such as Contacts, Calendar, Tasks, and Memos.

Opening the Phone application
- Press Phone to open the Main View of the Phone application.

When your smartphone locates a signal (provided you are in a coverage area), your wireless service provider’s name and the Signal Strength icon appear at the top of the screen, indicating that you can use the phone and Internet features (if supported by the mobile network).

TIP: If you’re outside a coverage area, No Service appears in the upper-left corner.

TIP: If the Ringer switch is in the Sound On position, you hear a series of tones when you turn your phone on and off (see Silencing sounds).
Making calls

Your smartphone offers several options for making calls. As you become familiar with your smartphone, you’ll discover which method you prefer.

Dialing using the onscreen Dial Pad
1 Press Phone (โทรสาร).
2 Enter the phone number by tapping the onscreen Dial Pad with the stylus.
3 Tap Dial or press Send (ติดต่อกัน) to make the call.

TIP If you changed the wallpaper in the Main View of the Phone application (see Customizing the Main View in the Phone application), you can still access the Dial Pad. From the Main View of the Phone application, press Send, and then select Dial Pad.

DID YOU KNOW? You can paste numbers directly into the Dial Pad. Copy a number from another application and press Phone to switch to the Dial Pad. Open the Edit menu and select Paste. Press Send to dial.

Dialing using the keyboard
1 Press Phone (โทรสาร).
2 Press the numbered keys to enter the phone number. (You don’t need to press Option.)
3 Press Send to make the call.

**TIP** You can also press Center on the 5-way to make the call.

### Dialing by contact name

Before you can dial a call by contact name, you must create some contacts (see Adding a contact), or import them by synchronizing (see Synchronizing information—the basics).

1 Press Phone.
2 Select the Contacts favorite button.
3 Using the keyboard, just start entering one of the following for the contact you want to call:
   - First name (JOH for John)
   - Last name (SMI for Smith)
   - First initial and last name (JSM for John Smith)

For example, entering SM would display Smilla Anderson, John Smith, and Sally Martin. Entering JSM finds only John Smith.

Text appears here as you enter it.

**TIP** To restart your search, press Backspace to delete letters you’ve entered. Or select Cancel to return to the Main View.

4 Select the number you want to dial.
5 Press Send to dial.
Dialing with a speed-dial favorite button

Your smartphone comes with a few predefined speed-dial favorite buttons, but you can also create your own favorites. See Creating a speed-dial favorite button.

1. Press Phone.
2. Press Down to access Favorites.
3. Use the 5-way to highlight the speed-dial favorite you want.
   Look for the icon to distinguish a speed-dial favorite from other types of favorites.

4. Press Center to make the call.

Dialing from a web page or message

Your smartphone recognizes most phone numbers that appear on web pages or in text or email messages.

1. Select the phone number on the web page or in the message.

**DID YOU KNOW?** If you want to be able to dial by entering a contact name in the Main View of the Phone application (instead of a phone number), you can change a setting to do that (see Customizing phone settings).

**TIP** To see more info for a contact, highlight the name and press Center on the 5-way to view the address, company, and other details.

**TIP** To view more favorite buttons, repeatedly press Down or Right on the 5-way to scroll to other Favorites pages.

**DID YOU KNOW?** If you select a contact from your Contacts list when you create a speed-dial favorite, you can see all the numbers for that contact. Highlight that contact’s speed-dial favorite button and press Space on the keyboard.
2 Press Center to open the Dial Number dialog box.

3 Select Dial to dial the number.

If you can’t use the 5-way or stylus to highlight and dial a phone number on a web page or in a message, it means that your smartphone doesn’t recognize the number as a phone number.

Redialing a recently called number

To dial the last number: From the Main View in the Phone application, press and hold Send to dial the last number you called.

To select from your most recently dialed numbers: From the Main View in the Phone application, press Send to open the Redial list, select the number you want to call, and then press Send again to dial.

To select from a chronological list of calls:
Select the Call Log favorite button. You can also access the Call Log from the Main View in the Phone application by pressing Send and selecting Call Log from the Redial list.
Receiving calls

To receive calls, your phone must be on. This is different from having only the screen turned on (see Turning your phone on and off). When your phone is off, your calls go to voicemail.

DID YOU KNOW? If music is playing and a call arrives, the phone rings softly. The music pauses automatically if you answer the call and resumes when you hang up.

To answer a call, do one of the following:

- Press Send
- Select Answer
- Press the headset button (if the headset is attached).

TIP The headset button may work differently on headsets other than the one provided with your smartphone.

To ignore a call, do one of the following:

Send the call to voicemail: Press Power/End or select Ignore.
Send the caller a text message: Select Ignore with Text. This option sends the call to voicemail and opens a text message addressed to the caller.

NOTE Sending text messages to land line phones may not be supported.

To silence the phone while it is ringing, do one of the following:

- Press any key on your smartphone except Send, Power/End, or the 5-way.
- Slide the Ringer switch to the Sound Off position. This immediately silences all system sounds, including the ringer.

DID YOU KNOW? When you silence the ringer while it is ringing, you can either answer the call or let it ring through to voicemail.

Using voicemail

Your wireless service provider service includes voicemail. Keep in mind that airtime and other charges apply when using voicemail from your smartphone.

Setting up voicemail
1 Make sure your phone is turned on (see Turning your phone on and off).
2 Press Phone (โทร)
3 Press and hold 1 or select the Voicemail favorite button to dial your wireless service provider’s automated voicemail system.
4 Follow the voice prompts to set up your voicemail.

Voicemail notification
When you have a new voicemail message, you are notified with an Alert dialog box.

- To dismiss the Alert dialog box, select OK.
- To play the message, select Listen.

When you have messages that you have not listened to, a Voicemail icon also appears in the title bar of the Phone application. You can select this icon to listen to your voicemail.
Listening to voicemail messages

1. Press Phone ( ).
2. Press and hold 1 to dial the voicemail system, or select the Voicemail favorite button.
3. Enter your voicemail password using the keyboard.

**NOTE** If you defined Extra Digits for the Voicemail favorite button (see Editing a favorite button for details), you can select this button to enter your password.

Managing active calls

When you make or receive a call, Active Call View appears.

**TIP** If the voicemail icon stays in the title bar after you listen to your messages, you can clear the voicemail icon. Open the Options menu, select Phone Preferences, and then select Clear Voicemail Icon.
Use the 5-way or stylus to select the onscreen buttons. Here’s what the buttons do:

- **Hang Up**
  - Ends the call immediately. You can also press the headset button (if the headset is attached).
  - Turns off the speakerphone when it is on.

- **Speaker**
  - Replaces the Spkr-phone button when a Bluetooth headset is attached. Select this button to transfer the call from the Bluetooth® headset to the built-in earpiece.
  - Places the current call on hold.

- **Hold**
  - Enables you to place another call while the first call is on hold. For information on handling a second incoming call, see Answering a second call (call waiting).
  - Opens the Dial Pad so you can manually dial additional numbers, such as an extension or a response to a voice prompt.

**TIP** If the screen dims during a call, press any key except Power/End to restore the screen brightness. Be careful not to press Power/End to restore the screen brightness because this ends the call.

**DID YOU KNOW?** You can set how long the screen stays at full brightness during phone calls. See Optimizing power settings for details.
Ending a call
Do one of the following:

- Press Power/End.
- Select Hang Up All.
- Press the button on the headset (if the headset is attached).

Switching applications during a call
You can use many other applications on your smartphone while holding a phone conversation, including the organizer and text messaging features. You cannot, however, make a data connection while on a call. This means that you cannot browse the web or send and receive email messages while on a call.

1. (Optional) If you want to continue talking while viewing another application, select Spkr-phone or connect a headset (see Using a phone headset).
2. Press Applications.
3. Select the icon for the application you want to open.
4. When you’re ready to leave the app, press Phone to return to Active Call View.

DID YOU KNOW? Do you accidentally press onscreen buttons when you’re on a call? You can disable the screen’s touch-sensitive feature during active calls; see Locking your screen.

TIP You can also press Phone to toggle between Active Call View and Main View in the Phone app, so you can access a favorite during a call.
Saving phone numbers
After you complete an outgoing call to a number that is not in your Contacts list, you are prompted to add the number to your Contacts list. You are also prompted to add new numbers from incoming calls with caller ID.

- To create a new contact entry for this number, select **Create a New Contact**, and enter the contact’s info.
- To add this number to an existing contact entry, select **Add to a Contact**, and then select the contact. This pastes the number into the first available phone number field for that contact.
- To decline adding this number, select **Cancel**.

- To disable the Add New Number prompt, check the **Don’t ask me this again** box.

**TIP** You can turn the Add New Number prompt on and off. From the Main View in the Phone app, open the **Options** menu, and select **Phone Preferences**. To turn this option on, check the **Ask to add unknown phone numbers after calls** box. To turn this option off, uncheck this box.

If you don’t add a number right away, follow these steps to add it later.

1. In the Call Log (see Redialing a recently called number), highlight the number you want to save.
2. Press **Menu**.
3. Select **Add Contact**.
4. Enter the information for the entry.
5. Select **Done**.

**Making a second call**
You can make a second call while your first call is still active.

1. Dial the first number and wait until the person answers.
2 Select **Hold**.
3 Select **Add Call**.
4 Dial the second number using any of the methods described in Making calls.
5 When the **Dial another call** prompt appears, select **Yes**.

When two calls are active, Active Call View includes two status lines, each representing one of the calls.

**DID YOU KNOW?** When the second call is an outgoing call, you can conference the two calls, but you cannot swap between them. When the second call is an incoming call, you can swap between the two calls, but you cannot conference them. When two calls are active and you press **Power/End**, you hang up both calls. If the second call is an outgoing call, you can return to the first call by waiting for the person on the second call to hang up. If you accidentally hang up both calls, your smartphone automatically dials the number that was on hold.

**Answering a second call (call waiting)**
When you are on a call, you can receive a second call. When the second call comes in, you hear a call waiting tone and the Call Waiting dialog box appears. You can do any of the following to handle the second call:

- To place the current call on hold and answer the new call, press **Send** or select **Answer**.
- To send the new call to voicemail, select **Ignore**.
• To send the new call to voicemail and send the caller a text message, select Ignore with Text.
• To hang up the current call and answer the new call, press Power/End.

After you answer a second call, you can switch between the original call and the second call by selecting Swap.

Making a conference call
When you are on a call and place a second outgoing call, you can join the two calls in a conference session, provided that the service is available in your area. Please contact your wireless service provider for more information. Additional charges may apply and minutes in your mobile account may be deducted for each call you place.

1 While the first call is active, place a second call.
2 Select Conf. This joins the two active calls in a conference session.

3 To end the conference, press Power/End to end all the calls.

**DID YOU KNOW?** Pressing Send during a conference call usually hangs up the second call. However, depending on your network connection, you may occasionally hang up the first call.
Using Flash mode during a call
Flash mode enables you to manually manage your calls while one or more calls are active. This mode is often used during a conference call when one of the calls has ended but the other remains connected.

1. Press Send \(\text{Send}\) from Active Call View.
2. If the Do you want to switch to Flash mode prompt appears, select Yes.

3. While in Flash mode, do any of the following:
   - If you have one active call and answer an incoming second call, press Send \(\text{Send}\) to swap between the calls.
   - If you have one active call, to make an outgoing second call, dial the number using any of the methods described in Making calls.

4. To exit Flash mode and end all the calls, press Power/End \(\text{Power/End}\).

Forwarding calls
You can forward calls to another phone number. Please check with your wireless service provider about availability and pricing of forwarded calls; call forwarding is not available in all areas, and additional charges may apply.

1. Press Phone \(\text{Phone}\).
2. Press Menu \(\text{Menu}\).
3. Select Options, and then select Phone Preferences.
4 Select the **Call Forwarding** pick list and select the forwarding number.

**NOTE** If the forwarding number isn’t in the pick list, select **Edit numbers**, and then select **New**. Enter a 10-digit forwarding number (without spaces), and then select **OK**. Now select the number from the **Call Forwarding** pick list.

5 Select **OK**.

6 Call your smartphone to confirm that call forwarding is active.

---

**Defining favorite buttons**

Your Treo smartphone provides 70 favorite buttons for quick access to the following common tasks:

- Dialing a phone number (speed dial)
- Accessing your Call Log
- Accessing the onscreen Dial Pad
- Opening an application
- Accessing a web page
- Addressing a text or email message
- Accessing voicemail (preset on your Treo smartphone)

Your wireless service provider may preset favorite buttons on your smartphone that
are customized for their services, and you may not be able to edit or delete these preset favorite buttons. However, you can always customize the remaining favorite buttons to perform any of the supported tasks.

**DID YOU KNOW?** If you’re upgrading from a previous Treo smartphone, your favorites may be transferred along with your other info. However, you may need to rearrange the order in which your favorites appear by opening the Record menu and then selecting Edit Favorites Pages.

**DID YOU KNOW?** You can assign a special ringtone for a contact. See Assigning a caller ID ringtone for details.

### Creating a speed-dial favorite button

1. Press Phone ( ).
2. Use the 5-way to select a blank favorite button.

**TIP** If there are no blank buttons on the current Favorites page, press Right on the 5-way to scroll through the other pages. If all your favorites are full, you can delete a favorite to make room for a new one (see Deleting a favorite button).

3. Enter a label for the favorite:
   - If the entry is for an existing contact, select Lookup. Start entering the last name of the contact, and select the contact when it appears in the lookup list.
   - If the entry is for a new contact, enter the label, press Down ▼, and enter the number.

4. (Optional) Enter a Quick Key, which you can press and hold from the Phone application to instantly dial this speed-dial number.

5. (Optional) Select More, and then select advanced options:
   - **Extra Digits**: Defines additional digits to dial, such as a password or extension. To enter a one-second pause, insert a
comma between digits. To add a longer pause, enter more commas.

**Dial Extra Digits Automatically:** Dials predefined extra digits immediately after dialing the phone number, when checked.

6 Select **OK**.

**Creating other types of favorite buttons**

1 Press **Phone**.
2 Use the 5-way to access Favorites.
3 Select a blank button.
4 Select the Types pick list and select Call Log, Dial Pad, Application, Message, Email, or Web Link.
5 Enter a label for the favorite and enter any other necessary information on the screen.
6 (Optional) Enter a Quick Key, which you can press and hold to open the favorite from the Phone application.
7 Select **OK**.

**DID YOU KNOW?** When creating a Message or Email favorite, you can enter multiple addresses; simply separate each address with a comma. This is an easy way to send messages to a group of people.

**Editing a favorite button**

1 Press **Phone**.
2 Use the 5-way to access Favorites.
3 Highlight the favorite button you want to edit.
4 Press **Menu**.
5 Select **Edit Favorites Button** on the Record menu.
6 Make the desired changes. For example, you can add a Quick Key, which you can press and hold to instantly open the favorite from the Phone application.
7 Select **OK**.
Deleting a favorite button
1 Press Phone 55.
2 Use the 5-way 48 to access Favorites.
3 Highlight the favorite button you want to delete.
4 Press Menu 55.
5 Select Edit Favorites Button on the Record menu.
6 Select Delete.
7 Select OK.

Using a phone headset

You can connect a phone headset for hands-free operation. If you need to use your phone while driving and this is permitted in your area, we recommend using a phone headset (wired stereo headset included) or a hands-free car kit (sold separately).

In addition to the stereo headset included with your Treo smartphone, your smartphone is compatible with the following types of headsets that are sold separately:
- Wired headsets with a 2.5mm connector (3-pin or 4-pin)
- Wireless headsets and car kits enabled with Bluetooth 1.1 or 1.2 wireless technology

Tip The headset designed for Treo 180/270/300 devices is not compatible with your Treo 700P smartphone.
Check the specifications for your headset or car kit to confirm compatibility. When in doubt, ask the manufacturer if the product is compatible with Treo 700P smartphones. To find compatible hands-free devices, go to www.palm.com/treo700pcdma-mytreo.

**NOTE** You cannot use a headset with Bluetooth wireless technology to listen to music files.

**TIP** If you want to use a stereo headset with a 3.5mm connector to listen to music files, then you need to purchase a 2.5mm stereo adapter. Visit www.palm.com/treo700pcdma-mytreo for more info on audio accessories.

When using the headset that is included with your smartphone, you can press the headset button to perform any of the following tasks:

- Answer an incoming call
- Answer a call-waiting call
- Pick up a call that is on hold
- Switch between two calls (if the second call is incoming)
- Join two calls in a conference (if the second call is outgoing)
- Hang up all active calls

**TIP** The headset button may work differently on other headsets.
Connecting to a Bluetooth hands-free device

**KEY TERM** Partnership  Two devices—for example, your smartphone and a hands-free device—that can connect because each device finds the same passkey on the other device. Once you form a partnership with a device, you don’t need to enter a passkey to connect with that device again. Partnership is also known as paired relationship, pairing, trusted device, and trusted pair.

**BEFORE YOU BEGIN** Prepare your headset or car kit to accept a connection from another Bluetooth device. See the documentation that came with your hands-free device for instructions.

1. Press Applications and select Bluetooth or tap the Bluetooth icon in the title bar.
2. Select Bluetooth On.
3. (Optional) Enter a device name that identifies your smartphone when it is discovered by other Bluetooth devices.

   **NOTE** Use the same device name for all your Bluetooth connections. If you change the device name, you need to recreate any partnerships you already created.

4. Select Setup Devices.

---

**TIP** If you hear a headset buzz or experience poor microphone performance, your headset may be incompatible with your smartphone.
Select Hands-free Setup.

Follow the onscreen instructions to create a partnership with the specific hands-free device. When prompted, enter a passkey.

**IMPORTANT** Some hands-free devices have a predefined passkey; if so, you can find the passkey in the documentation for that device. Other devices provide a screen where you enter a passkey that you make up. In either case, you must use the same passkey on both your smartphone and your hands-free device. We recommend that where possible, you make up a passkey of 16 alphanumeric characters (letters and numerals only) to improve the security of your smartphone. The longer the passkey, the more difficult it is for the passkey to be deciphered.

After you finish setting up the device, select Done to return to Trusted Devices View.

**NOTE** For some car kits, you need to initiate a Bluetooth connection from your smartphone to complete the partnership process. To do this, highlight the car kit in Trusted Devices View, press Menu, and then select Connect.

(Optional) Enable advanced hands-free features by pressing the multifunction button (MFB) on the hands-free device. You can tell the connection is successful when you see a light blue headset icon in the title bar of the Phone application. You can now use your smartphone with the Bluetooth hands-free device.

**Using a Bluetooth hands-free device**

After you create a partnership with your Bluetooth hands-free device and you turn it on within range (up to 30 feet/10 meters), your smartphone automatically routes all calls to the hands-free device instead of to the earpiece on your smartphone. When a call comes in, your smartphone rings and the hands-free device beeps. Even if you
answer the call on your smartphone, the call goes to the hands-free device. If you prefer to route calls to the earpiece on your smartphone, you can change the settings on your smartphone to do this; see Customizing advanced settings for your hands-free device.

TIP If you’re using a Bluetooth hands-free device and you want to return to the earpiece during a call, select Cancel Bluetooth in Active Call View. To return the call to the hands-free device, open the Options menu and select Connect Bluetooth.

The features of your hands-free device vary by model. Check the documentation for your hands-free device for details about these features. Your smartphone can support the following actions, provided that your hands-free device also supports them:

- Answer an incoming call
- Hang up a call and answer a call-waiting call
- Place a call on hold and answer a call-waiting call
- Hang up a single call
- Transfer a call from the earpiece on your smartphone to the hands-free device
- Ignore an incoming call
- Redial the last number you called from the hands-free device

DID YOU KNOW? If you have more than one Bluetooth hands-free device, the last one you connected to becomes the active device. To switch between devices, disconnect the active device before you try to connect to the other device.

Customizing advanced settings for your hands-free device
You can set whether your hands-free device automatically answer calls, provided the device supports this feature.

1. Press Applications and select Prefs.
2. Select Hands-free.
3. Do one of the following:
   - To send all calls to your hands-free device: Check the Always route calls to handsfree box. Select the Auto answer pick list and select whether you want your hands-free device to...
automatically answer incoming calls and how quickly it answers.

To choose between the earpiece on your smartphone and your hands-free device on a call-by-call basis: Uncheck the **Always route calls to handsfree** box. When the phone rings, you can answer the call with your hands-free device by pressing the multifunction button on your hands-free device, or you can answer the call with the earpiece on your smartphone by using the controls on your smartphone (see Receiving calls).

4 Select **Done**.

**Customizing phone settings**

**Selecting ringtones**

You can set various tones for various types of incoming calls.

1 Press **Phone**.
2 Press **Menu**.
3 Select **Options**, and then select **Sound Preferences**.
4 Select the **Application** pick list and select **Ring Tones**.
5 Select the **Volume** pick list and select the volume level.
6 Select the **Vibrate** pick list and select how you want your smartphone to vibrate upon an incoming call.
7 (Optional) Uncheck the **Escalate ring tone volume** box if you want the ring to...
remain at the same volume regardless of how long it rings.

8 Select ringtones from the following pick lists:

**Known Caller:** An incoming call from someone in your Contacts or Favorites.

**Unknown Caller:** An incoming call from someone identified by caller ID who is not in your Contacts or Favorites.

**Roaming:** A special tone for incoming calls when you’re outside your home mobile network.

9 Select **Done**.

DID YOU KNOW? You can assign a ringtone to a contact or an entire category of contacts. Ringtones assigned to individual contacts override the ringtone assigned to a category of contacts.

Creating and managing ringtones
You can also record sounds and use them as ringtones.

1 Press **Phone**.]($)

2 Press **Menu**.]($)

3 Select **Options**, and then select **Sound Preferences**.

4 Select **Manage**.

5 Do one of the following:
   • To record a sound, select **New**.
   • To play a sound, select it with the 5-way navigation key and press **Backspace**.
   • To delete a sound, highlight it and press **Backspace**.
   • To send a sound, highlight it and select **Send**.

6 Select **Done** twice.

DID YOU KNOW? You can assign a ringtone to a contact or an entire category of contacts. Ringtones assigned to individual contacts override the ringtone assigned to a category of contacts.

Tip You can also create a new sound by selecting **New** in Sound & Alerts Preferences.

Selecting Phone alert tones
You can set various tones for various types of alerts.

1 Press **Phone**.]($)

2 Press **Menu**.]($)

3 Select **Options**, and then select **Sound Preferences**.

4 Select the Application pick list and select **Phone Alerts**.
5 Select the **Volume** pick list and select the volume level.

6 Select the **Vibrate** pick list and select how you want your smartphone to vibrate upon an incoming call.

7 Select alert tones from the following pick lists:
   - **Voicemail Alert**: Indicates that a new voicemail message has arrived.
   - **Coverage in/out**: Indicates that you moved into or out of a coverage area.
   - **Signal faded**: Indicates that the signal lost strength and a call was dropped.

8 Select **Done**.

### Adjusting call volume

While a call is in progress, press the **Volume** button on the side of your smartphone to adjust the call volume.

### Adjusting ringer volume

When a call is not in progress and music is not playing, press the **Volume** button on the side of your Treo smartphone to adjust ringer volume, and then press the **Side** button to confirm your selection.

### Assigning a caller ID photo

1 Press **Phone** (4).

2 Select the **Contacts** favorite button.

3 Open the contact to whom you want to give a caller ID photo.
4 Select **Edit**.

5 Select the **Picture** box and do one of the following:
- Select **Camera** to take a photo and add it to this contact entry when you save the photo.
- Select **Photos** and select an existing photo that you want to assign to this contact.

6 Select **Done**.

**DID YOU KNOW?** If you assign pictures to your contacts in Microsoft Outlook or Palm® Desktop software and you install the desktop software from the Palm Software Installation CD, the pictures are automatically added to your contact entries on your smartphone when you sync. If you use third-party synchronization software, picture sync may not be supported. Check with the software developer for information.

**Assigning a caller ID ringtone**
Caller ID ringtones can let you know who is calling before you even look at your smartphone. This is a great way to identify calls from important people in your life and to screen calls you’d prefer not answer.

1 Press **Phone**.
2 Select the **Contacts** favorite button.
3 Open the contact to whom you want to give a caller ID ringtone.
4 Select **Edit**.
5 Select the **Ringtone** pick list and select a tone for this contact entry.
CHAPTER 6

Selecting Options, and then select **Phone Display Options**.

4 Set any of the following options:

**Show…**: Sets whether the Dial Pad or wallpaper appears in the Main View of the Phone application. If you select Show Wallpaper, select the thumbnail image and then select an image to use as wallpaper.

**DID YOU KNOW?** You can also set the background for the Calendar Agenda View. See Customizing display options for your calendar for details.

6 Select OK.

**TIP** You can assign a ringtone to an entire category of contacts. For example, use a special ringtone for categories such as Family, Work, or Golf Buddies. Select the **category** pick list in the upper-right corner and select **Edit Categories**. Select the category, and then select the ringtone on the Edit Category screen.

Customizing the Main View in the Phone application

Phone Display Options let you customize the appearance and entry mode of the Main View in the Phone application.

1 Press **Phone**.

2 Press **Menu**.

3 Select **Options**, and then select **Phone Display Options**.

4 Set any of the following options:

**Show…**: Sets whether the Dial Pad or wallpaper appears in the Main View of the Phone application. If you select Show Wallpaper, select the thumbnail image and then select an image to use as wallpaper.

**TIP** If you select the Show Wallpaper option, you can still access the Dial Pad. From the Phone application’s Main View, press **Send** to open the Redial list, and then select **Dial Pad**.

**DID YOU KNOW?** You can also set the background for the Calendar Agenda View. See Customizing display options for your calendar for details.
Typing…: Sets whether typing enters numbers in the Dial Pad or starts a contact search.

**Tip** If you select the Typing starts contacts search option, you can still enter numbers in the Dial Pad by pressing Option before entering the first number.

Show Calendar event: Sets whether the current event from the Calendar application appears in the Main View of the Phone application. When this option is enabled, you can then select this event to jump to the Calendar application.

Show Favorite buttons: Sets whether Favorites appear in the Main View of the Phone application.

Rows: Sets the number of favorite button rows that appear in the Main View of the Phone application.

5 Select OK.

Setting your dialing preferences
Dialing preferences let you assign a prefix to your phone numbers. For example, you can automatically dial a 1 before all 10-digit phone numbers. You can add a different prefix based on the length of the phone number.

1 Press Phone  
2 Press Menu 
3 Select Options, and then select Dial Preferences.
4 Set any of the following options:
   - **Dialing from North America:** Formats phone numbers using North American conventions (XXX-XXX-XXXX).
   - **Always dial 1 in front of the area code:** Adds a 1 in front of 10-digit phone numbers. This option is available only when North American Dialing is enabled.
   - **International Prefix:** Replaces the + sign in front of International phone numbers with the specified number.
   - **To 7 digit numbers:** Adds a prefix to 7-digit numbers. For example, enter your own area code to automatically add your area code when you dial local numbers.
To (6), (5), (4), digit numbers: Adds a prefix to numbers with the specified number of digits. For example, if all the phone numbers in your office begin with 555, followed by a 4-digit extension, you can select 4, enter your area code, and then enter 555 as the prefix. When you want to call a colleague, simply enter the colleague’s 4-digit extension. Your smartphone automatically dials the area code and 555 plus the 4-digit extension. You can also create contact entries with just the extension number and then dial the number from your Contacts list.

5 Select OK.

Choosing your privacy settings
To maintain privacy, you can choose whether your longitude and latitude position are available to the network and third-party applications at all times or only during an emergency call.

1 Press Phone ( ).
2 Press Menu ( ).
3 From the Options menu, select Phone Preferences.

4 Select one of the following:
   Location ON: Enables the network to determine your longitude and latitude position at any time in order to provide location-specific services.
   Emergency Only: Restricts your location information to emergency services only.

5 Select OK.

When Location ON is selected, the Location icon appears. When Emergency Only is selected, a red slash appears over the Location icon.

Setting Roaming Preferences
Use Roaming Preferences to set specific options for using your phone while roaming. For example, you can set options
to be notified that you are roaming before placing a call or making a data connection, so that you are aware that you might incur extra charges.

1. Press Phone ( ).
2. Press Menu ( ).
3. Select Options, and then select Roaming Preferences.

4. Select the Network Selection pick list and select the networks with which you want to allow your phone to make a connection:

Allow roaming: Lets your phone determine the best network—either home or roaming—with which to connect.

5. Check the boxes to enable either or both of the following roaming warning options:

Before outgoing calls: Displays an alert warning you that you are on a roaming network when you attempt to dial an outgoing call.

Before data connections: Displays an alert warning you that you are on a roaming network when you attempt to make a data connection, for example, to browse the Web.

6. Select OK.

Enabling TTY

TTY (also known as a TDD or Text Telephone) is a telecommunications device that enables you to communicate by telephone if you are deaf, hard of hearing, or have speech or language disabilities.
Your device is compatible with select TTY devices. You can connect a TTY/TDD machine to your device through the headset jack while this mode is enabled. Please check with the manufacturer of your TTY device for connectivity information and to ensure that the TTY device supports digital wireless transmission.

1. Press **Phone**.
2. Press **Menu**.
3. From the **Options** menu, select **Phone Preferences**.
4. Select the **TTY/TDD** pick list and select one of the following modes:
   - **Default Mode**: Sends and receives text.
   - **VCO Mode**: Sends voice and receives text. This is also known as Voice Carry Over Mode.
   - **HCO Mode**: Sends text and receives voice. This is also known as Hearing Carry Over Mode.
   - **Off**: Sends and receives voice.
5. Select **OK**. A red **TTY** icon appears in the title bar of the Phone application whenever TTY is enabled.

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**What are all those icons?**

You can monitor the status of several items using icons in the title bar of the Phone application:

- **Wireless Service Name**: Your phone is on and you are in your wireless service provider’s coverage area. If you are outside a coverage area, **No Service** or **Roaming** appears instead. No Service means that there is no coverage at all and Roaming means that another wireless service provider’s network is available. When you turn off your phone, **Phone Off** appears.
You are outside your wireless service provider’s coverage area and are roaming on another wireless service provider’s network. This icon appears in addition to the word Roaming. The icon may flash if the provider is not on your wireless service provider’s preferred roaming list.

Your phone is on. The bars display the signal strength. The stronger the signal, the more bars that appear. If you are outside a coverage area, no bars appear.

You are in an area that supports 1xRTT data services.

You are in an area that supports EVDO data services.

Your phone is on and connected to a 1XRTT network, but you are not actively transmitting data. You can still make and answer calls.

Your phone is on and connected to an EVDO network, but you are not actively transmitting data. You can still make and answer calls.

Your phone is on and a 1XRTT data connection is active. You can still make calls, but you cannot answer calls (incoming calls go to voicemail). When you make a call the data transmission is automatically interrupted.

Your phone is on and an EVDO data connection is active. You can still make or answer calls. When you make or answer a call, the data transmission is automatically interrupted, and then it resumes when you end the call.

You have new voicemail messages. You can select this icon to retrieve your messages.
You have a new alert, such as a Calendar alarm or a new text message. To view the alert, press and hold Center or select the icon. See Viewing and using the alerts.

TTY/TDD Mode is active. Use this mode to communicate by telephone if you are deaf or hard of hearing or if you have speech or language disabilities.

The Location setting is on and your longitude and latitude position are available to the network and third-party applications. When you select the Emergency Only setting, this icon appears with a red slash and your location is available only during emergency calls.

Call forwarding is active.

The Bluetooth® wireless technology icon appears in gray when this feature is off, in blue when this feature is on, and in reverse blue when your smartphone is communicating with another Bluetooth device.

This icon replaces the Bluetooth icon when your smartphone is connected to a Bluetooth headset or car kit. This icon appears in dark blue when a call is in progress and in light blue when a call is not in progress.

This icon replaces the Bluetooth icon when a dial-up networking connection using Bluetooth wireless technology is active.

Your battery is partially drained. When the battery drains to 20% of its capacity, the icon changes from blue to red. At 10% of its capacity, you begin to receive warning messages, and at 5% of its capacity, the smartphone beeps (if the Ringer switch is in the Sound On position) and the icon changes from red to clear.
Your battery is charging. The lightning bolt turns from red to green when the battery is fully charged and your smartphone remains connected to the charger.

Your battery is fully charged and your smartphone is not connected to the charger.

You have new text messages. The numbers next to the icon indicate the number of unread messages in your Inbox. You can select this icon to retrieve your messages.

You have new email messages. The numbers next to the icon indicate the number of unread messages in your Inbox. If you set up multiple email accounts on your smartphone, this number reflects the account that was most recently accessed. You can select this icon to retrieve your messages.

Displays the current (or next) event from the Calendar application. If you have an event conflict during the current time period, a red bar appears next to the event description. To jump to the current event in the Calendar application, select the Calendar status line (see Displaying your calendar for details).

**KEY TERM 1xRTT** (Single carrier [1x] radio transmission technology): A wireless technology that can provide fast data transfer and Internet access with average speeds of 60–80Kbps and bursts up to 144Kbps.

**KEY TERM EVDO** (Evolution Data Optimized): A wireless broadband technology that is designed for very high-speed data transfer with average download speeds of 400–700Kbps, capable of reaching speeds up to 1.8Mbps, and upload speeds up to 156Kbps.

**DID YOU KNOW?** You can tap the Bluetooth icon to quickly turn Bluetooth wireless features on and off.

**TIP** To display the remaining battery power, tap the battery icon at the top of the screen.
Your email and other messages

You already know how efficient email and messaging are for staying in touch. Now your Palm® Treo™ 700P smartphone brings you a new level of convenience: email on the go. Enjoy the ease and speed of communicating with friends, family, and colleagues anywhere you can access your wireless service provider’s data network.

You can send photos to your friends and family, or create Microsoft Word or Excel files and send them to your colleagues. You can also receive attachments to view and edit at your convenience.

Benefits
- Access email on the go
- Send and receive photos, sound files, Word and Excel files, and more
- Save messages from your computer to view at a convenient time
In this chapter

Which application should I use? .......................... 75
The VersaMail application ............................... 75
Messaging .................................................. 88
Which application should I use?

Your smartphone includes the VersaMail® application (called Email in Applications View), which you can use to access your corporate, personal, and fee-based Internet email. You can also access web-based email, like Yahoo! Mail or Hotmail, from the web browser on your smartphone.

NOTE Your wireless service provider may offer additional email applications that are compatible with your Treo 700p smartphone. Contact your wireless service provider’s customer service department for more info.

BEFORE YOU BEGIN You must activate data services on your wireless service provider account before you can use email on your smartphone.

The VersaMail application

Before you can use VersaMail, you need to enter your email account settings. If you have multiple email accounts, you must enter settings for each email account.

You can find additional information on using and customizing VersaMail in the User Guide for the VersaMail Application on your computer.

Windows: Start>Programs>Palm
Mac: Insert the Palm Installation CD and click the link to the User Guide for the VersaMail Application in the Documentation folder.

TIP An email application is not an email provider. It works with an account from a provider to transfer messages to your smartphone.

KEY TERM Email provider The service you use to send and receive email. Your email provider’s name appears between the @ symbol and the dot symbol in your email address.
How do I get started?

1 If either of the following is true, read the User Guide for the VersaMail Application on your computer:
   • You used the VersaMail application on your previous Palm OS® device, and you want to transfer those settings to your smartphone.
   • You plan to use VersaMail to access an email account on a Microsoft Exchange ActiveSync server, a Lotus Notes server, or a Microsoft MAPI server.

2 If your email provider is listed here, then skip to Setting up VersaMail to work with common providers:
   - Australia: Bigpond Mail and OptusNet
   - Brazil: UOL
   - Canada: Rogers High Speed and Sympatico
   - Mexico: Yahoo!
   - United States: AOL, Apple Mac, AT&T Global, AT&T Worldnet, Bell South, Cablevision, Charter, Comcast, CompuServe, Covad, EarthLink, Mail.com, NetZero, RCN, SBC/PacBell, SBC/Prodigy, Verizon DSL, and Yahoo!

3 If your email provider’s name is not listed, then you need to obtain the following info from your system administrator or ISP and then skip to Setting up VersaMail to work with other providers:
   • Mail protocol: POP or IMAP
   • Incoming and outgoing mail server names, such as mail.myisp.com
   • Incoming and outgoing mail server port numbers, such as 110 (incoming POP), 143 (incoming IMAP), or 25 (outgoing POP or IMAP)
   • (If necessary) Security settings: APOP, ESMTP, SSL

TIP The correct protocol, server, and security settings are required for VersaMail to be able to send and receive email for your account. Your email provider can easily provide these settings. You may be able to find this account setup info on your email provider’s website.
Setting up VersaMail to work with common providers

1. Press Applications (6) and select Email (🔒) to open the VersaMail application.

2. If the Initial Setup dialog box appears, select Continue.

3. Make up a name that describes this account and enter it in the Account Name field. For example, Work Email.

4. Select the Mail Service pick list, and then select your email provider, such as Earthlink, and then select Next.

5. Enter the username for your email account. Your username appears before the @ symbol in your email address.

NOTE: For some email providers, such as Gmail, your username is your entire email address. Check with your email provider if you are not sure what to enter as your username.

6. Select the Password box, enter your email account password, select OK, and then select Next.

7. Select Next, and then select Done.

TIP: To enter settings for another email account, open the Accounts menu and select Account Setup.

Setting up VersaMail to work with other providers

1. Press Applications (6) and select Email (🔒) to open the VersaMail application.

2. If the Initial Setup dialog box appears, select Continue.

3. Make up a name that describes this account and enter it in the Account Name field. For example, Work Email.

4. Select the Mail Service pick list, and then select Other.

5. Select the Protocol pick list, select POP or IMAP (based on the info you got from...
your system administrator or ISP), and then select Next.

6 Enter the username for your email account. Your username appears before the @ symbol in your email address.

**NOTE** For some email providers, such as Gmail, your username is your entire email address. Check with your email provider if you are not sure what to enter as your username.

7 Select the **Password** box, enter your email account password, select **OK**, and then select **Next**.

8 Enter your email address and the names of the incoming and outgoing mail servers, and then select **Next**.

9 If your system administrator or ISP provided port numbers or security settings, select **Advanced**, and then enter those settings.

**TIP** You can also select **Advanced** to set more options for incoming and outgoing messages.

10 Select **Done**.

**Creating and sending messages**

1 From the Inbox, select **New**.

2 Begin entering one of the following for the addressee:
   - Email address
   - First name
   - Last name

**TIP** If you enter address info that matches one or more of your contacts, VersaMail displays the matching contacts. To accept a suggestion, select the correct contact. To send to a different address, keep entering the email address or name.

3 Enter the subject and message text.

**TIP** To move between fields, press **Up** or **Down** on the 5-way.
4 Select one of the following:

**Send**: Connects and sends all messages immediately. If the message cannot be sent for any reason, the message is stored in your Outbox.

**Outbox**: Stores the message to be sent later.

**Drafts**: Saves the message so you can continue working on it at another time.

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**Adding attachments to your messages**

You can attach several types of files to your email messages.

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**DID YOU KNOW?** VersaMail makes up to five attempts to send a message; if it is still not successful, an alert message appears and you must try to manually send the message again.

**TIP** To remove an attachment, select the file in the Attachments box, and then select Delete.

**Attaching photos and videos**

1. Create the message to which you want to attach the photo or video.
2. On the New Message screen, select the red paper clip icon in the upper-right corner.
3. From the Type pick list, select Photo/Video.
4. On the Select Media screen, select the Album pick list to go to the album containing the photo or video you want, and then check the box to the left of the photo or video.
5. Select Done.
Attaching ringtones

1. Create the message to which you want to attach the ringtone.
2. On the New Message screen, select the red paper clip icon in the upper-right corner.
3. From the Type pick list, select Sounds.
4. Select the ringtone you want, and then select Insert.
5. Select Done.

TIP: To attach more than one file to a message, repeat steps 3 and 4.

TIP: Ringtones that are copy-protected appear in the Sounds application with a lock icon. You can use these ringtones on your phone, but you cannot send them as attachments.

Attaching Word, Excel, PowerPoint, and PDF files

1. Create the message to which you want to attach the file.
2. On the New Message screen, select the red paper clip icon in the upper-right corner.
3. From the Type pick list, select Documents.
4. Select the file you want on the Documents screen.
5. Select Done.

Attaching other types of files

1. Create the message to which you want to attach the item.
2. On the New Message screen, select the red paper clip icon in the upper-right corner.
3. From the Type pick list, select the type of file to attach—for example, Address, Appointment, or Memo/Text.
4. Select the item you want from the list in the Type box.
5. Select Done.

Receiving and viewing messages

1. From any mailbox, select Get or Get & Send.
2. From the Inbox, select the message you want to view.
If a large incoming message is truncated, select More.

Select Done.

3 If a large incoming message is truncated, select More.

TIP When viewing a message, tap the scroll arrows at the top of the screen to view the previous or next message.

4 Select Done.

Repeating to or forwarding messages

When you respond to messages, you can select whether to include the original text (see Customizing your email settings).

DID YOU KNOW? The VersaMail application sends all messages as plain text only, with all HTML tags stripped, even if you are forwarding or replying to a message that was originally received as HTML.

1 From the Inbox or another folder, open the message you want to respond to.
2 In Message View, select Reply. Select whether to reply to just the sender or to reply to both the sender and all addressees on the message.
3 Enter your reply.
4 Select Send.

TIP You can also tap the folder icon to the left of the attachment name to open a menu of tasks you can do with the attachment, including View, Install, or Unzip, depending on the attachment file type; Save to card to save the attachment to an expansion card; or select Viewer to select the application you want to use to view the attachment.
Viewing attachments

There are a number of attachment types you can open with the built-in software on your smartphone (for example, Microsoft Word, Excel, and PowerPoint files; PDF files; ringtones, and photos).

1 From any folder, open the message with the attachment you want to view. Messages with downloaded attachments appear with a paper clip icon to the left of the message icon.

2 Tap the attachment name at the bottom of the message screen to view it in the default viewer on your smartphone.

TIP If an attachment is not downloaded because it is larger than your maximum message size, the paper clip icon does not appear, and the attachment does not display at the bottom of the message screen. Select More to download and display any attachments.

3 When you finish with the attachment, select Done to return to the Attachments dialog box.

TIP You can also tap the folder icon to the left of the attachment name to open a menu of tasks you can do with the attachment, including View, Install, or Unzip, depending on the attachment file type; Save to card to save the attachment to an expansion card; or select Viewer to select the application you want to use to view the attachment.

NOTE If there is no Done button, press Applications and select Email to return to the account's Inbox.

Managing your messages

The status icons that appear near the messages in your Inbox indicate the following:

- The message is unread when the subject appears in bold.
- The message includes an attachment.
- The message includes a meeting invitation.
You can rearrange the message list to make it easier to find and view messages.

- In the Inbox, select Sort, and then select one of the following: Sort by Date, Sort by Name, Sort by Subject.
- To quickly switch between folders in list view, select the folder pick list at the top of the screen and select the desired folder.

Deleting selected messages from the Inbox
When you delete a message from the Inbox, it moves to the Trash folder.

1 Select the bullet next to the icon of each message that you want to delete. To select adjacent messages, drag the stylus so it touches the bullet to the left of each message. Lift the stylus and drag again to select more adjacent messages.

2 Press Menu (Menu).

3 Select Delete on the Message menu.

4 If a confirmation dialog box appears, select OK to confirm deletion.

Deleting messages by date
You can quickly delete a group of messages by selecting a range of dates.

1 Press Menu (Menu).

2 Select Delete Old on the Message menu.

3 Select the folder and a date range for the messages you want to delete.

4 Select OK.

5 If a confirmation dialog box appears, select OK to confirm deletion.

Switching accounts
If you create more than one email account in VersaMail, you need to switch from account to account to get, send, and this message has high priority.
otherwise manage the messages in each account.

1. Press Menu (M).  
2. Select Accounts, and then select an account.

**DID YOU KNOW?** If you assigned VersaMail to a quick button, you can press that button repeatedly to switch between your different email accounts.

**Customizing your email settings**

You can customize the VersaMail settings for each individual email account on your Treo. The preferences you set apply only to the email account you are currently viewing. If you have multiple accounts, configure each account separately.

You can set up a schedule to automatically retrieve email messages; set preferences for how and when messages are retrieved; add a signature to an outgoing message; and more. For complete information on all of the email settings you can customize, see the User Guide for the VersaMail Application on your computer.

**Windows:** Start>Programs>Palm

**Mac:** Insert the Palm Installation CD and click the link to the User Guide for the VersaMail Application in the Documentation folder.

**Scheduling Auto Sync**

You can set up VersaMail to automatically download new email messages to your smartphone with the Auto Sync feature.

1. Press Menu (M).  
2. Select Options, and then select Preferences.  
3. Select Auto Sync.

4. Check the Auto-sync box.

**TIP** You need to set up a separate Auto Sync schedule for each email account. This feature may not work with email accounts that require VPN connection.
5 Select the Every pick list and select the time interval, from 5 minutes to 12 hours.

NOTE If you set a more frequent interval, you may need to recharge your Treo battery more often.

6 Select the Start Time and End Time boxes, and then select the hour, the minute, and AM or PM to enter the time for the first and last Auto Sync to take place. Select OK.

7 Select the days you want the schedule to be active. You can choose any number of days, but you can set up only one schedule for each email account.

8 Select OK, and then select Get Mail.

TIP After you set up a scheduled Auto Sync and select Get Mail, from then on, only new messages are retrieved during Auto Sync.

Selecting alert tones
When you schedule Auto Sync for a given account, you can choose a sound—such as a bird, a phone, or an alarm—to let you know when new email arrives.

1 From any mailbox screen, press Menu (§).

2 Select Options, and then select Preferences.

3 Select Alerts.

4 Check the Alert me of new mail box.

5 Select the Alert Sound pick list, and then select a sound. Your Treo plays a brief demo of the sound.

6 Select OK.

Setting preferences for getting messages

1 From any mailbox screen, press Menu (§).

2 Select Options, and then select Preferences.

3 Select Incoming.
Set any of the following preferences, and then select OK.

**Get:** Indicates whether to get message subjects only or entire messages.

**Ask Every Time:** Indicates if you want to see a dialog box for selecting subjects only or entire messages each time you retrieve email. If the box is unchecked, messages are retrieved according to the option you select in the Get pick list.

**Unread messages (IMAP accounts only):** Downloads only unread mail to your smartphone. If you don’t check this box and you select Get & Send, all the messages on your mail server are downloaded to your Inbox, including messages you’ve read.

Tip: The POP protocol does not support retrieval of only unread mail from the server. If you have a POP email account, VersaMail downloads all messages regardless of whether you have read them, and regardless of whether the Unread messages box is checked.

**Mail from last:** Gets messages sent within the number of days you specify.

**Download attachments:** Automatically downloads files attached to email, except for attachments that exceed the maximum message size.

**Maximum message size:** Sets the maximum size of an incoming email message. Enter the size in kilobytes (KB). The default is 5KB, but you can enter any size up to 2048KB (approximately 2 megabytes (MB)), including attachments. The maximum message size that you can retrieve is 60KB for the body text and approximately 5MB of total data for any attachments.

**Message Format:** Sets the format for messages you retrieve.
**HTML:** Displays messages sent in HTML format with basic formatting intact and displays other messages as plain text.

**Text:** Displays all messages as plain text, regardless of the format in which they were sent.

**Attaching a signature to a message**
You can attach a personal signature, with info like your company’s address and phone numbers, to the bottom of all messages you send.

1. From any mailbox screen, press Menu (Menu).
2. Select Options, and then select Preferences.
3. Select Signature.
4. Check the Attach Signature box.
5. Enter your signature information, and then select OK.

**Working with Microsoft Exchange ActiveSync**
Microsoft Exchange ActiveSync works with the VersaMail, Calendar, and Contacts apps on your smartphone to directly access corporate groupware information in Microsoft Exchange Server 2003. You can synchronize business email, calendar, and contact info with Exchange Server 2003 from your smartphone without using a desktop computer.

When you create a Microsoft Exchange ActiveSync account in the VersaMail application, your email, calendar, and contact info sync directly with Exchange Server; information does not sync with the desktop software application on your computer, such as Microsoft Outlook or Palm Desktop software. Other information that is stored on your computer, such as tasks and memos, continues to synchronize with your desktop software.

For complete info on using a Microsoft Exchange ActiveSync account, see the User Guide for the VersaMail Application on your computer.

**Windows:** Start > Programs > Palm

**Mac:** Insert the Palm Installation CD and click the link to the User Guide for the VersaMail Application in the Documentation folder.
Messaging

BEFORE YOU BEGIN Make sure your phone is turned on (see Turning your phone on and off).

You can use the Messaging application to exchange brief text messages (SMS) with other devices and email addresses that support this form of messaging. Before you use your smartphone to send or receive messages, refer to your service plan for pricing and availability of messaging services.

DID YOU KNOW? You can address messages to multiple recipients by separating the addresses with a comma. If you address a single message to three people, you will be billed for three messages.

Creating and sending a text message

Each text message can hold up to 160 characters. (If you send a text message to an email address, the email address is deducted from the 160-character count.)

1. Press Messaging.

2. Select New.

3. Select the To field to address the message:
   - Press Center. If the recipient’s name appears in the list of recent addresses, select it from the list.
   - If the recipient is in your Contacts list, enter the first initial and last name (no spaces), and then select the recipient’s phone number or email address, depending on where you want to send the message.
   - If the recipient’s name isn’t in the list of recent addresses or your Contacts list, enter the phone number, or email address.

4. Enter your message or select QuickText to insert predefined phrases. To insert emoticons, select .

TIP If you see numbers when you expect to see letters (or the other way around), you need to turn Option Lock on by pressing Option twice or turn it off by pressing Option once.
NOTE Some symbols can’t be used in text messages. The Messaging application automatically replaces invalid characters.

5 (Optional) Press Menu (Menu), and then select High Priority from the Compose menu to mark the message as urgent.

6 Select Send.

TIP Select Save as Draft to save a draft of the message without sending it. To access the draft, select the folder list in the title bar and select Drafts.

Receiving messages
When your phone is turned on and in an area of wireless coverage, you automatically receive new text messages. You can also configure how your smartphone notifies you when a new message arrives (see Selecting Messaging alert tones).

The new message alert may include any of the following buttons:

OK: Dismisses the alert and places the message in your Inbox.

Reply: Opens Chat View, where you can reply with a text message.

Call Back: Dials the sender’s phone number.
Go To Msg: Opens the message so you can view its full contents.

Delete: Moves the message from your Inbox to the Deleted folder.

**TIP** When you receive a message, you can also press Send to call the sender.

**TIP** If you have multiple alerts, the Alert screen displays all your pending alerts. Select an item’s description to jump to that item, or check the box to clear that item. To view all your pending alerts from any screen on your smartphone, press and hold Center on the 5-way.

Using links in messages
When you receive a text message that contains a telephone number, email address, or URL, you can dial the number, send an email message, or go to the web page immediately.

1 Press Messaging (5).

2 Select the message that contains the link you want to use.

3 Select the phone number, email address, or URL (appears as underlined blue text).

Your smartphone automatically launches the appropriate application from the link.

Arranging your messages
You can rearrange the messages in any folder by using the Sort command.

1 Press Messaging (5).

2 Select the folder list in the title bar and select the folder you want to sort.

3 Press Menu (5).

4 Select View, and then select Sort by Name or Sort by Date.

Deleting messages
You can delete several messages at once from any folder by using the Purge command.
1 Press **Messaging**.

2 Select the folder list in the title bar and select the folder that contains the messages you want to delete.

3 Press **Menu**.

4 Select **Purge** from the **Message** menu.

5 Select the **Purge** pick list, and then select an option.

6 Select **OK**.

**Chatting with Messaging**

DID YOU KNOW? You can send and receive text messages even while you are on a phone call. This is easiest when using a hands-free headset or the speakerphone.

When you exchange more than one message with a single contact, the messages you exchange with that person are grouped into a chat session. When you select a chat session from your message list, the upper part of Chat View displays all messages you’ve exchanged with this contact, and the lower part provides an entry area.

You can carry on multiple chats at the same time and easily switch between them, using the pick list at the top of the screen.

1 Press **Messaging**.

2 Do one of the following:

   **Start a new chat**: Select a message and reply to it.

   **Continue an existing chat**: Select a message with the chat icon.

3 Enter your message.

TIP Pale gray text indicates that a message is pending or enroute.

4 Select **Send**.
Customizing your Messaging settings
1. Press Messaging.
2. Press Menu.
3. From the Options menu, select Preferences.
4. On the Messages tab, set any of the following preferences for your individual messages:
   - Confirm message deletions: Indicate whether you want deletion confirmation prompts to appear.
   - Privacy Mode (hide text): Indicate whether you want the body text to appear in the alert when you receive a new message, or if you want the alert to hide the text and prompt you to go to the message.

   ![Preferences](image)

5. Select the Chat tab and set any of the following preferences for chat sessions:
   - Create chats from messages: Indicate when you want to group messages from the same person into a chat.
   - Show timestamps in chats: Indicate whether you want to see the local date and time the message was sent next to each message.
   - Display my name in chat window as: Enter the name you want to use as the label for your messages in Chat View.
   - Label color: Select a color to differentiate your messages from the sender’s messages while in Chat View.
   - Use color for: Indicate whether you want both your name and message text
in the selected label color, or only your name.

6 Select **OK**.

**Selecting Messaging alert tones**

**DID YOU KNOW?** Your smartphone includes a silent alert that can vibrate even when the Ringer switch is set to Sound Off.

1 Press **Messaging**.
2 Press **Menu**.
3 Select **Options**, and then select **Alerts**.

4 Select the **Application** pick list and select **Messaging**.
5 Select the **Volume** pick list and select the volume level.

6 Select the **Vibrate** pick list and select how you want your smartphone to vibrate upon an incoming message.

7 Select the **Message Tone** pick list and select a tone for incoming message alerts.

8 Check the boxes if you want to see onscreen alerts when a new message arrives and when a message you sent is received.

9 Select **Done**.

**What are all those icons?**

<table>
<thead>
<tr>
<th>Applications</th>
<th>Sound &amp; Alerts</th>
</tr>
</thead>
<tbody>
<tr>
<td>Messaging</td>
<td></td>
</tr>
<tr>
<td>Vibrate</td>
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<tr>
<td>Message Tone</td>
<td></td>
</tr>
<tr>
<td>Alert Tones</td>
<td></td>
</tr>
<tr>
<td>Show Message Alerts</td>
<td></td>
</tr>
<tr>
<td>Show Message Tones</td>
<td></td>
</tr>
</tbody>
</table>

**TIP** By default, the Messaging app shows the Inbox folder. To view a different folder, select the folder list in the title bar and select a different folder from the list.

The message descriptions in the Inbox, Outbox, and Sent folders show the message status:

- Unread messages appear in bold.
- Read messages appear in plain text.
- Urgent messages appear with a red exclamation point (!).
The following icons show the message type and additional status info:

- A text message
- A chat session
- A voicemail page
- An incoming message with an error
- A message that is waiting to be sent
- A message that was successfully sent
- A message that was sent to multiple recipients, and only some of the recipients received the message
- An outgoing message with an error

**DID YOU KNOW?** If you are outside a coverage area or if your phone is turned off, outgoing messages go into the Outbox. When you return to a coverage area or turn your phone back on, your pending messages are sent automatically and transferred to the Sent folder.
Your connections to the web and wireless devices

You use the web for many things: driving directions, shopping, news, web-based email. Now, with your wireless service provider’s network and the built-in web browser, you can take the web with you almost anywhere.

The built-in Bluetooth® feature of your Palm® Treo™ 700P smartphone helps you easily set up wireless connections to a number of devices, so you can enjoy the convenience of cable-free connectivity. You can also use your smartphone to share contacts or your favorite photos with other people.

**Benefits**
- Carry the web with you
- Store web pages for offline viewing
- Connect to Bluetooth devices
In this chapter

Web browser ....................................................... 97
Connections with Bluetooth devices ......................... 106
Web browser

The Blazer® web browser on your smartphone provides quick and easy access to web pages. You can view most sites you use on your computer, including those with security and advanced features, such as JavaScript and frames. To browse the web, you must activate data services from your wireless service provider.

DID YOU KNOW? You can visit secure websites. The security certificates and 128-bit Secure Sockets Layer (SSL) encryption let you browse secure sites, such as online shopping, banking, and email. Remember: Some secure sites also require specific browsers and may not work with the web browser application.

DID YOU KNOW? The web browser supports JavaScript, SSL strong encryption, and cookies, but does not support plug-ins (such as Flash or Shockwave) or Java applets.

Viewing a web page

The web browser uses patent-pending technology to optimize web pages for your smartphone. By default, the browser is in Optimized Mode, which reformats web pages into a single column and resizes images on your screen. This way, you can see most content without scrolling left or right.

DID YOU KNOW? You can send email from a web page on your smartphone. Email addresses appear as links on web pages. After you configure an email application on your smartphone, you can select an email address link to create a message to the selected address.

1. Make sure your phone is turned on (see Turning your phone on and off).
2. Press Phone and confirm that data services are available. You should see either the 1XRTT or EVDO icon in the title bar.
CHAPTER

If you do not see a 1XRTT or EVDO icon, data services are not available in your current location and you cannot connect to the Internet.

3 Press Applications and select Web.

4 Enter a web page address (URL) in the Address Bar and select Go.

NOTE If you browse to a secure web page, a lock icon appears in the Address Bar.

5 Do any of the following to navigate within the web page:

   View a page in wide layout format (as on your computer): Press Menu, select Options, and then select Wide Page Mode.

   Scroll through the page: In Optimized Mode (the default format which is optimized for your smartphone screen), press Up or Down. In Wide Page Mode, press Up, Down, Left, or Right to scroll in all directions.

   Follow a link to another web page: In Optimized Mode, highlight the link by pressing Left or Right and then press Center to go to the selected page. In Wide Page mode, use the stylus to select a link.

   Submit a form: Enter the info and then select the onscreen button to submit the form. If the form doesn’t have an onscreen button, press Return.

TIP To adjust the font size, open the Options menu and select Font. To fit more text on the screen, select Small. To make the text easier to read, select Large.

6 Use the 5-way to access any of the following icons in the title bar:

   Goes to the previous web page.

   Goes to the next web page.

   Refreshes the page with the latest content from the Internet.

   Opens a list where you can select Fast Mode (no images or style sheets) or Normal Mode (with images and style sheets).
With bookmarks you can instantly access a web page without entering the address every time. The web browser can store up to 100 bookmarks or saved pages, allowing you to open your favorite web pages quickly. Note that a bookmark is different from a favorite (see Defining favorite buttons).

1. Go to the page you want to bookmark.
2. Press Menu (5).
3. Select Add Bookmark from the Page menu.
4. (Optional) Change the entries in the Name and Description fields.
5. Select OK, and then select OK again.

DID YOU KNOW? The predefined bookmarks take you to pages that are optimized for your smartphone.

Creating a bookmark
With bookmarks you can instantly access a web page without entering the address every time. The web browser can store up to 100 bookmarks or saved pages, allowing you to open your favorite web pages quickly.
Saving a page
You can use the web browser to save a page for offline viewing, so you don’t need a wireless connection to view it later.

1. Go to the page you want to save.
2. Press Menu (Menu).
3. Select Save Page from the Page menu.
4. Select OK, and then select OK again.

Viewing bookmarks or saved pages
Bookmarks and saved pages both appear in Bookmarks View. Saved pages are indicated by a small triangle in the upper-right corner of the bookmark.

TIP To go back to the last web page you viewed without selecting a bookmark, select Page View.

Editing or deleting a bookmark or saved page
1. From Bookmarks View, press Menu (Menu).
2. Select Edit Bookmarks on the Bookmarks menu.
3. Select the bookmark you want to edit or delete.
YOUR CONNECTIONS TO THE WEB AND WIRELESS DEVICES

4 Enter the desired changes.
5 Select OK.

Arranging bookmarks and saved pages

Bookmarks View includes ten pages for bookmarks so that you can arrange bookmarks and saved pages in a logical fashion. For example, you can store travel links on one bookmark page, stock links on another, and business links on a third page.

1 From Bookmarks View, press Menu .

TIP Your wireless service provider may preset bookmarks on your smartphone that are customized for their services. You may not be able to customize some of the preset bookmarks. If you can’t edit, delete, or beam a bookmark, it is probably locked and these actions are prohibited.

2 Select Edit Bookmarks from the Bookmarks menu.
3 Enter a title for this page of bookmarks.
4 Use the stylus to drag and drop a bookmark into the desired slot. You can move a bookmark within the current page or move it to a different bookmark page by dragging and dropping it on the Bookmark Page icon.
5 Select OK.
CHAPTER 5

YOUR CONNECTIONS TO THE WEB AND WIRELESS DEVICES

Downloading files from a web page

The web browser lets you download files that are recognized by one of the applications on your smartphone. When you download a file, you can open it in the application that recognizes the file. For example, download an MP3 file so you can listen to it later in the Pocket Tunes™ application. If a file is not recognized by any of the applications on your smartphone, you can download the file to an expansion card, but you cannot open it on your smartphone.

You can download files such as new applications, and choose to play or save music and video files in many popular formats—provided that the website permits the downloading of files:

<table>
<thead>
<tr>
<th>Item</th>
<th>Supported File Types</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pictures</td>
<td>JPEG, WBMP, GIF, animated GIF</td>
</tr>
<tr>
<td>Videos</td>
<td>MP4, 3G2, ASF, WMV</td>
</tr>
<tr>
<td>Ringtones</td>
<td>MIDI, AAC</td>
</tr>
<tr>
<td>Music</td>
<td>MP3, WMA</td>
</tr>
</tbody>
</table>

**TIP** You can also access software and other downloads using the Downloads bookmark.

1. Go to the page with the link to the file you want to download.
2. Press **Left** or **Right** to highlight the link to the file, and then press **Center**.
3. If prompted, select what you want to do with the file: **Play**, **Save To Device**, or **Save To Card**.
4. Select **Yes**.

**TIP** You can also save an image from a web page by tapping and holding it with the stylus.

Streaming files from a web page

The web browser lets you stream files that are recognized by one of the applications on your smartphone. For example, you can choose to play music and video files in many popular formats (MP3, WMA, WMV).

1. When the web browser recognizes streamed content on a web page, it displays a **Play** icon. To view or listen to the streamed content, select **Play**.

**TIP** You can also access software and other downloads using the Downloads bookmark.
Once streaming begins, playback starts automatically. Use the following controls when viewing or listening:

- Select return to the web page containing the streamed content.
- Select or press Center to pause playback.
- Select or press Center to resume playback after pausing.
- A few seconds after playback begins, the toolbar is hidden and you can view the content on the full screen. Press Up or Down to display the toolbar; press Up or Down again to hide the toolbar again.
- Press the Volume button on the side of your smartphone to adjust the volume.

Copying text from a web page

You can copy text from a web page and paste it into other applications.

1. Use the stylus to highlight the text you want to copy.
2. Press Menu.
3. Select Edit, and then select Copy.
4. Go to the app in which you want to paste the text and use the stylus or 5-way to position the cursor where you want to paste the text.
5. Press Menu.
6. Select Edit, and then select Paste.

DID YOU KNOW? If the web browser does not recognize a phone number as dialable, you can copy the phone number (as text) and paste it into the Dial Pad (see Dialing from a web page or message).

Returning to recently viewed pages

The History list stores the addresses of the last 100 pages you visited. Items in the History list are sorted chronologically.

1. From Page View, press Menu.
2. Select History from the Page menu.
3 Press Down ▼ to navigate through the list.
4 Select the web page you want to load.

Finding text on a web page
1 From Page View, press Menu (5).
2 Select Find Text on Page from the Page menu.
3 Enter the text you want to find.
4 Check or uncheck the Wrap Search box to indicate whether you want the search to wrap from the end of the page to the beginning when the end is reached.
5 Select Find to start the search.

Customizing your web browser settings
1 From Page View, press Menu (5).
2 Select Options, and then select Preferences.
3 Select Page and set any of the following preferences:
   Start With: Determines which view appears when you open the browser.
   Home Page: Sets the page that appears when you select ．
   Restore Default: Selects the original home page, if you changed it.
   Show Address Bar: Sets whether the web address appears in Page View. When it is visible, you can select the pick list to go to a previously viewed page or enter a URL directly from Page View.
Select **General** and set any of the following preferences:

- **Auto-complete**: Determines whether the web browser suggests text, based on your previous entries, when you begin entering info.
- **Disable cookies**: Determines whether websites can store personalized info on your Treo smartphone. Some sites do not work properly if you select this option.
- **Disable JavaScript**: Bypasses JavaScript elements on the web pages you view.
- **Tap and Drag**: Determines whether dragging the stylus selects text or scrolls through the content of the page.

**Normal mode/Fast mode**: Determines whether you want to hide selected items so that web pages load faster. When you select Fast mode, you can set the following options:

- **Disable cascading style sheets**: Determines whether style sheets are applied when you load a web page. When style sheets are disabled, pages download faster, but you may lose some of the formatting.

**KEY TERM** Cascading style sheets A method used to describe the presentation of a web page or document written in a markup language, such as HTML or XML.

- **Don’t download images!**: Determines whether images appear when you load a web page. If you select not to view images, then web pages load faster. You can still see any image by tapping and holding the placeholder box on the web page.

Select **Advanced** and set any of the following preferences:

- **Set memory limit for storing pages**: Sets the memory available for your
cache. Pages are cached so that they load faster the next time you view them.

<table>
<thead>
<tr>
<th>Preferences</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Set memory limit for storing pages: 1/16</td>
<td>Cookies: (0) Clear Cookies</td>
<td></td>
</tr>
<tr>
<td>Cache: (12) Clear Cache</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Clear cache on exit:</td>
<td>OK</td>
<td>Clear</td>
</tr>
</tbody>
</table>

**Cookies:** Indicates how much memory is being used by cookies. To free up this memory, select **Clear Cookies**.

**Cache:** Indicates how much memory is being used by your cache to store recent pages and history. To free up this memory, select **Clear Cache**.

**Clear cache on exit:** Determines whether the cache clears each time you exit the web browser.

**Set Proxy:** Sets up a proxy server to access the Internet. If your connection requires a proxy server, please contact your Internet service provider or IT administrator for this information.

6 Select **OK**.

**Connections with Bluetooth devices**

With your smartphone’s built-in Bluetooth wireless technology, you can connect to a number of Bluetooth devices, such as a headset, car kit, printer, or GPS receiver, as well as to other smartphones and handhelds that are equipped with Bluetooth wireless technology. If your computer is enabled with Bluetooth wireless technology, you can also synchronize wirelessly or use your phone as a wireless modem.

You can create a list of Bluetooth devices that you trust to communicate with your Treo smartphone. When communicating with trusted devices, your Treo smartphone skips the discovery process and creates a secure link as long as the device is within range. Bluetooth range is up to 30 feet (10 meters) depending on environmental conditions, including obstacles, radio
interference from nearby electronic equipment, and other factors.

When you configure a headset as described in Connecting to a Bluetooth hands-free device, the headset is automatically added to your trusted device list. Follow the steps in this section to add other devices to your trusted device list, such as a friend’s handheld.

**Requesting a connection with another Bluetooth device**

1. Press **Applications** and select **Bluetooth**.
2. Select **Bluetooth On**.
3. (Optional) Enter a device name that identifies your smartphone when it is discovered by other Bluetooth devices.

**NOTE** Use the same device name for all your Bluetooth connections. If you change the device name, you need to recreate any partnerships you already created.

4. Select **Setup Devices**.
5. Select **Trusted Devices**.

6. Select **Add Device**. The Discovery icon appears, indicating that the discovery process is active.
7. Select the **Show** pick list and select **Nearby devices**.
8. If the device you want to add doesn’t appear on the discovery results list, make sure that the other device is ready to receive a connection request (see the device’s documentation), and then select **Find More** on your smartphone to search again.
9 Enter the same passkey on your smartphone and on the Bluetooth device, and select OK.

**IMPORTANT** Some Bluetooth devices have a preset passkey; if so, you can find the passkey in the documentation for that device. Other devices provide a screen where you enter a passkey that you make up. In either case, you must use the same passkey on both your smartphone and the other Bluetooth device. We recommend that where possible, you make up a passkey of 16 alphanumeric characters (letters and numerals only) to improve the security of your smartphone. The longer the passkey, the more difficult it is for the passkey to be deciphered.

10 Select Done.

**Accepting a connection from another Bluetooth device**

**TIP** For the smartphone to be visible to Bluetooth devices, the Bluetooth setting must be set to On and visibility must be set to Visible or Temporary.

1 Press Applications and select Bluetooth.

2 Select Bluetooth On.

3 (Optional) Enter a device name that identifies your smartphone when it is discovered by other Bluetooth devices.

**NOTE** Use the same device name for all your Bluetooth connections. If you change the device name, you need to recreate any partnerships you already created.

4 Select the Visibility pick list and select one of the following:

**Visible:** Enables Bluetooth devices that are not on your Trusted Device list to request a connection with your smartphone. Your smartphone remains accessible to other devices until you...
5 Turn this option off. After you’re done using this setting, remember to change it back to Hidden.

**TIP** Use the Visible option only when you need your smartphone to be accessible for an extended period of time. For short term accessibility, use the Temporary option.

**Temporary:** Enables Bluetooth devices that are not on your Trusted Device list to request a connection with your smartphone during the next two minutes. Your smartphone reverts to the Hidden setting and becomes inaccessible to other devices after two minutes.

**Hidden:** Allows only devices with which you have previously formed a partnership to request a connection with your smartphone. New devices cannot request a connection.

6 Enter the same passkey on your smartphone and on the Bluetooth device.

**IMPORTANT** Some Bluetooth devices, such as headsets and GPS receivers, have a preset passkey; if so, you can find the passkey in the documentation for that device. Other devices provide a screen where you enter a passkey that you make up. In either case, you must use the same passkey on both your smartphone and the other Bluetooth device. We recommend that where possible, you make up a passkey of 16 alphanumeric characters (letters and numerals only) to improve the security of your smartphone. The longer the passkey, the more difficult it is for the passkey to be deciphered.

7 (Optional) Check the Add to trusted device list box if you want to form a partnership with the requesting device.

8 Select OK.
Your photos, videos, and music

Do you have a wallet bulging with photos of friends, family, pets, and your most recent vacation? Are you tired of carrying both your MP3 player and your phone?

Your Palm® Treo™ 700P smartphone solves both problems. You can keep your favorite photos right on your smartphone—videos, too. And there’s no need to carry an expensive MP3 player; you can play music on your smartphone. Simply transfer songs onto your smartphone or an expansion card and then listen through your stereo headphones (cards and headphones sold separately).

Benefits

- Never be far from your favorite people, places, and songs
- Arrange your photos, videos, and songs
- No separate photo viewer, MP3, CD, or mini-disc player required
In this chapter

Camera and Camcorder .................................................. 113
Pics & Videos .......................................................... 117
Pocket Tunes™ .......................................................... 122
Camera and Camcorder

Your smartphone comes with an easy-to-use, built-in, 1.3-megapixel camera with 2x digital zoom. You can use the camera to take and view pictures and videos and send them to your friends and family. To add a personal touch to your smartphone, use your pictures as your wallpaper in the Main View of the Phone application, and as caller ID images.

Taking a picture

You can store pictures on your smartphone or on an expansion card.

1. Press Applications and select Camera.

2. By default, the Camera application stores pictures you take in the PALM folder on your smartphone. To store a picture in a different location, select one of the following:
   - <Album name>: Stores the picture in the selected album. The storage location is based on the location of the album (smartphone or expansion card).
   - New Albums: Opens a dialog box where you can enter an album name and select the storage location (smartphone or expansion card).

TIP

The camera defaults to 1.3 megapixel (1280 x 1024) resolution. The camera also supports VGA (640 x 480) and QVGA (320 x 240) resolution. To view these settings before you take a picture, press Menu.

3. Find your subject in the screen on your smartphone. (The lens is on the back of your smartphone.)

4. (Optional) To get a close-up of your subject, press Up to select 2x. Press Down to return to 1x.
5 Press **Center** 📷 to capture the picture.

6 Do any of the following:

- Saves the picture in the location you selected in step 2.
- Deletes the picture.
- Opens a dialog box where you can choose to attach the picture to an email message or send it to another Bluetooth device.
- Lets you add a voice caption.

**TIP** To add an audio caption later, open the picture and then select **Audio Caption** from the **Photo** menu.

**DID YOU KNOW?** You can personalize a picture. Open the **Photo** menu, select **Draw on**, and then use the drawing tools to add your own personal touch. When you save the picture, you can replace the original or save a copy.

**Recording a video**

You can store videos on your smartphone or on an expansion card.

1 Press **Applications** 🎬 and select **Camcorder 🎥**

**TIP** The video recording screen displays the approximate recording time you have left based on the space available on your smartphone or expansion card. Actual recording time may vary depending on how fast you are moving, how many colors you are recording, and so on.

2 By default, the Camcorder application stores videos you record in the PALM folder on your smartphone. To store a video in a different location, select one of the following:
<Album name>: Stores the video in the selected album. The storage location is based on the location of the album (smartphone or expansion card).

New Albums: Opens a dialog box where you can enter an album name and select the storage location (smartphone or expansion card).

3 Find your subject in the screen on your smartphone. (The lens is on the back of your smartphone.)

4 Press Center to start recording.

5 After you finish recording, press Center again to stop.

6 Select any of the following:

- Plays the video, so you can review it.
- Saves the video in the location you selected in step 2.
- Deletes the video.
- Opens a dialog box where you can choose to attach the video to an email message or send it to another Bluetooth device.
- Opens a dialog box where you can adjust the volume during playback.

TIP The camcorder defaults to CIF (352 x 288) resolution and also supports QCIF (176 x 144) resolution. To view these settings before you capture a video, press Menu.
Customizing your Camera settings
You can customize the built-in camera’s settings for your Treo 700P smartphone.

1. Go to Camera View or Camcorder View.
2. Press Menu. If you are in Camera View, the Photo Settings screen appears. If you are in Camcorder View, the Video Settings screen appears.
3. Set any of the following preferences:
   - **Effects**: Sets the color palette for the current picture or video. You cannot change an item’s palette after you take the picture or video.
   - **Prompt sound**: (Pictures only) Sets the sound that plays before you take the picture.
   - **Shutter sound**: Determines whether a sound plays when you take a picture or video.
   - **Microphone**: (Videos only) Turns the microphone on and off so that you can record videos with or without sound.
   - **Resolution**: Sets the default size for newly captured pictures or videos.
   - **Date stamp**: (Pictures only) Determines whether the date the picture is taken appears on your pictures.
   - **Review photos/videos**: Determines whether you can review pictures or videos before saving them and how quickly they are automatically saved.
   - **Auto naming**: Assigns a name to a series of pictures or videos to be captured, such as Seattle001, Seattle002, and so on.

**TIP**
During playback, tap and drag the progress indicator bar to jump to a different section of the video. Select Pause to pause video playback.
1. Press **Applications** and select **Pics & Videos**.

2. Select the album that contains the picture you want to see.

   **TIP** To view an album from an expansion card, insert the card and select the album from the Album list. If the items on the card are not grouped into albums, select the card name from the list.

3. Select the picture you want to view.

4. Press **Right** or **Left** to scroll to the next item in the album.

5. If the picture has a voice caption, select it to hear it.

6. Tap the picture or press **Center** to return to Thumbnail View.

**TIP** In Thumbnail View, you can group photos or videos to more easily locate them. Select one of the grouping options from the View menu.

---

### Pics & Videos

#### Viewing a picture

In addition to viewing the pictures you capture with the built-in camera, you can view pictures captured on many popular digital cameras or downloaded from the Internet. Your smartphone supports the following picture formats:

- **JPG**
- **TIF**
- **BMP**
- **GIF**

---

4. Select **Done**.
Viewing a video

In addition to viewing the videos you capture with the built-in camera, you can view videos captured on many popular digital cameras. Your smartphone supports the following types of video files:

- 3GP
- 3G2 (MPEG-4 video + QCELP audio + .3g2 file type)
- MP4
- MPG
- M4V
- ASF (with MPEG-4 video and IMA-ADPCM audio)
- AVI (with MJPEG video and PCM audio)

1. Press Applications and select Pics&Videos.
2. Select the album that contains the video you want to see.
3. Select the video you want to view. Playback begins automatically.
4. Hold down Right or Left to seek within the current video, or press Right or Left to scroll to the next item in the album.
5. Press Center to return to Thumbnail View.

DID YOU KNOW? If you pause video playback and then close the video, the video starts where you left off the next time you play it.

Viewing a slide show

1. Press Applications and select Pics&Videos.
2. Highlight (or open) the album you want to view.
3. (Optional) Press Menu, select Options, and then select Auto-hide Toolbar Off if you want to see the toolbar.
4. Press Space to start the slide show.
5. Press Center to return to the previous view.
Sending pictures or videos
You can attach pictures or videos to email messages or send them to another Bluetooth device.

1. From the Album list, select the album that contains the picture(s) or video(s) you want to send.
2. Tap \( \text{ } \) in the lower-right corner of the screen.
3. Select the pictures or videos to send, or select Select All to send the entire album. (A + sign appears next to selected items.)

**TIP** To set slide show options such as background music and transitions, open the Options menu and select Slideshow Setting. Keep in mind that background music overrides audio captions when you’re running a slide show. Background music for a slide show also overrides any music that might be playing using the Pocket Tunes application on your smartphone if you start a slide show.

4. Select Share.

5. Select the method you want to use to send the pictures or videos.

6. (Optional) Enter any text you want to add to the message.

7. Address and send the message.

Copying a picture or video
You can copy pictures or videos into another album. You can also copy pictures and videos between your smartphone and an expansion card.

1. From the Album list, select the album that contains the picture(s) or video(s) you want to copy.
2. Press Menu \( \text{ } \).
3. Select Copy to from the Photo (or Video) menu.

**DID YOU KNOW?** You cannot send copyrighted pictures or videos that appear with a Lock icon in Thumbnail View or Picture list.
4 Select the pictures or videos to copy, or select Select All to copy the entire album. (A + sign appears next to selected items.)

5 Select Copy.

6 Select the Copy items to pick list and select whether you want to copy the selected items to your device or to an expansion card.

7 Select the Into album pick list and select the album you want to copy the selected items to.

8 Select Copy.

Organizing pictures and videos
1 Open the album you want to organize.
2 Press Menu (\(\text{Menu}\))
3 Select Album, and then select Add to album or Remove from album.
4 Select the pictures or videos to add or remove, or select Select All to add or remove the entire album. (A + sign indicates that you want to add the item. An X sign indicates that you want to remove the item.)
5 Select Add or Remove.

DID YOU KNOW? You can also open the Album list from Camera View or Camcorder View by selecting the icon in the lower-right corner.

TIP Install the Palm® Files application from the Palm Software Installation CD to easily browse and manage files on an expansion card.

TIP To change the name, add a caption, or view other picture or video information, highlight (or open) the item, open the Photo (or Video) menu, and select Details.

TIP You can also move pictures and videos between albums. Open the Photo (or Video) menu and select Move to. The remaining steps are the same as copying pictures, but use the Move commands instead of the Copy commands.
YOUR PHOTOS, VIDEOS, AND MUSIC

CHAPTER

Saving a picture as wallpaper
You can select a picture to use as wallpaper for the Main View in the Phone application.

1. Open the picture you want to save as wallpaper.
2. Press Menu ( ).
3. Select Options, and then select Save as Wallpaper.
4. When the confirmation message appears, confirm by selecting Yes, or decline by selecting No.

Adding a picture to a contact entry
1. Open the picture you want to add to a contact.
2. Press Menu ( ).
3. Select Options, and then select Save as Contact.
4. Select the contact you want to add this picture to.

Rotating a picture
1. Open the picture you want to rotate.
2. Press Menu ( ).
3. Select Rotate from the Photo menu.
4. Select the orientation.

Deleting a picture or video
1. Open the album that contains the picture(s) or video(s) you want to delete.
2. Press Menu ( ).
3. Select Delete from the Photo (or Video) menu.
4. Select the pictures or videos that you want to delete, or select Select All to delete the entire album. (An X sign appears next to selected items.)
5. Select Delete.
6. Select Delete to confirm the deletion.

Viewing pictures and videos on your computer
When you synchronize your Treo 700P smartphone, your pictures and videos are copied to your desktop computer. You can view pictures in JPEG format and videos in MPEG-4 format (3G2 file extension). You can email them to friends using your desktop email application.

TIP
You can also highlight a picture or video in Thumbnail View, and then press Backspace to delete the highlighted item.
You can view and edit synchronized pictures and videos in the Palm Media desktop application. Open Palm® Desktop software and click the Media icon. You can refer to the Palm Desktop Online Help for information about using the Palm Media desktop application.

If you want to manage photos and videos directly from the location in which they’re stored, you can find your pictures and videos in the following locations:

### Windows:
- My Documents\My Photos\Palm Photos\<user name>\Internal
- My Documents\My Photos\Palm Photos\<user name>\Expansion Card
- My Documents\My Videos\Palm Videos\<user name>\Internal
- My Documents\My Videos\Palm Videos\<user name>\Expansion Card

### Mac:
- Mac HD : Users : <Mac user name> : Movies : Palm Videos : <Palm device name> : Internal
- Mac HD : Users : <Mac user name> : Movies : Palm Videos : <Palm device name> : Expansion Card

### Pocket Tunes™

**BEFORE YOU BEGIN** Mac  You need an expansion card (sold separately) to listen to music on your smartphone. You cannot transfer MP3 files from your Mac directly onto your smartphone.

You can listen to music through the speaker on the back of your smartphone or through the stereo headset included with your smartphone. (If you want to use stereo headphones with a 3.5mm connector, then a 2.5mm stereo adapter is required, sold separately). To listen to music on your smartphone, you need to convert the music files into MP3 format using
Windows Media Player (Windows computers) or iTunes (Mac computers), and then transfer the music files to your smartphone or an expansion card. After you transfer the music files, you can play them using the Pocket Tunes™ application on your smartphone.

**TIP** You can upgrade Pocket Tunes to a version that supports more music file formats (such as WMA); supports subscription music; and includes additional features. For more info, visit www.pocket-tunes.com/palm.

**DID YOU KNOW?** If a call comes in when you’re listening to music, you can take the call and the music pauses automatically. After you finish the call, the music starts again.

### Setting up Windows Media Player for MP3

On a Windows computer, you need to set Windows Media Player to save your music files in MP3 format in order for the files to be compatible with Pocket Tunes.

1. Connect your smartphone to your computer with the sync cable.
2. Press Applications (5) and select pTunes (3).
3. On your computer, open Windows Media Player, and then click the full-screen icon in the upper-right corner to maximize the window.
4. Click **Tools**, and then click **Options**.
5. Click the **Rip Music** tab, click the Format pick list, and then select **mp3**. Click **OK**.
6. Click **Tools**, and then click **Options**.
7. Click the **Devices** tab, select **Palm Handheld** from the **Devices** list, and then click **Properties**.
8. Click the **Quality** tab, uncheck the Convert files as required by this handheld (recommended) box. Click **Apply**.
CHAPTER 9

YOUR PHOTOS, VIDEOS, AND MUSIC

You now have set up Windows Media Player to transfer MP3 files to the Pocket Tunes application on your smartphone.

Setting up iTunes for MP3

On a Mac, use iTunes (included with OS X) to convert music from a CD to MP3 format. For more information on using the iTunes software, see the documentation that came with your Mac.

1. On your Mac, open iTunes.
2. Select Preferences.
3. Click the Advanced button at the top of the window, and then click Importing.
4. Click the Import Using pop-up menu and select MP3 Encoder.
5. (Optional) Click the Setting pop-up menu and select Good Quality.

TP Mac If you want greater control over the file size and sound quality of your MP3 files, select Custom from the Setting pop-up menu.

Transferring MP3 files from your computer

The Pocket Tunes software that comes with your smartphone is compatible with the popular MP3 audio file format. If your MP3 files are already on your computer’s hard drive, you need to transfer them to your smartphone to listen to them on your smartphone.

If an expansion card is inserted into the smartphone, Windows Media Player copies the MP3 files to the expansion card. If you don’t have an expansion card inserted, the MP3 files are copied to your smartphone’s memory.

IMPORTANT You must synchronize your smartphone with your computer at least once before you can transfer MP3 files from your computer.

9. Click OK, and then click OK again.

Uncheck box
1. Connect your smartphone to your computer with the USB sync cable.

2. On your smartphone, press Applications and select pTunes.

3. If you are transferring MP3 files from a Mac, insert an expansion card into your smartphone. This step is optional for Windows users.

4. Do one of the following:

   **WINDOWS ONLY** Open Windows Media Player on your computer. Select the Sync tab, and then select Palm Handheld from the drop-down list. Select Start Sync. The files are transferred to your smartphone.

   **NOTE** Do not press the sync button on your cable. Windows Media Player transfers the files, so there’s no need to do anything.

   **MAC ONLY** Drag and drop the MP3 files onto the Send To Handheld droplet in the Palm folder. Select your device name, the file name, and the destination (card). Click OK. Synchronize your smartphone with your computer. Be patient; transferring music to an expansion card can take several minutes.

   **DID YOU KNOW?** You can also use a card reader accessory (sold separately) to transfer MP3 files from your computer to your expansion card. Create a Music_Audio folder in the root directory of the card, and store your MP3 files in this folder.

**Transferring music from a CD to your smartphone**

If your songs are on a CD and you want to listen to them on your smartphone, you need to convert them to MP3 format on your computer before you transfer the files to your smartphone.

   **WINDOWS ONLY**
   1. On your computer, open Windows Media Player.
   2. Insert the music CD into your computer’s CD drive.
   3. Select the Rip tab.
4 Select the tracks you want to convert to MP3.
5 Select Rip Music.
6 Transfer the MP3 files to your smartphone as described in Transferring MP3 files from your computer.

MAC ONLY
1 On your Mac, open iTunes.
2 Insert the music CD into the CD drive on your Mac.
3 Check the boxes next to the tracks you want to convert to MP3.
4 Click the Import button in the upper-right corner of the iTunes window.
5 When the songs are finished importing, click the Eject Disk button in the lower-right corner of the iTunes window.
6 Transfer the MP3 files to your smartphone as described in Transferring MP3 files from your computer.

Listening to music on your Treo smartphone

CAUTION Protect your hearing. Listening to this device at full volume for a long period of time can damage your hearing.

1 Make sure the Ringer switch is set to the Sound On position. See Silencing sounds for more information.
2 Press Applications and select pTunes .

TIP You can change the settings on your smartphone so that pressing and holding the Side button opens Pocket Tunes. See Reassigning buttons for details.

3 Do any of the following:
   • To play or resume playback of the current song, select Play .
   • To play the next song, select Next Song .
   • To play the previous song, select Previous Song .
   • To play a different song, select Choose Song and select a song from the list.
   • To adjust the volume during playback, press the Volume button on the side of your smartphone.
   • To pause playback select Pause .
Pocket Tunes continues playing until it reaches the end of your list or until you select Pause. Music continues to play even if you switch to another application or turn off your screen. If you want to stop playing music when you exit Pocket Tunes, open the Background Prefs menu and uncheck the Enable background play box, and then select OK.

Creating a playlist
If you want to play a group of songs in a particular order, you can create a playlist.

1. Press Applications and select pTunes.
2. Press Menu.
3. Select Actions, and then select Manage Playlists.
4. Select New, and then enter a name for the playlist.
5. Select Add Song. Select the songs you want to include on the playlist.
6. Select Save List.

TIP To play songs from a playlist, open Pocket Tunes, select Choose Songs, and then select Playlists. Select the playlist you want to play, and then select All.
Editing a playlist

1. Press Applications and select iTunes.
2. Press Menu.
3. Select Actions, and then select Manage Playlists.
4. Highlight a playlist, and then select Edit.
5. Do any of the following:
   - To delete a song from the playlist, select the song and then select Remove.
   - To add a song, select Add Song, check a song’s box, and then select Done.
   - To move a song up or down one slot, select a song and then select Up or Down.
6. Select Save List.

TIP: To delete a playlist, select Manage Playlists from the Actions menu, select the playlist, and then select Delete List. Select Yes to confirm the deletion.
Your personal information organizer

Say good-bye to paper calendars and throw away those scribbled to-do lists. Your Palm® Treo™ 700P smartphone is all you need to organize your personal information and keep it with you wherever you go.

You never lose your information, even if your battery is completely drained. All of your personal info is backed up each time you synchronize, and your info is kept private when you use the security features on your smartphone. Also, you can easily share info with others electronically.

Benefits

- Track current, future, and past appointments
- Make to-do lists that get done
- Set reminders for appointments, birthdays, important tasks, and more
- Before you call your friend in London, check the time first
In this chapter

Contacts ......................................................... 131
Calendar ....................................................... 133
World Clock .................................................... 141
Tasks ............................................................. 142
Contacts

Contacts is where you enter information about people you know. You can access this info from the Phone application to dial phone numbers and create favorites, and from the Messaging and email applications to send messages. When you create a contact, you can also assign a photo and ringtone ID to that contact, so you know when they call you.

DID YOU KNOW? If your company uses Microsoft Exchange Server 2003, you may be able to sync Contacts directly with the server. See Working with Microsoft Exchange ActiveSync for info.

Adding a contact

TIP If you have several contacts to enter, it’s more efficient to use Palm® Desktop software or Microsoft Outlook on your computer and then sync your smartphone with your computer. For more info see Synchronizing information—the basics.

1 Press Phone 📞.
2 Select the Contacts favorite button.
3 Select New Contact.
4 Use the 5-way ⌨️ to move between fields as you enter information.
5 (Optional) Do any of the following:
   Add a caller ID photo: Select the Picture box, and then do one of the following:
   • Select Camera to take a picture and add it to this contact when you save the picture.
   • Select Photos to add an existing picture to this contact.
Add a caller ID ringtone: Select the Ringtone pick list and select a ringtone from the list to give incoming calls from this contact a distinctive ring.

Place the entry in a category or mark it private: Select Details. (See Working with private entries for more info.)

Add a note to an entry: Select Note. (See Working with private entries for more info.)

Display additional fields for this contact: Select Plus.

6 After you enter all the information, select Done.

Viewing or changing contact information

1 In the Contacts list, begin entering one of the following for the contact you want to view or edit:
   - First name (JOH for John)
   - Last name (SMI for Smith)
   - First initial and last name (JSM for John Smith)

   2 Select the name of the entry you want to open.
   3 Select Edit.
   4 Make changes to the entry as necessary, and then select Done.

TIP In the Contacts list, press Up or Down on the 5-way to move to the previous or next Contacts record.

Deleting a contact

1 Open the contact you want to delete.
2 Press Menu. (See Working with private entries for more info.)
3 Select Delete Contact from the Record menu, and then select OK.

Defining your business card

1 Create a new contact and enter your own business card info.
2 Open the contact entry containing your business card info.
3 Press Menu.
4 Select **Business Card** from the **Record** menu.

**TIP** After you define your business card, you can beam it to other Palm OS® devices. In any Phone view or the Contacts application, open the **Record** menu and select **Beam Business Card**.

**Calendar**

Calendar is a powerful organizer application that helps you manage your schedule. You can view your calendar by day, week, or month, or as an agenda list that combines your Tasks list and email notifications with your appointments. Schedule repeating meetings or block out a vacation by creating one event set to repeat at an interval you specify. Color-code your appointments by category and add notes with helpful information.

**DID YOU KNOW?** If your company uses Microsoft Exchange Server 2003, you may be able to synchronize Calendar events directly with the server. See *Working with Microsoft Exchange ActiveSync* for information.

**Displaying your calendar**

- Press **Calendar** repeatedly to cycle through the various views:
  - **Agenda View**: Shows your daily schedule, the number of unread email messages, and any items on your Tasks list that are overdue or due today. If there’s room, Agenda View also lists events on future dates.
  - **Day View**: Shows your daily schedule one day at a time.
  - **Week View**: Shows your schedule for an entire week. The time frames are based on the Start Time and End Time settings in Calendar Preferences.
  - **Month View**: Shows your schedule for a whole month.
• From any Calendar view, open the Options menu and select Year View to view a calendar for an entire year.
• From any Calendar view (except Agenda View), use the 5-way to go to another day, week, month, or year (based on the current view).
• From any Calendar view (except Agenda View), select Go To, and then select a date from the calendar.

**Creating an event**

1. Press Calendar until Day View appears.
2. Press Left or Right to select the desired day.
4. Using the keyboard, enter a starting hour and minute for the event, such as 545 for 5:45.
5. Select the End Time box and enter the ending hour and minute for the event.
6. (Optional) To assign a time zone to the event, select the Time Zone pick list and select a city in the time zone you want.
7. Select OK.
8. Enter a description for the event.

**IMPORTANT** If you use Palm Desktop software, do not add time zones to your...
events. Palm Desktop does not support time zones.

If you use Microsoft Outlook, you can use the time zone feature, but you must install the conduit that came with your Treo 700P smartphone (or a subsequent update) on all the computers with which you sync your smartphone. Chapura PocketMirror and other earlier Microsoft Outlook conduits do not support time zones.

Adding an alarm to an event
1. In Calendar, select the event.
2. Select Details.
3. Check the Alarm box and select the number of minutes, hours, or days before the event that you would like to receive the alarm.
4. Select OK.

**TIP** To automatically assign a time zone to your events, open the Options menu, select Preferences, and check the New events use time zones box. All your new events will be assigned to your local time zone (existing events aren’t affected), and you can change the time zone setting for individual events.

**TIP** If you want your events with time zones to stay at the same time in Calendar, regardless of the time zone you are in, uncheck the Get time zone from mobile network box on the Date & Time Preferences screen. If the box is checked, the event time shifts if you travel to a different time zone. See Setting the date, and time for information.

**TIP** The alarm for untimed events is defined by minutes, days, or hours before midnight of the date of the event.

**DID YOU KNOW?** When an alarm occurs, the Alert screen displays all your pending alerts. Select an alert description to jump to that item, or check the box to clear that alert.
Creating an untimed event
An untimed event, such as a holiday or deadline, does not occur at a particular time.

1 Press Calendar until you are in Day View.
2 Press Left or Right to go to the date of the event.
3 Make sure no times are highlighted.
4 Enter a description for the event. A diamond appears next to the description of an untimed event.

Scheduling a repeating event

1 Create an event, and then select it.
2 Select Details.
3 Select the Repeat pick list, and then select a repeat interval. If the interval you need doesn’t appear on the list, select Other to define a custom interval.
4 Select OK.
Color-coding your schedule
Use color-coding to quickly spot various types of events. For example, make appointments with family green, coworkers blue, and friends red. Follow these steps to create a category and assign it a color-code.

1. From Day View, select an event description or select an empty timeslot.
2. Select Details.
3. Select the Category pick list and select Edit Categories.
4. Do one of the following:
   - To create a new category, select New and then enter a category name.
   - To add a color to an existing category, select a category and select Edit.
5. Select the color you want to give this category, and then select OK.
6. (Optional) Repeat steps 4 and 5 to add or edit more categories.
7. Select OK two more times.

Now that the categories are set up with colors, you can assign categories to your events to color-code them. See the next section for details.

Editing or deleting an event
1. Select the event you want to edit or delete.
2. Select Details.
3. In addition to the settings covered earlier in this chapter, you can also change any of the following settings:
   - Date and Time: Displays when the event takes place. Change these settings to reschedule the event.

DID YOU KNOW? If you sync with Microsoft Outlook and your events include other people, a With field appears in the Details dialog box and your attendee info appears in this field after you sync.

This icon indicates a repeating event.
**Location:** Provides a description of where the event takes place.

**Category:** Sets the color-coded category for this event.

**Note:** Provides space for you to enter additional text.

**Delete:** Removes the event from your calendar.

4 Select **OK**.

**TIP** To save memory, you can purge your old events. Open the **Record** menu and select **Purge**. Select the **Delete events older than** pick list and select a time frame. Select **OK**.

**Customizing display options for your calendar**

1 Press **Menu**.

2 Select **Options**, and then select **Display Options**.

3 Select the **Default View** pick list and select the view you want to see when you open Calendar.

4 Select **Agenda** and set any of the following options:

**Show Due Tasks:** The tasks that are due today and the tasks that are overdue appear in Agenda View.

**Show Messages:** The number of read and unread email messages displays in Agenda View.

**Background:** A favorite photo becomes the Agenda View background. Check the **Background** box, select the image placeholder, and then select a photo. Adjust the fade setting so that the text is easy to read against the photo.
5 Select **Day** and set any of the following Day View options:

- **Show Category List**: The Category pick list appears in Day View.
- **Show Time Bars**: The time bars appear in Day View to show the duration of an event and to illustrate event conflicts.
- **Compress Day View**: When this box is unchecked, all time slots appear on the screen. When this box is checked, start and end times appear for each event, but blank time slots near the bottom of the screen disappear to minimize scrolling.
- **Show Category Column**: The color-coded category marker appears between the time and the description to indicate under which category the event is filed.

6 Select **Month** and set any of the following Month View options:

- **Show Category List**: The Category pick list appears in Month View.
- **Timed Events**: The events that are scheduled for a specific time appear in Month View.
- **Untimed Events**: The events that are scheduled for a specific date but not a specific time appear in Month View.
- **Daily Repeating Events**: The events that repeat every day appear in Month View.

7 Select **OK**.
Selecting alarm tones

1. Press **Menu** (\(\text{Menu} \))
2. Select **Options**, and then select **Sound Preferences**.
3. Select the **Application** pick list and select **Calendar**.
4. Select the **Volume** pick list and select the volume level.
5. Select the **Vibrate** pick list and select an option for how you want your smartphone to vibrate for an event alarm.
6. Select tones from any of the following pick lists:

<table>
<thead>
<tr>
<th>Preferences</th>
<th>Sound &amp; Alerts</th>
</tr>
</thead>
<tbody>
<tr>
<td>Application</td>
<td>Calendar</td>
</tr>
<tr>
<td></td>
<td>Vibrate When Sound Off</td>
</tr>
<tr>
<td>Alarm Sound</td>
<td>Alarm Triangle</td>
</tr>
<tr>
<td>Reminder Sound</td>
<td>3 Times</td>
</tr>
<tr>
<td>Default Alarm</td>
<td>None</td>
</tr>
</tbody>
</table>

**Alarm Sound**: The tone played the first time your alarm goes off.

**Reminder Sound**: The tone played if an alarm is not acknowledged and the alarm repeats itself.

**Repeat**: The number of times the alarm repeats itself if the alarm is not acknowledged.

**Default Alarm**: The default timeframe for the alarm field.

7. Select **Done**.

**Tip**: You can also record sounds and use them as alarms. Select **Manage** on the Sound & Alerts Preferences screen.
- To record a sound, select **New**.
- To play a sound, select it and press **Center** on the 5-way.
- To delete a sound, select it and press **Backspace**.
- To send a sound, select it and then select **Send**.

**Did You Know?**: Your smartphone includes a silent alarm that can vibrate even when the Ringer switch is set to Sound Off.
World Clock

World Clock displays the day and time in three cities anywhere around the globe. Whether you’re traveling or staying home, it’s easy to keep track of the best time to reach your business associates, friends, and family in faraway places.

Selecting cities

World Clock shows the system date and time above the world map. If you selected the option to get the date and time from the mobile network (see Setting the date and time), the your wireless service provider network automatically updates the time display to match the local time when you travel.

Below the world map you can view the time in two other cities. If you travel a lot you may want to select your home city as one of these two cities, so that you always know what time it is at home.

1. Press Applications and select World Clock.
2. Select a City pick list, and select a city in the same time zone as the city you want to track.

TIP If you did not select the option to get the date and time from the mobile network, then you can set the city at the top of the screen to a fixed location.

DID YOU KNOW? You can run your stylus over the map to see the time in other cities. The shadow over the map represents nighttime moving across the globe.

TIP World Clock does not automatically update the system time for daylight savings time. To change the Daylight Savings Time setting, see Setting the date and time.
Adding cities
If the city you want to display is not in the predefined list, you can add it.

1. Select a City pick list and select Edit List.
2. Select Add.
3. Select a location in the same time zone as the city you want to add, and then select OK.
4. Enter the name of the city.
5. Select Location, select Map, select the location of the city, and then select OK.
6. If the city does not observe Daylight Savings Time, uncheck this box. If Daylight Savings Time is observed, enter Start and End dates.
7. Select OK.

Setting an alarm
The next time you travel, don’t rely on a hotel alarm clock to get you to that important meeting. Use your smartphone instead. World Clock includes a built-in alarm feature that you can use as a travel alarm.

1. Select Off in the upper-right corner.
2. Select the time you want the alarm to sound.
3. Select OK.

TIP To customize the alarm sound and volume, open the Options menu and select Alarm Preferences.
TIP Make sure the Ringer switch is set to Sound On, so that you can hear the alarm.

Tasks
You can use Tasks to remind you of tasks you need to complete and to keep a record of when you finish tasks.

Adding a task
1. Press Applications and select Tasks .
2. Select New to create a new task.
3 Enter a description of the task. The text can be longer than one line.

Setting task priority, due date, and other details
The Details dialog box enables you to assign a priority level, due date, category, privacy flag, and other details for each task.

1 Select the task to which you want to assign details.
2 Select Details.
3 Set any of the following:
   Priority: Select the priority number for this task (1 is most important). Later you can arrange your tasks based on the importance of each task.

TIP You can also select the priority from the Tasks list by selecting the number next to a task and then selecting a priority level.

Category: Assign the task to a specific category.

Due Date: Select the Due Date pick list and select a due date for the task.

TIP If you turn on the Show Due Dates option in the Tasks Preferences screen, you can change the due date later by selecting the task’s due date in the Tasks list.

Alarm: Set an alarm for this task.
Repeat: Indicate whether the task occurs at regular intervals and how often it repeats. When you check off a repeating task, the next instance of this
task automatically appears in your task list.

**Private:** Check this box to mark this task private. See *Working with private entries* for additional information.

**F:** Select this button to enter additional text that you want to associate with the task.

4 Select OK.

**Tip** Press *Menu* to access other features such as importing phone numbers into the Tasks list.

**Checking off a task**

1 Select the task you want to check off.
2 Press *Center* or tap in the box to check off the task.

**Tip** If you accidentally check off a task and need to uncheck it, highlight the task again and press *Center* on the 5-way to uncheck it.

**Tip** You can set Tasks to record the date that you completed a task, and you can select to show or hide completed tasks. Completed tasks remain in the memory of your smartphone until you purge them.

**DID YOU KNOW?** Overdue tasks have an exclamation point (!) next to the due date.

**Organizing your tasks**

In the Tasks list, select one of these options:

- **All:** Displays all your tasks.

- **Date:** Displays tasks that are due in a specific time frame. Select the *Date* pick list (in the title bar) to select *Due*
Today, Last 7 Days, Next 7 Days, or Past Due.

- **Category:** Displays tasks that are assigned to the selected category. Select the **Category** pick list to select a different category.

Deleting a task
1. Select the task you want to delete.
2. Press **Menu**.
3. Select **Delete Task** from the **Record** menu.
4. Select **OK**.

**TIP** To save memory, you can purge all completed tasks. Open the **Record** menu and select **Purge**. Select **OK**.

Customizing Tasks
Tasks Preferences enable you to control the appearance of the Tasks list.
1. In the Tasks list, press **Menu**.

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### YOUR PERSONAL INFORMATION ORGANIZER

#### CHAPTER 7

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2 Select Options, and then select Preferences.
3 Set any of the following preferences:
   Sort by: Indicates the order in which your tasks appear in the list.
   Show Completed Tasks: Displays tasks you’ve checked off.
   Record Completion Date: Replaces due date with the completion date when you complete (check off) the task.
   Show Due Dates: Displays task due dates and inserts an exclamation point (!) next to overdue tasks.
   Show Priorities: Displays the priority setting for each task.
   Show Categories: Displays the category for each task.
   Alarm Sound: Sets the sound for the alarms you assign to your tasks.
4 Select OK.

DID YOU KNOW? You can display your tasks in your calendar. See Customizing display options for your calendar for details.
Your memos and documents

With its ability to store large amounts of important information, your Palm® Treo™ 700P smartphone lets you take your office with you—including your Microsoft Office and PDF files. You can keep updated copies of the files on both your smartphone and your computer so that you can work on them in the most convenient location any time.

Leave your note pad and voice recorder at home. Use Memos to type notes. Use Voice Memo to record notes, agenda items, and other important thoughts, and play them back, right on your smartphone. You can even send your notes and voice memos to a friend or colleague by attaching them to an email message.

Benefits

- Manage Word, Excel, PowerPoint, and PDF files on your smartphone
- Improve productivity by taking important docs, spreadsheets, and presentations with you
- Capture thoughts on the fly
In this chapter

Documents To Go® Professional ............................ 149
Voice Memo .......................................................... 151
Memos ................................................................. 150
Documents To Go® Professional

NOTE The Palm Software Installation CD includes the Documents To Go® desktop software. On your smartphone, the companion application for Documents To Go is named Documents.

With the Documents application, you can take your important office info with you. You can carry, create, view, and edit Microsoft Word and Excel files directly on your smartphone. You can also view, carry, and manage PowerPoint and PDF files. For example, you can open email attachments, files you download with the web browser, and files stored on an expansion card—as long as the files are in a supported format.

If you install the Documents To Go desktop software (from the Palm Software Installation CD), you can use Documents To Go to transfer files to your smartphone when you synchronize.

Here are a few more examples of what you can do with Documents:

- Send and receive email attachments in Word, Excel, PowerPoint, and Acrobat file formats (DOC, XLS, PPT, and PDF).
- View Word, Excel, PowerPoint, and Acrobat files (DOC, XLS, PPT, and PDF).
- Create or edit a Word-compatible document or Excel-compatible spreadsheet on your smartphone, and then save it in the native DOC or XLS format.
- Create a PowerPoint presentation on your computer, use the Documents To Go desktop application to optimize the file for your smartphone, and then sync the file onto your smartphone. View or edit the file on your smartphone, and then sync again to transfer the changes to the original PowerPoint file on your computer.

NOTE The Documents application does not support some editing functions, such as multiple font sizes and spell checking.
Opening a document

In the Documents application, you can view and open any Word, Excel, PowerPoint, or Acrobat (PDF) file on your smartphone or an expansion card that is inserted in the expansion slot.

1. Press Applications and select Documents.
2. Select the document you want from the list.

Tip: For more info on the Documents To Go desktop application, click the Documents To Go icon on your computer, and then click Help, or go to www.dataviz.com.

Tip: Install the Files application from the Palm Software Installation CD to easily browse and manage files on an expansion card.

Memos

Memos are a great way to store notes on your Treo 700P smartphone.

Did you know? Each memo can include 4,096 characters of text.

Creating a memo

1. Press Applications and select Memos.
2. Enter the text you want to appear in the memo.
3. Select Done.
Deleting a memo

1. Open the memo you want to delete.
2. Press Menu  
3. Select Delete Memo from the Record menu.
4. Select OK.

Voice Memo

Voice Memo provides a place for you to record and play back notes and other important thoughts directly on your smartphone.

Creating a voice memo

When recording a voice memo, face your smartphone’s screen while speaking.

1. Press and hold the Side button on your smartphone while recording your memo. After you finish recording, release the Side button.

The memo is automatically saved to your smartphone.

2. (Optional) Enter a title for the memo.

TIP You can assign categories to your memos. Open the memo you want to change, select the category pick list at the top of the screen, and select a category.

TIP You can also access Voice Memo by pressing Applications and selecting Voice Memo.

TIP If you need to pause while recording, press and hold Center on the 5-way. Release the button to resume recording.

DID YOU KNOW? Your recording pauses automatically when you receive a call. If you ignore the call, you can press Center on the 5-way to resume recording. If you answer the call, recording stops and saves; you cannot resume a previous recording; you must start another voice memo.
Listening to a voice memo

1. Press Applications and select Voice Memo.

2. In the Voice Memo list, navigate to the voice memo title and then press Center to select it. The voice memo begins to play.

3. Press Center to pause or stop playback.

**TIP** To adjust the volume level, press the Volume button on the side of your smartphone.

**TIP** To change a voice memo title, open the Voice Memo menu and select Rename Memo.

**DID YOU KNOW?** You can send a voice memo in an email (see the documentation for your email application). You can also use Bluetooth wireless technology to send a voice memo to a nearby Bluetooth device (see Sending info over a Bluetooth wireless connection).
Your application and info management tools

Synchronization is a great way to transfer, update, and back up info on your Palm® Treo™ 700P smartphone. Synchronizing simply means that info you entered or updated in one place (your smartphone or your computer) is automatically updated in the other. There’s no need to enter info twice.

Expansion cards (sold separately) provide a compact and limitless storage solution. When one card becomes full, simply use another card to carry your extra music and video clips and to install and run cool games and other software, from dictionaries to travel guides.

Benefits
- Locate info in your applications with the Find feature
- Install applications, games, and other software
- Quickly enter, update, and protect your info on your computer and your smartphone
- Store, carry, and exchange info
In this chapter

Using Find ................................................................. 155
Viewing and using the alerts ......................................... 155
Calculator ................................................................. 156
Installing applications ................................................. 157
Removing applications ............................................... 160
Viewing application info ............................................. 161
Sending information with Bluetooth® wireless technology .. 162
Beaming information ................................................... 164
Synchronizing information—advanced ......................... 166
Using expansion cards ............................................... 172
Using Find

The Find feature locates any text in the built-in applications and databases and in some third-party applications. The Find feature searches for the group of characters you specify, including characters that are part of a word. Find is not case sensitive.

1. Press Option ☢, and then press Shift/Find ☰ to open the Find dialog box.
2. Enter the text you want to find.
3. Select OK to start the search.
4. In the search results, select the text you want to review, or select Find More to continue the search.

DID YOU KNOW? Find locates any word that begins with the text you enter. For example, entering “plan” finds “planet,” but not “airplane.”

Viewing and using the alerts

The Alert screen on your smartphone shows info about incoming items such as new email messages and Calendar events. The Alert screen also notifies you if you miss a phone call.

To view the Alert screen, tap the blinking bell ☰ when it appears in the upper-left corner of any screen, or press and hold Center ☥ when the blinking bell appears.

You can do any of the following:
- Check the box to clear an alert from the list.
Select the alert to open the corresponding application and view the alert item (message, event, missed call, and so on).

Select **Done** to close the Alert screen and return to whatever you were doing on your smartphone before you opened the Alert screen. The bell continues to blink in the upper-left corner of the screen.

Select **Clear All** to delete all alerts on the Alert screen.

## Calculator

Calculator includes a basic calculator, plus an advanced calculator with scientific, financial, and conversion functions.

**Switching between Basic and Advanced Calculator Modes**

1. Press **Applications** and select **Calc**.
2. Press **Menu**.
3. Select **Options**, and then select **Advanced Mode** or **Basic Mode**.

**TIP** In Basic Mode, you can also press **Right** on the 5-way to switch to **Advanced Mode**.

In Advanced Mode, press **Right** on the 5-way to cycle between functions, and press **Left** on the 5-way to return to **Basic Mode**.

**DID YOU KNOW?** You can tap the onscreen number pad or use the keyboard to input numbers.
Selecting functions in Advanced Calculator Mode

1. Switch to Advanced Mode (see the preceding procedure).
2. Press Menu (Menu).
3. Select Options, and then select the type of function you want to use:
   - Math: Advanced mathematical functions such as exponents, roots, and logarithms.
   - Trig: Trigonometric functions such as sine, cosine, tangent, and variants.
   - Finance: Financial calculator functions such as APR and amortization.
   - Logic: Hexadecimal characters in keypad, plus logic functions such as And, Not, Or, and Xor.
   - Statistics: Statistical functions such as sum, factorial, and random number generator.
   - Weight/Tmp: Weight and temperature conversions for metric and English values.
   - Area: Area conversions for metric, traditional, and English values.
   - Volume: Volume conversions for metric and English values.
4. Press Menu (Menu).
5. Select Pref, and then select the decimal display format: Float, Fixed(x), Sci(x), or Eng(x).
6. Press Menu (Menu).
7. Select Pref, and then select the number display format: Degrees, Radians, or Grads.

Area

Volume

Finances

Logic

Statistics

Weight/Tmp

Tip

Installing applications

Your smartphone comes with several built-in and ready-to-use applications. You can also install additional applications, such as business software, games, and more.
The Palm Software Installation CD includes several bonus software applications that you can install on your smartphone. You can install these applications when you install the desktop software, or you can install them later.

1. Insert the Palm Software Installation CD into the CD drive on your computer.
2. Click Install bonus software.
3. Click the name of the application you want to install.
4. Click Install (on the right side of the screen).
5. (Optional) Repeat steps 3 and 4 to install additional applications.
6. Synchronize your smartphone with your computer to install the application(s) on your Treo smartphone.

Installing applications from the Internet
You can use the web browser on your smartphone to install Palm OS files (PRC or PDB) directly from the Internet. When you download a PRC or PDB file, it is automatically installed on your smartphone. If a file is compressed (ZIP or SIT files), you need to download it to your computer and expand the file before installing it on your smartphone.

1. Open the web browser (see Viewing a web page).
2. Go to the page that contains the link to the application you want to download.
3. Press Left or Right to highlight the link to the file, and then press Center to initiate the download process.
Follow the onscreen instructions to accept and install the application.

**Installing applications from a computer**

**BEFORE YOU BEGIN** To install an app from your computer to your Treo smartphone, you must first install Palm Desktop software on your computer (see Installing the desktop synchronization software).

When you download an application to your computer, it is probably in a compressed format such as a ZIP or SIT file. If the file is compressed, you need to use a decompression utility on your computer, such as WinZip or Allume Stuffit Expander, before you install the application on your smartphone.

1 **Windows:** Drag and drop the file(s) onto the Palm Quick Install icon on the Windows desktop.
   
   **Mac:** Drag and drop the file(s) onto the Send To Device droplet in the Palm folder.

2 Select your device name from the User list, and then click **OK**.

3 Synchronize your smartphone with your computer to install the application(s) on your Treo smartphone.

**TIP** You can open a window to select whether to install files on your smartphone or on an expansion card.

**Windows:** Double-click the Palm Quick Install icon.

**Mac:** Open the HotSync menu and select **Install Handheld files**.

**TIP** On a Windows computer, you can also access Palm™ Quick Install by selecting the Quick Install icon in Palm™ Desktop software or from the Programs folder in the Start menu.

**Getting help with third-party applications**

If you encounter a problem with a third-party application (such as an error message), contact the application’s author or vendor. For general troubleshooting of third-party applications, see **Third-party applications**.
Removing applications

If you decide that you no longer need an application, or you want to free up memory, you can remove apps from your smartphone or an expansion card (for more on expansion cards, see Inserting and removing expansion cards). You can remove only apps, patches, and extensions that you install; you cannot remove the built-in apps that reside in the ROM portion of your Treo smartphone.

1. Press Applications (②).
2. If you want to remove an application from an expansion card, insert the card into your Treo smartphone.
3. Press Menu (③).
4. Select Delete on the App menu.
5. Select the Delete From pick list and select the location of the application you want to remove: Phone or Card.
6. Select the application that you want to remove.
7. Select Delete.
8. Synchronize to remove the application from the Backup folder on your computer.

Manually deleting applications

If an app you delete reappears on your smartphone, you may need to manually delete the app from your computer.

1. Locate your Backup subfolder on your computer.
   Windows: C:\Program Files\Palm\<device name>.
   Mac: Mac HD\Applications\Palm\Users\<device name>.

DID YOU KNOW? Some applications are factory-installed on your smartphone and cannot be deleted. These are listed with a Lock icon next to them.

DID YOU KNOW? Applications deleted from your smartphone are kept on your computer in the Archive folder of your user folder. If you’re having trouble locating your user folder, see I can’t find my user folder.
If you upgraded from a previous version of Palm Desktop, your Backup subfolder may be located in the palmOne or Handspring folder.

2 If you find a PRC or PDB file for the application you just removed, delete the file from the Backup subfolder.

3 Delete the file from your device again.

Viewing application info

The Info screens display basic statistics about the applications on your Treo smartphone.

1 Press Applications (5).
2 Press Menu (5).
3 Select Info on the App menu.
4 Select the Device pick list and select the location of the app you want to view info for: Phone or <card name>.

Version: The version numbers of applications on your smartphone.

Size: The size (in kilobytes) of applications and information on your smartphone.

Records: The number of entries in various applications on your smartphone.

5 Scroll to the application you want to see info about.

6 Select Done.
Sending information with Bluetooth® wireless technology

The range of Bluetooth® wireless technology is up to 30 feet (10 meters) in optimum environmental conditions. Performance and range may be affected by physical obstacles, radio interference from nearby electronic equipment, and other factors.

Sending info over a Bluetooth wireless connection

In most applications you can send an individual entry or item such as a contact or a picture. You can also send all the entries in a category, such as all contacts in the Business category.

1. Press Applications and select Bluetooth.
2. Select Bluetooth On.
3. Open an application.
4. Select the entry or category you want to send. You cannot send an item that has a lock next to it.
5. Press Menu.
6. Select Send from the leftmost menu.
7. Select Bluetooth, and then select OK.
8. Select the receiving device(s) in the Discovery Results list, and then select OK.
9. Wait for a message to indicate that the transfer is complete before you continue using your smartphone.

Sending an app over a Bluetooth wireless connection

1. Press Applications and select Bluetooth.
2. Select Bluetooth On.
3. Press Applications.
4. Press Menu.
5. Select Send from the App menu.
6. Select the Send From pick list and select the location of the app you want to send: Phone or <card name>.
7 Select the application you want to transfer. You cannot send an item that has a lock next to it.

8 Select Send.

9 Select Bluetooth, and then select OK.

10 Select the receiving device(s) on the Discovery Results screen, and then select OK.

11 Wait for a message to indicate that the transfer is complete before you continue using your smartphone.

Receiving info over a Bluetooth wireless connection

1 Press Applications and select Bluetooth.

2 Select Bluetooth On.

3 Select the Visibility pick list and select one of the following:
   - **Visible:** Enables Bluetooth devices that are not on your Trusted Device list to request a connection with your smartphone. Your smartphone remains accessible to other devices until you turn this option off. After you’re done using this setting, remember to change it back to Hidden.
   - **Temporary:** Enables Bluetooth devices that are not on your Trusted Device list to request a connection with your smartphone during the next two minutes. Your smartphone reverts to the Hidden setting and becomes inaccessible to other devices after two minutes.

4 Use the other device to discover your smartphone and send information to it:
   - See the other device’s documentation to learn how to discover and send information over a Bluetooth wireless connection.
   - If the Ringer switch is set to Sound On, your smartphone beeps to notify you of the connection, and then prompts you to accept the info. Select a category or expansion card to file the item. If you don’t select a category, the item goes into the Unfiled category.

5 Select Yes to receive the information or No to refuse it.
CHAPTER

Beaming information

Your Treo 700P smartphone is equipped with an IR (infrared) port so that you can beam information to another Palm OS® device with an IR port. The IR port is located on the top of your smartphone, between the antenna and the Ringer switch, behind the small dark shield.

**Tip** The Device Name in the Bluetooth app is the name other devices with Bluetooth wireless technology see when they connect to your smartphone. The default name is the name you gave your device during setup. You can change this name if you want to.

**Did you know?** When you receive an application over a Bluetooth connection, you can store the application on your smartphone or send it to an expansion card inserted into the expansion card slot.

**Beaming an entry**

You can beam an individual entry or item such as a contact or a picture. You can also beam all the entries in the selected category, such as all the contacts in the Business or Family category.

**Tip** Beam your business card in two key presses: From the Main View in the Phone application, press **Menu**, and then press the **M** key.

1. Select the entry or category you want to beam. You cannot beam an item that has a lock next to it.
2. Press **Menu**.
3. Select **Record**, and then select one of the following:
   - **Beam**: Sends an individual record.
   - **Beam Category**: Sends all entries in the current category.

**Tip** For best results, the path between the two devices must be clear of obstacles, and both devices must be stationary. If you have difficulty beaming, shorten the distance and avoid bright sunlight.

**Did you know?** If you beam a bookmark or saved page from the web browser, it beams the URL, not the contents of that page.
When the Beam Status dialog box appears, point the IR port on your Treo smartphone directly at the IR port of the receiving device.

Wait for the Beam Status dialog box to indicate that the transfer is complete before you continue using your smartphone.

Beaming an application
Not all applications can be beamed. A lock icon appears on the Beam screen next to applications that cannot be beamed.

1. Press Applications.
2. Press Menu.
3. Select Beam from the App menu.
4. Select the Beam From pick list, and select whether the application you want to beam is located on your Treo smartphone or on an expansion card.
5. Select the application you want to transfer.
6. Select Beam.
7. When the Beam Status dialog box appears, point the IR port on your smartphone directly at the IR port of the receiving device.
8. Wait for the Beam Status dialog box to indicate that the transfer is complete before you continue using your smartphone.

Receiving beamed information
1. Turn on your screen.
2. Select the beam command on the transmitting device.
3. Point the IR port on your Treo smartphone directly at the IR port of the transmitting device to open the Beam Status dialog box.
4 When the Beam Status dialog box appears, select a category for the entry.
5 Select Yes to receive the information or No to refuse it.

**TIP** If you do not select a category upon receiving a beamed item, the item is placed in the Unfiled category.

**TIP** If you can’t receive beamed information, make sure the Beam Receive option is turned on (see Optimizing power settings), and that you are not running a third-party application that disables beaming. If you still can’t receive a beam, try a soft reset (see Resetting your smartphone).

**DID YOU KNOW?** You can store a beamed application on your smartphone, or send it to an expansion card inserted into the expansion card slot.

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**Synchronizing information—advanced**

### Changing which applications sync

By default, information from Calendar, Contacts, Memos, Pics&Videos, and Tasks is updated each time you synchronize your smartphone with Palm Desktop software or Microsoft Outlook. You can change which applications synchronize. For example, if you don’t use the Memos application and you want to speed up synchronization, you can turn off synchronization for Memos.

**TIP** Windows If you set up your smartphone to sync with Outlook, you can learn how to change which applications synchronize, by doing the following: Click the HotSync® manager icon in the taskbar and select Custom. Select a conduit that syncs with Outlook, click Change, and then click Help.
WINDOWS ONLY

1. Click HotSync manager in the taskbar in the lower-right corner of your screen.
2. Select Custom.
3. Select your device name from the User list at the top of the screen.
4. Select the application for which you want to turn synchronization on or off, and then click Change.
5. Select Synchronize the files to turn on synchronization for an app. Select Do nothing to turn off synchronization for an app that currently synchronizes (for example, to turn off synchronization for Memos if you do not use this app).

NOTE: Select one of the two overwrite options if you want the information in one location (smartphone or computer) to completely replace the information in the other location for that app. For example, if the Calendar info on your smartphone is accurate but the info on your computer has become corrupted, select Handheld overwrites Desktop for the Calendar app to have your smartphone info replace your computer info. Note that “handheld” refers to your smartphone and “desktop” refers to your computer.

6. (Optional) Repeat steps 4 and 5 for each application for which you want to turn synchronization on or off.
7. Click OK, and then click Done.

TIP Windows: To keep the current sync setting on an ongoing basis, check the Set as default box. If you do not check this box, the option you select applies only the next time you synchronize. Thereafter, info is updated according to the default setting.
**MAC ONLY**

1. Double-click the Palm Desktop icon in the Palm folder.
2. From the HotSync menu, select Conduit Settings.
3. From the User pop-up menu, select your device name.
4. Select the application for which you want to turn synchronization on or off, and then click Conduit Settings.
5. Select **Synchronize the files** to turn on synchronization for an app. Select **Do nothing** to turn off synchronization for an app that currently synchronizes (for example, to turn off synchronization for Memos if you do not use this app).

**NOTE** Select one of the two overwrite options if you want the information in one location (smartphone or computer) to completely replace the information in the other location for that app. For example, if the Calendar info on your smartphone is accurate but the info on your computer has become corrupted, select **Handheld overwrites Macintosh** for the Calendar app to have your smartphone info replace your computer info. Note that “handheld” refers to your smartphone.

6. (Optional) Repeat steps 4 and 5 for each application for which you want to turn synchronization on or off.
7. Click **OK**, and then close the Conduit Settings window.

**TIP Mac** To keep the current setting on an ongoing basis, select **Make Default**. If you do not select this button, the option you select applies only the next time you synchronize. Thereafter, info is updated according to the default setting.
Setting up a Bluetooth connection for synchronization

If your computer is enabled with Bluetooth wireless technology, you can synchronize wirelessly over a Bluetooth connection.

1. Press Applications and select Bluetooth.
2. Select Bluetooth On.
3. Enter a device name for your smartphone. This is the name that appears on the other Bluetooth device’s screen when it connects to your smartphone.
4. Select the Visibility pick list and select Visible or Temporary.
5. Select Setup Devices.
7. Follow the onscreen instructions to create a partnership between your smartphone and your computer. In some cases you may need to perform setup steps on your computer before you can complete this step. Check your computer’s documentation for specific setup instructions.

TIP After you form a partnership with a device, you can change the Visibility setting to Hidden. That way only devices with which you’ve already formed a partnership can find your smartphone. New devices cannot request a connection.
8 After you finish the HotSync Setup, select Done to return to Applications View. You're now ready to sync your smartphone with your Bluetooth computer.

**Synchronizing over a Bluetooth connection**

When you synchronize using your smartphone’s Bluetooth wireless feature, you don’t need your sync cable. This is especially useful if you travel with a laptop enabled with Bluetooth wireless technology.

1 Press Applications and select HotSync.

2 Select Local.

3 Select the pick list below the HotSync icon, and then select the name of the PC you set up for Bluetooth synchronization (see Setting up a Bluetooth connection for synchronization).

4 Select the HotSync icon on your smartphone.

When synchronization is complete, a message appears at the top of your smartphone screen. Be patient; synchronization may take a few minutes.

**Synchronizing over an infrared connection**

**BEFORE YOU BEGIN** Your computer must include the following items:

- An enabled IR port and driver or have an IR device attached to it. Check your computer’s documentation to see if it supports IR communication.
- HotSync manager must be active. On a Windows computer, you know HotSync manager is active when its icon appears in the lower-right corner of your screen.

When you synchronize using your smartphone’s IR port, you don’t need a
Your Application and Info Management Tools

Cable. This is especially useful if you travel with an IR-enabled laptop.

**Windows Only**

1. On your computer, click **HotSync manager** in the taskbar in the lower-right corner of your screen. Make sure that **Infrared** is selected.

2. On your smartphone, press **Applications** and select **HotSync**.

3. Select **Local**.

4. Select the pick list below the HotSync icon and select **IR to a PC/Handheld**.

5. Position the IR port of your smartphone within a few inches of the IR port of your computer.

6. Select the **HotSync** icon on your smartphone.

When synchronization is complete, a message appears at the top of your smartphone screen. Be patient; synchronization may take a few minutes.

**Mac Only**

1. Double-click **HotSync manager** in the Palm folder.

2. Click the **HotSync Controls** tab, and then select **Enabled**.

3. Click the **Connection Settings** tab, and then check the **On** box next to **IR port**.


5. On your smartphone, press **Applications** and select **HotSync**.

6. Select **Local**.

7. Select the pick list below the HotSync icon and select **IR to a PC/Handheld**.

8. Position the IR port of your smartphone within a few inches of the IR port of your computer.

9. Select the **HotSync** icon on your smartphone.
When synchronization is complete, a message appears at the top of your smartphone screen. Be patient; synchronization may take a few minutes.

Using expansion cards

The expansion card slot on your Treo smartphone enables you to add SD cards and MultiMediaCard cards to extend the storage capacity of your smartphone. For example, SD or MultiMediaCard expansion cards can store:

- Photos
- MP3 audio files
- Email attachments
- Games
- eBooks
- Microsoft Office files
- Adobe Acrobat files
- Applications
- Databases

*TIP* SD cards are faster than MultiMediaCard cards for reading and writing information, and SD cards also offer write-protection.

Your Treo 700P smartphone is also compatible with SDIO cards, which you can use to add accessories, such as a presentation module, to your smartphone.

Although expansion cards are sold separately, your smartphone includes a dummy, nonfunctional card inside the expansion card slot to keep out dust and other debris.

Inserting and removing expansion cards

1. Press down and release the dummy card.
2. After you feel the expansion card slot eject the dummy card, remove the card from the slot.
3 Hold your smartphone with the screen facing you, and hold the card with the label facing you. The notch on the card should be in the lower-left corner next to the antenna.

4 Insert the card into the expansion card slot until you feel it lock into place.

Opening applications on an expansion card

After you insert an expansion card into the expansion card slot, you can open any of the applications stored on the expansion card.

1 Insert the expansion card into the expansion card slot. Applications View automatically appears.

2 Select the icon for the application you want to open.

3 Press Center to open the application.

TIP If the Ringer switch is set to Sound On, you hear a confirmation tone when you insert or remove an expansion card.

TIP When you’re not using the expansion card, reinsert the dummy card to keep the expansion card slot clean.

TIP Install the Files application from the Palm Software Installation CD to easily browse and manage files on an expansion card.
Accessing items stored on an expansion card
When an expansion card contains items, such as pictures or songs, you can access those items directly from the card.
1. Insert the expansion card into the expansion card slot. Applications View automatically appears.
2. Select the category pick list in the title bar, and select All.
3. Select the icon for the application in which you want to open the item. For example, to view a picture, select Pics&Videos.

Copying applications between an expansion card and your smartphone

**TIP** Before you copy an application to an expansion card, make sure that it is compatible with Palm OS software version 5.4.5 or later. Some applications do not work with expansion cards and do not allow you to store files in a location that is separate from the application.

You can copy applications from your Treo smartphone to your expansion card and vice versa.
1. Press Applications (2).
2. Press Menu (6).
3. Select Copy from the App menu.
4. Select the Copy To pick list and select the destination: Phone or <card name>.
5. Select the From pick list and select the location of the application you want to copy: Phone or <card name>.
6. Highlight the application you want to copy.
7. Select Copy.
Viewing expansion card information

The Card Info application displays general information about the expansion card that is currently in the expansion slot, and it enables you to rename and format a card.

Press Applications and select Card Info.

Renaming an expansion card

If you change the contents of an expansion card, you may at some point want to rename the card to better match its contents.

1. Insert the expansion card into the expansion card slot.
2. Select the category pick list at the top of the screen and select All.
3. Select Card Info.
4. Press Menu.
5. Select Rename Card from the Card menu.
6. Enter a new name for the card.
7. Select OK.

Formatting an expansion card

Formatting an expansion card is similar to formatting a disk on a computer. When you format an expansion card, you erase all the information stored on the card.

1. Insert the expansion card into the expansion card slot.
2. Select the category pick list at the top of the screen and select All.

TIP: Before copying information to, renaming, or formatting an expansion card, make sure the card is not write-protected. See the instructions that came with your card for details.
3 Select Card Info.
4 Press Menu.
5 Select Format Card from the Card menu.
6 Enter a new name for the card.
7 Select OK.
Your personal settings

Customizing your Palm® Treo™ 700P smartphone is a great way to make it match your lifestyle and work even harder for you. On your smartphone, you can easily customize the sounds, fonts, screen colors, and more. Take advantage of different levels of security. Prevent making an accidental (and expensive) phone call by locking the keyboard. Some settings can help extend the life of your smartphone battery. There are lots of ways to make your smartphone work better for you.

**Benefits**
- Access applications quickly
- Make your screen easy to read
- Conserve power
- Enjoy your smartphone more
In this chapter

System sound settings. ................................. 179
Display and appearance settings ...................... 180
Applications settings .................................... 182
Locking your smartphone and info .................... 185
System settings ........................................... 192
Connection settings ...................................... 194
System sound settings

Silencing sounds
You can immediately silence all alerts, ringtones, music that plays through the built-in speaker, and system sounds by sliding the Ringer switch to the Sound Off position. This does not mute the audio during a phone call.

1 Slide the Ringer switch to the Sound Off position. Your smartphone vibrates once to let you know that you’ve turned sounds off.
2 To hear all sounds again, slide the Ringer switch to the Sound On position.

When you slide the Ringer switch back to the Sound On position, it restores the previous sound settings.

Setting system volume levels
You can set the volume level for system sounds, such as the tone that plays when you synchronize.

1 Press Applications and select Sounds.
2 Select the Application pick list and select System.
3 Select the System Volume and Game Volume pick lists and select the volume levels.

DID YOU KNOW? Your smartphone includes a silent alarm that can vibrate even when the Ringer switch is set to Sound Off. For info on setting the vibrate option, see the section on setting alert tones in the chapters that describe the individual applications.

TIP If the Ringer switch is set to Sound Off, the ringer setting overrides the sound settings and all sounds are turned off.
Display and appearance settings

Adjusting the brightness
Depending on the lighting conditions in which you’re using your smartphone, you may need to adjust the brightness of the screen and keyboard backlight.

1. Press Option (Option), and then press Backlight (Backlight).

2. Press Left (Left) and Right (Right) to adjust the brightness.

3. Select Done.

Changing the screen font
You can change the screen font in Calendar, Contacts, Memos, Messaging, Tasks, and Web. The font styles may vary between applications and some applications may offer fewer choices.

1. Open the application in which you want to change the font.

2. Press Menu (Menu).

3. Select Options, and then select Font.
4 Select a font style. (In the web browser, select the **Font size** pick list and select **Large** or **Small**.)

5 Select **OK**.

**Setting display formats**

Formats Preferences enable you to select number conventions based on geographic regions. For example, in the United Kingdom, time often is expressed using a 24-hour clock. In the United States, time is expressed using a 12-hour clock with an AM or a PM suffix. Many of the built-in applications on your Treo smartphone use the Formats Preferences settings.

1 Press **Applications** and select **Prefs**.
2 Select **Formats**.
3 Set any of the following preferences:
   - **Preset to**: The standard number conventions for your country. When you select a country, the other Formats Preferences are automatically set to that country’s conventions. You can also edit each option individually.
   - **Time**: The time format. Select **HH:MM** to display a 24-hour clock.
   - **Date**: The date format.
   - **Week starts**: The first day of the week (usually Sunday or Monday).
   - **Numbers**: The format for numbers with decimal points and commas.

4 Select **Done**.
Aligning the screen
Occasionally, your smartphone screen may need to be readjusted. If this occurs, you may see the wrong feature being activated when you tap the screen. To fix the problem, you can align the screen at any time.

1. Press Applications and select Prefs.
2. Select Touchscreen.
3. Follow the onscreen instructions and tap the screen where indicated.
4. Select Done.

Changing the system color scheme
1. Press Applications and select Prefs.
2. Select Color Theme.
3. Select a color scheme from the list.
4. Select Done.

Applications settings
You can change the Applications settings on your smartphone so that you can easily access the applications you use most often. You can arrange and display your applications by category, reassign the buttons on your smartphone, and

TIP You can also set the wallpaper for the Main View in the Phone application (see Customizing the Main View in the Phone application) and the background for the Calendar Agenda View (see Customizing display options for your calendar).
select default applications for specific tasks.

Arranging applications by category
You can assign an application to a category and then display a specific category of applications in Applications View.

1. Press Applications (⑥).
2. Press Menu (⑤).
3. Select Category on the App menu.
4. Select the pick list next to each application and select a category.
5. Select Done.

TIP: To create a new category, select the category pick list and select Edit Categories. Select New, and then enter the category name. Select OK to close the dialog box, and then select OK.

DID YOU KNOW? If there is an expansion card in the expansion slot, the card appears in the category pick list and is treated as a category when you press Applications repeatedly.

Displaying applications by category
Do one of the following:
- Press Applications (⑥) repeatedly to cycle through the categories.
- Select the category pick list at the top of the screen and select a category. Select All to display all of your applications.

Changing Applications View
By default, Applications View displays each application as an icon. As an alternative, you can view a list of applications. The list view is particularly useful when you have so many applications in a category that the applications fill up more than one screen.

1. Press Applications (⑥).
2. Press Menu (⑤).
3. Select Options, and then select Preferences.
4. Select the View By pick list and select List.
5. Select OK.
Reassigning buttons
With Buttons Preferences you can select which applications are associated with the quick buttons and the Side button on your Treo smartphone. You can assign a primary and secondary application to each of the three quick buttons that open an application.

**NOTE** We recommend that you keep the primary button assignments on the factory settings until you become comfortable with the features of your smartphone. If you do change the primary button assignments, remember that the instructions in this guide and in the other help features refer to the original button settings.

1. Press Applications and select Prefs.
2. Select Buttons.
3. Select the pick list next to the button, Option + button, or Side button that you want to reassign, and then select an application.
4. Select Done.

**DID YOU KNOW?** You can also choose an application to open with the sync button on the USB sync cable. To change this setting, select HotSync on the Buttons Preferences screen.

**TIP** To restore all the buttons and key combinations to their factory settings, select Default.

**DID YOU KNOW?** Some third-party applications automatically take over a button when you install the application.

Changing default applications
Sometimes one application looks for another application to handle information (for example, a mail application might open a browser when you select a link in an email message). Your smartphone comes
with a set of predefined applications to handle email, messaging, and browser requests from other applications. If you have more than one application to handle these requests on your smartphone, you can specify which application you want to use for each function.

1. Press Applications and select Prefs.
2. Select Default Apps.
3. Select each pick list and select the application you want to associate with that function.
4. Select Done.

Locking your smartphone and info

Your Treo smartphone includes several features to protect your smartphone from inadvertent use and keep your information private. You can lock any of the following features on your smartphone:

- **Keyboard (Keyguard):** You can use the Keyguard feature to disable the keyboard and all buttons to prevent accidental presses in your bag or pocket.
- **Screen:** You can disable the screen's touch-sensitive feature during an active call or call alert.
- **Phone (Phone Lock):** You can set your phone to require a password to make calls. The built-in security software lets you make emergency calls even if your phone is locked.
- **Smartphone:** You can set your smartphone to require a password for you to see any information on your smartphone.
• **Entries:** You can mask or hide entries marked as private and set your smartphone to require a password for viewing them.

**Locking your keyboard (Keyguard)**

The Keyguard feature locks the keyboard so that you don’t accidentally press buttons or activate items on the screen while your smartphone is in a pocket or bag.

By default, Keyguard turns on whenever the screen is off. Each time you wake up the screen, you must turn off Keyguard to unlock the keyboard and use your smartphone.

To turn off Keyguard, do the following:

1. When the screen is off, press **Power/End** to wake up the screen.
2. Press **Center** to turn off Keyguard.

**TIP**

If you disabled Keyguard, you can turn Keyguard on manually by pressing **Option + Power/End** when the screen is on.

You can change how quickly Keyguard turns on, or you can disable this feature altogether. To change the Keyguard settings, do the following:

1. Press **Applications** and select **Prefs**.
2. Select **Keyguard**.
3. Select the **Auto-Keyguard** pick list, and then do one of the following:
   - Select how quickly you want Keyguard to turn on: **When power is turned off**, **5 seconds after power off**, or **30 seconds after power off**.
• Select Disable to completely disable the Keyguard feature until you turn it on again.

4 Select Done.

Locking your screen
You can set your smartphone to automatically lock the screen’s touch-sensitive features in certain situations.

1 Press Applications and select Prefs.
2 Select Keyguard.
3 Check any of the following boxes:
   Incoming calls received: Disables the screen when the phone rings. You must use the 5-way to select the onscreen Answer and Ignore buttons, or press Send to answer the call or Power/End to ignore the call.
   On a call: Disables the screen after you answer a call. You must use the 5-way to select the onscreen buttons during the call. Use this setting to avoid accidentally pressing onscreen buttons while you’re holding your smartphone near your ear to speak.

4 Select Done.

DID YOU KNOW? When you check the boxes to disable the touchscreen during a call, the touchscreen is automatically enabled again after you end the call.

Locking your phone (Phone Lock)
You can lock your phone to prevent unauthorized calls and use of other wireless features. When your phone is locked, you must enter the correct code to unlock it. You can still place emergency calls when your phone is locked, however.

1 Press Phone.
2 Press Menu.
3 Select Options, and then select Phone Lock.
4 (Optional) Select Advanced, enter up to three numbers that you can dial when your phone is locked, and then

TIP When Phone Lock is turned on, other people can still see the info on your smartphone, but they cannot make calls or use the other wireless features without your password.
select OK. You do not need to enter the standard emergency call number for your area, such as 911, as one of the three numbers, because this number is always available.

5 Select one of the following Phone Lock options:

On phone power off: Locks your phone each time you turn it off. When this setting is active, you must enter your lock code each time you turn your phone on again.

Immediately: Locks your phone when you select OK. The next time you dial a number, you must enter your lock code to unlock your phone. After that, you can continue to make calls without entering your lock code, unless you select one of these Phone Lock options.

6 When prompted, enter the lock code, and then select OK. (Unless you changed your lock code, the lock code is the last four digits of your phone number.)

7 If you want to change the lock code, select Change Lock Code, enter a new lock code, and then select OK. Repeat this step to verify the new lock code.

8 Select OK.

If you selected Immediately in step 5, your phone locks right away. If you selected On phone power off, your phone locks the next time you press and hold Power/End to turn off your phone.

TIP If you want to lock your phone once in a while, use the Immediately option to lock your phone on demand.

To disable the current Phone Lock settings:

1 Press Menu.
2 Select Options, and then select Phone Lock.
3 Uncheck the On phone power off box.
4 Enter your lock code to change this setting.
5 Select OK twice.

Locking your smartphone

To protect your personal information, you can lock your smartphone, so that you need to enter your password to access any
of your information or use any of the features on your smartphone, including the phone. You can, however, still make emergency calls when your smartphone is locked.

**IMPORTANT** If you lock your smartphone, you must enter the exact password to unlock it. If you forget the password, you need to perform a hard reset to resume using your smartphone. Performing a hard reset deletes all the entries in your smartphone. However, you can restore all previously synchronized info the next time you sync (see Synchronizing information—the basics).

1. Press **Applications** and select **Security**.
2. Select the **Password** box.
3. Assign a password and a password hint.
4. Select the **Auto Lock Device** box.
5. When prompted, enter your password and select **OK**.
6. Select one of the following options:
   - **Never**: Prevents your smartphone from locking automatically.
   - **On power off**: Locks your smartphone when you turn off the screen, or when it shuts off with the Auto-off feature.
   - **At a preset time**: Locks your smartphone at a specific time of day.
   - **After a preset delay**: Locks your smartphone after a period of inactivity.
7. Select **OK**.
8 Do one of the following:

- Select Lock & Turn Off to lock your smartphone immediately.
- Press Applications to accept your settings and continue using your smartphone.

**TIP** After you create a password, you can lock your system manually. Press Applications and select Security. Select Lock & Turn Off, and then select Off & Lock.

**TIP** To change your password, select the Password box, enter your current password, and then enter the new password. To delete your password, select the Password box and then select Unassign.

**Working with private entries**

In most applications you can mark individual entries as private. All private entries remain visible and accessible until you select the Security setting. You have two Security setting options:

- **Hide Records**: Private entries do not appear anywhere in the application.
- **Mask Records**: Private entries are replaced with a visual placeholder where the entry would normally appear.

After you enable the mask or hide setting, any entries marked as private are immediately hidden or masked. If you define a password, you must enter it to display private entries. If you do not define a password, you (or anyone else) can reveal private entries without a password.

1. Display the entry that you want to mark private.
2. Select Details.
3. Check the Private box.
4. Select OK.

**Hiding or masking all private entries**

Make sure the entries you want to mask or hide are marked private.

1. Press Applications and select Security.
2. Select the Current Privacy pick list and select either Hide Records or Mask Records.
3. If prompted for your password, enter it and then select OK.
Viewing all private records
You can reveal all the entries you’ve hidden or masked.

1 Press Applications and select Security.
2 Select the Current Privacy pick list and select Show Records.
3 If prompted for your password, enter it and then select OK.

TIP You can also access the system-wide security settings while you’re in an application, such as Calendar. Press Menu, select Options, and then select Security.

Security and Palm® Desktop software (Windows)
The Windows version of Palm® Desktop software observes the security password for your Treo smartphone. If you forget your password, you cannot view your information in Palm Desktop. If your smartphone is unlocked, you can change your password on your smartphone, but all entries marked as private are deleted. You can restore your private entries the next time you sync.

Follow these steps to recover from a lost password:
1 Press Applications and select Security.
2 Select the Password box.
3 Select Lost Password.
4 Select Yes.

TIP If you want additional security for Palm Desktop files, you may want to purchase a third-party solution.

Entering owner information
You can use Owner Preferences to record information that you want to associate with your Treo smartphone, such as your name, company name, and home phone number. If you lock your smartphone (see Locking your smartphone), the Owner Preferences information appears on the screen that requests your password to unlock it, and you must also enter your password to change the Owner Preferences information.

1 Press Applications and select Prefs.
2 Select Owner.
3 If you assigned a password with the Security application, select Unlock, enter your password, and then select OK to continue.

4 Enter the text that you want to appear in the Owner Preferences screen.

5 Select Done.

**System settings**

**Setting the date and time**

By default, your smartphone synchronizes the date, time, and time zone with the network when your phone is on and you are inside a coverage area. Date & Time Preferences enable you to manually set the date, time, and location setting for your Treo smartphone.

1. Press **Applications** and select **Prefs**.
2. Select **Date & Time**.
3. To manually set the date and time, uncheck the **Get date & Time from mobile network** box. Select the **Date** field and select the date, and then select the **Time** field and select the time.

4. To manually set the time zone, uncheck the **Get time zone from mobile network** box. If you unchecked the date and time box in step 3, the time zone box is automatically unchecked. Select the **Set Location** pick list, and then select a city in your time zone.
Optimizing power settings

Power Preferences enable you to adjust settings to maximize your smartphone’s battery performance.

1. Press Applications and select Prefs.
2. Select Power.

3. Set any of the following preferences:
   - **Brightness**: Sets the intensity of the screen and keyboard backlights. Drag the slider or press Left and Right to adjust the brightness level.
   - **Auto-off after**: Determines how long your screen stays on during a period of inactivity. When there is no interaction with the keyboard or screen for the specified time period, your smartphone turns off automatically.
   - **On a call, dim backlight after**: Determines how long the backlight stays on at normal intensity during a phone call. After the specified time period, the backlight dims to conserve power during a long phone call.

**TIP** If a city in the same time zone is not on the list, select Edit List, select Add, select a city in your time zone, and then select OK. If necessary, modify any of the settings in the Edit Location dialog box, and then select OK.

**DID YOU KNOW?** If you uncheck the date and time box, the time zone box is disabled and you cannot have the network automatically set the time zone. However, you can choose to have the network set the date and time, but manually set the time zone.

**TIP** You can also set time zones for Calendar events. See Creating an event.
**Beam Receive:** Determines whether your Treo smartphone is ready to receive information over an infrared beam. If you leave this option turned off, you must return to this screen to turn on this option the next time you want to receive a beam.

4 Select Done.

*TIP* You can also access the brightness setting by pressing Option + P. To temporarily dim the screen’s brightness, press Option + Menu.

**Connection settings**

**Connecting to a virtual private network**

If you want to use your Treo smartphone to access your corporate email account or other files on your corporate server, you may need to set up a virtual private network (VPN) on your smartphone. A VPN enables you to log in to your corporate server through the company’s firewall (security layer). You need a VPN client on your smartphone if your smartphone and your company’s server are located on opposite sides of the firewall.

Check with your company’s system administrator to see if a VPN is required to access the corporate server. If a VPN is necessary, you must purchase and install a third-party VPN client on your smartphone to use this feature.

1 Install your third-party VPN client. See Installing applications for details.
2 Press Applications and select Prefs.
3 Select VPN.
4 Enter the settings provided by your corporate system administrator.
Common questions

Although we can’t anticipate all the questions you might have, this chapter provides answers to some of the most commonly asked questions. For additional information and answers to other common questions, visit www.palm.com/treo700pcdma-support.
In this chapter

Upgrading. ................................................................. 197
Desktop software installation. ................................. 199
Resetting your smartphone ....................................... 199
Replacing the battery ................................................. 202
Screen ................................................................. 203
Synchronization .................................................. 204
Phone ................................................................. 211
Hands-free devices ............................................... 214
Email ................................................................. 215
Messaging ........................................................... 216
Web ................................................................. 216
Camera ............................................................... 219
Making room on your Treo smartphone ...................... 219
Third-party applications ....................................... 220
Error messages ................................................... 222
Upgrading

If you experience problems with your Palm® Treo™ 700P smartphone after performing the upgrade steps in this guide, you may have incompatible applications or settings that were not quarantined during the installation process. These incompatible applications or settings can lead to numerous issues, including system resets and freezes. If you experience a problem after upgrading, follow the steps in this section to remove the incompatible apps from your smartphone and to transfer your other info to your new smartphone.

**NOTE** If you have trouble installing a third-party application, contact the developer for assistance.

We recommend that you **do not** install apps that do any of the following:

- Modify phone functions, such as ringtones, dialing, or caller ID
- Replace organizer features, such as Contacts or Calendar
- Set data connection features, such as activating or ending data connections
- Provide web clipping features, such as PQA files
- Provide instant messaging features

If you want to continue using these types of applications, please contact the third-party developer for software updates and info about compatibility with your Treo 700P smartphone.

**WINDOWS ONLY**

1. On your computer, click **Start>Programs>Palm>Safe HotSync.**
2. Follow the instructions on the screen.
3. Locate the **Old_Apps** folder on your computer. This folder is usually located inside one of the following folders:
   - C:\Program Files\Palm\`
   - C:\Program Files\palmOne\`
   - C:\Program Files\Handspring\`
4. To help you identify the app that is causing the problem, move one app at a time from the **Old_Apps** folder to the **Backup** folder, and then sync.
If the problem recurs, delete the last app you installed and report the problem to its developer.

5 Repeat step 4 for each of the apps in the Old_Apps folder.

NOTE If you have trouble moving apps from the Old_Apps folder to the Backup folder, or determining which files to move, try reinstalling the app using the original third-party developer files.

MAC ONLY

1 Locate your user folder on your computer.

NOTE Your user folder name is the same as your device name and is usually found in this location: `<Mac hard drive> : Users : <your Mac username> : Documents : Palm : Users`

2 Select your user folder and Option-drag it to your Mac desktop to make a copy of that folder.

3 Confirm that your copy includes the Backup subfolder and that all the files in the original Backup subfolder are also in the copy of the Backup subfolder.

4 Delete all files from the original Backup subfolder.

5 Perform a hard reset on your Treo 700P smartphone. See Resetting your smartphone for instructions.

6 Sync your new smartphone with your new desktop software and be sure to select your existing device name from the User list.

7 To help you identify the app that is causing the problem, move one third-party app from the copy of the Backup subfolder to the original Backup subfolder, and then sync.

If the problem recurs, delete the last app you installed and report the problem to its developer.

8 Repeat step 7 for each of the third-party apps in the copy of the Backup folder.
Desktop software installation

If you are having trouble installing the desktop software, you may have the wrong version of the software or some of your computer’s resources may be unavailable.

Follow these steps to retry the installation:

1. Make sure your computer profile includes administrator rights to install software. In large organizations, these are usually granted by the system administrator.
2. Restart your computer.
3. Quit any active applications, including virus scanners and Internet security applications.
4. Make sure you’re installing the software from the Palm Software Installation CD that came with your new smartphone. Other versions of the desktop software may not work with this Treo smartphone.
5. Insert the Palm Software Installation CD to restart the installation.

IMPORTANT Always use the same language for your Treo smartphone, your operating system, and your desktop software. Otherwise, you may lose information or have difficulty with synchronization. Support is not provided for mismatched language setups.

Resetting your smartphone

Performing a soft reset
A soft reset is similar to restarting a computer. If your smartphone is not
responding or you have trouble synchronizing with your computer, a soft reset may help. All your info is retained when you perform a soft reset.

1. Press the **battery door release**, and slide the **battery door** downward to remove it from your smartphone.

2. Use the stylus tip to gently press the **reset** button on the back of your smartphone.

**Performing a system reset**

A system reset, also called a safe or warm reset, tells your smartphone to stop what it’s doing and start over again without loading any system extras. If your smartphone loops or freezes during or after a soft reset, a system reset may help. Performing a system reset releases you from an endless loop so that you can uninstall a third-party application that may be causing the looping.

1. Press the **battery door release**, and slide the **battery door** downward.
to remove it from your Treo smartphone.

2 While pressing and holding Up ▲, use the tip of the stylus to gently press the reset button on the back of your device.

3 When the logo screen appears, release Up ▲.

4 Delete the third-party application that you suspect is causing the problem.

5 Perform a soft reset. The wireless features of your smartphone are not available until you complete this step.

Performing a hard reset
A hard reset erases all information and third-party software on your Treo smartphone. Never perform a hard reset without first trying a soft reset and a system reset. You can restore previously synchronized information the next time you sync.

A hard reset may tell you whether a problem stems from your smartphone or from an application installed on it. If you do not experience the problem after you perform a hard reset, the problem is related to software you installed. See Third-party applications for suggestions on diagnosing third-party software issues.

<table>
<thead>
<tr>
<th>TIP</th>
<th>Some third-party applications do not create a backup on your computer when you synchronize. If you perform a hard reset, you may lose data in these applications and you will need to reinstall the application after the hard reset. Please contact the application’s developer to find out which data is backed up during synchronization.</th>
</tr>
</thead>
</table>

1 Press the battery door release, and slide the battery door downward to remove it from your smartphone.

2 While pressing and holding Power/End (▲), use the tip of the stylus to gently press the reset button on the back of your smartphone.

3 Continue pressing and holding Power/End (▲). When the logo screen appears, release Power/End (▲).

4 When the Erase all data? prompt appears, press Up ▲ to confirm the hard reset.
If a language selection screen appears, select the same language you selected for your desktop software.

**IMPORTANT** Always use the same language for your Treo smartphone, your operating system, and your desktop software. Otherwise, you may lose information or have difficulty with synchronization. Support is not provided for mismatched language setups.

Follow the onscreen instructions to align the screen and set the date and time.

### Replacing the battery

Your Treo 700P smartphone comes with a replaceable battery. Be sure to use a replacement battery that is recommended or sold by Palm and is compatible with the Treo 700P smartphone. Failure to use the proper battery may result in a risk of personal injury or product damage, and it voids your smartphone warranty.

1. Press **Power/End** to turn off the screen.
2. Press the **battery door release**, and slide the **battery door** downward to remove it from your smartphone.
3. Place a finger in the notch next to the battery, and lift up the old battery at a 45-degree angle to remove it from the compartment.

**TIP** If you do not see the Erase all data? message, the hard reset was not performed. Retry these steps, making sure to hold **Power/End** until the logo screen appears.
Align the metal contacts on the new battery with the contacts inside the battery compartment.

Insert the new battery into the compartment at a 45-degree angle, pressing it into place. Slide the battery door onto the back of the smartphone until it clicks into place.

Connect your smartphone to the charger or sync cable.

Wait for your Treo smartphone to turn on, and then enable the network time or set the date and time when prompted.

**Screen**

**The screen appears blank**

1. When a call lasts longer than the limit specified in Power Preferences, the screen dims automatically. In certain lighting conditions, the screen may appear blank when this occurs. Press any key except Power/End to restore the screen to normal brightness. Pressing Power/End hangs up the call.

2. When a period of inactivity lasts longer than the limit specified in Power Preferences, the screen turns off. Press and release Power/End to wake up the screen.

3. Look closely at the screen. If you can see a dim image, try adjusting the screen brightness (see Adjusting the brightness).

4. If the screen is still blank, perform a soft reset (see Performing a soft reset).

**TIP** Be sure to dispose of your old battery properly. In some areas, disposal in household or business trash is prohibited.
5 If the problem persists, connect your smartphone to the charger (see Charging the battery) and perform a soft reset again.
6 If that doesn’t work, perform a hard reset (see Performing a hard reset).

There’s a blinking bell in the upper-left corner
The blinking bell in the upper-left corner of the screen is the Alert screen symbol. It appears when you have alarms or messages that you haven’t acknowledged.
1 Press and hold Center or tap the blinking bell with your stylus.
2 When the list of pending alerts appears, do any of the following:
   • Select the alert text to view the item and keep it in the list.
   • Check the box next to an alert to clear it from the list, and then select Done.

Synchronization
Synchronization backs up the information from your smartphone onto your computer and vice versa. If you ever need to perform a hard reset or otherwise need to erase all your information on your smartphone, you can synchronize your smartphone with your computer to restore the info. Similarly, if your computer crashes and your Palm Desktop info is damaged, you can recover...
your info by synchronizing with your smartphone. To make sure you always have an up-to-date backup of your info, synchronize frequently.

This section describes synchronization between your Treo smartphone and a desktop computer running Palm Desktop software. You can also synchronize the information on your smartphone using third-party applications. See the separate documentation for the third-party application for information on features and configuration.

Before you attempt to synchronize, make sure you’ve installed the desktop synchronization software from the Palm Software Installation CD.

**Tip** Every device needs a unique name. Never synchronize more than one device to the same device name on your computer.

**I can’t find my user folder**

**Windows Only** If your device name is one word, your user folder name is the first six characters of your device name. If your device name is two words, your user folder name consists of the first six characters of the second word of your device name followed by the first letter of the first word. For example, if your device name is John Smith, your user folder is named SmithJ. Your user folder is usually located inside one of the following folders:

- C:\Program Files\Palm\n- C:\Program Files\palmOne\n- C:\Program Files\Handspring\n
**Mac Only** Your user folder name is the same as your device name and is usually found in this location:


**What is the backup folder?**

The Backup folder is located inside your user folder (see I can’t find my user folder). During synchronization, HotSync® manager puts a copy of most of your info and applications in the Backup folder. (Some third-party apps do not put a copy in the Backup folder.) The next time you sync, HotSync manager compares the contents of the Backup folder to the contents of your smartphone, and then restores any missing info or applications.
If an app that you deleted reappears on your smartphone, try deleting the app from your Backup folder.

**Palm Desktop does not respond to a sync attempt**

1. Make sure that the USB sync cable is securely connected to the USB port on your computer and on the bottom of your smartphone (see Synchronizing information—the basics).

   **Tip** If you’re having trouble trying to sync using an IR or Bluetooth connection, try using the USB sync cable instead. If this solves the problem, then check your IR or Bluetooth settings (see Synchronizing information—advanced).

2. Make sure that HotSync manager is running:
   - **Windows:** Right-click HotSync manager in the taskbar in the lower-right corner of your computer screen, and make sure that Local USB is checked. If you don’t see the HotSync manager icon, click Start, select Programs, select Palm, and then select HotSync Manager.
   - **Mac:** Find the Palm folder on your Mac hard drive. Double-click HotSync manager in the Palm folder. In the Connection Settings panel, set the Local Setup port to Palm USB.

3. Synchronize. If the synchronization is successful, you do not need to complete the remaining steps.
4. Perform a soft reset (see Performing a soft reset).
5. Synchronize. If the synchronization is successful, you do not need to complete the remaining steps.
6. If problems persist and you’re synchronizing through a USB hub, try connecting the sync cable to a different USB port or directly to your computer’s built-in USB port.
7. Reboot your computer.
8. Synchronize. If the synchronization is successful, you do not need to complete the remaining steps.

9. Do one of the following:
   - **Windows**: Uninstall Palm software. Click **Start**, select **Settings**, select **Control Panel**, select **Add or Remove Programs**, select **Palm Desktop software**, and then click **Change/Remove**.
   - **Mac**: Contact Technical Support if the problem persists after completing step 7. Mac computers do not provide an option for uninstalling Palm Desktop software.

10. Reboot your computer.

11. Reinstall Palm Desktop software from the Palm Software Installation CD that came with your smartphone.

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**Synchronization starts but stops without finishing**

**TIP** The HotSync Log can give you information about your most recent synchronization.

- **Windows**: Right-click the HotSync manager icon in the taskbar in the lower-right corner of your computer screen, and then select **View Log**.
- **Mac**: Open Palm Desktop software. From the HotSync menu, select **View Log**.

If you upgraded from a previous Palm OS® device or received a system error, such as Sys0505, there may be conflicts with software on your smartphone.

1. Locate your **Backup** subfolder and rename the folder (for example, **BackupOld**). Note that “Palm” in the following locations might be “Handspring” or “palmOne,” based on the device you’re upgrading from:
   - **Windows**: `C:\Program Files\Palm\device name`
   - **Mac**: `Mac HD\Applications\Palm\Users\device name`
2 Synchronize.
3 If the problem is resolved, begin reinstalling your third-party applications one at a time by double-clicking a single file in the original Backup subfolder that you renamed, and sync after each application you install. If the problem recurs, delete the last application you installed and report the problem to its developer.

4 Do one of the following:
   Windows: If the Windows New Hardware Wizard appears, the synchronization process may be timing out before the wizard completes its job. Follow all instructions in the New Hardware Wizard, and then sync again.
   Mac: Contact Technical Support if the problem persists after completing step 3. Mac computers do not provide an option for uninstalling Palm Desktop software.

5 (Windows only) Uninstall Palm Desktop software. Click Start, select Settings, select Control Panel, select Add or Remove Programs, select Palm Desktop software, and then click Change/Remove.

6 Reboot your computer.
7 Reinstall Palm Desktop software from the Palm Software Installation CD that came with your smartphone.

Synchronization finishes but info doesn’t appear where it should

1 Make sure you’re synchronizing with the intended desktop personal information manager (PIM). The Palm Software Installation CD enables you to choose whether you want to synchronize with Palm Desktop software or Microsoft Outlook for Windows. Reinsert the installation CD and select Change your synchronization method if necessary. If you use a different PIM, you need to install third-party software to synchronize. For more info, consult the company that makes the PIM.

2 If multiple Palm OS devices are synchronizing with your computer, make sure you are synchronizing with the correct device name. If info is not appearing in Palm Desktop software,
make sure the correct device name is selected in the User list on the toolbar of Palm Desktop software.

3 Open HotSync manager on your computer, and make sure the necessary conduits are set to Synchronize the files.

4 Do one of the following:
   **Windows**: Uninstall Palm Desktop software. Click Start, select Settings, select Control Panel, select Add or Remove Programs, select Palm Desktop software, and then click Change/Remove.
   **Mac**: Contact Technical Support if the problem persists after completing step 3. Mac computers do not provide an option for uninstalling Palm Desktop software.

5 Reboot your computer.
6 Reinstall Palm Desktop software from the Palm Software Installation CD that came with your smartphone.
7 **(Outlook only)** If you’re trying to synchronize offline, set your Outlook Calendar, Contacts, Notes, and Tasks to be available offline.

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**TIP** Outlook subfolders and public folders are not accessible with the included software. You may wish to use a third-party solution instead.

**TIP** **(Outlook only)** If you want to sync your info with a global Exchange Address Book, you must copy the addresses to your local Contacts list in Outlook (right-click the addresses and select Add to Personal Address Book).

**TIP** For more info on Outlook conduits, right-click the HotSync manager icon in the taskbar, select Custom, select an app with Outlook in its name, and then select Help.

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**I have duplicate entries in Microsoft Outlook after I sync**

1 Open Microsoft Outlook and delete the duplicate entries.
2 On your computer, go to the Outlook application with duplicate entries and manually enter any info you added to your smartphone since the last time you synchronized.
3 **(Outlook only)** Right-click HotSync manager in the taskbar, and select Custom.
COMMON QUESTIONS

CHAPTER

4 Select the application that has duplicate entries and also has Outlook in its name, such as Outlook contacts.
5 Click Change.
6 Select Desktop overwrites handheld, and then click OK.
7 If more than one Outlook application has duplicate entries, then repeat steps 4 through 6 for each application with duplicates.
8 Click Done.
9 Synchronize your smartphone and your computer.

My appointments show up in the wrong time slot after I sync
If you create an appointment in the wrong time zone (i.e., your desktop was set to the wrong time zone), it shows up in the wrong time zone on your smartphone. To be safe, enable local network time and avoid assigning time zones to your appointments.

If you’re using Microsoft Outlook:
1 Make sure that you installed the Microsoft Outlook conduit that came with your Treo 700p smartphone. If you’re not sure whether this software is installed, reinstall Palm Desktop software from the Palm Software Installation CD that came with your smartphone.
2 Open Microsoft Outlook and correct the wrong entries.
3 On your computer, manually enter any Calendar info you added to your smartphone since the last time you synchronized.
4 Click HotSync manager in the taskbar and select Custom.
5 Select an application that has both Calendar and Outlook in its name.
6 Click Change.
7 Select Desktop overwrites handheld, and then click OK.
8 Synchronize your smartphone and your computer.
9 Repeat steps 4 through 6 to open the Calendar Change HotSync Action dialog box.
10 Select Synchronize the files, and then click OK.
You should now be able to assign time zones to your events without encountering this problem.

If you’re using Palm Desktop software:

1. On your smartphone, press Calendar ( ).
2. Press Menu ( ).
3. Select Options, and then select Preferences.
4. Uncheck the New events use time zones box (if it’s checked).
5. On your computer, open Palm Desktop software and correct the wrong entries.
6. On your computer, manually enter any Calendar info you added to your smartphone since the last time you synchronized.
7. Click HotSync manager ( ) in the taskbar and select Custom.
8. Select Calendar.
9. Click Change.
10. Select Desktop overwrites handheld, and then click OK.
11. Synchronize your smartphone and your computer.
12. Repeat steps 7 through 9 to open the Calendar Change HotSync Action dialog box.
13. Select Synchronize the files, and then click OK.
You should now be able to assign time zones to your events without encountering this problem.

**IMPORTANT** To avoid this problem in the future, do not assign time zones to your events. Palm Desktop software does not support time zones.

**Phone**

**Signal strength is weak**

Become familiar with low coverage areas where you live, commute, work, and play. Then you will know when to expect signal strength issues. You can check signal strength by looking at the Signal Strength icon in the title bar of the Main View in the Phone application. The stronger the signal, the more bars that appear. If you are outside a coverage area, no bars appear.
1 If you’re standing, move about ten feet in any direction.
2 If you’re in a building, move near a window. Open any metal blinds.
3 If you’re in a building, move outdoors or to a more open area.
4 If you’re outdoors, move away from large buildings, trees, or electrical wires.
5 If you’re in a vehicle, move your Treo smartphone so that it’s level with a window of your vehicle.

My smartphone won’t connect to the mobile network
1 Try the suggestions about signal strength described in Signal strength is weak.
2 Turn off your phone and turn it on again (see Turning your phone on and off).
3 Perform a soft reset (see Performing a soft reset).

The other person hears an echo
• Try decreasing the volume on your Treo smartphone to avoid coupling or feedback on the other person’s end.

This applies to both the speakerphone and the earpiece.
• Position the earpiece closer to your ear to prevent sound leaking back to the microphone. Keep your hand away from the microphone hole, which is on the bottom right side of the smartphone.
• If you’re using the speakerphone feature with your smartphone lying on a flat surface, try turning the smartphone face down (screen facing the surface).

I hear my own voice echo
Ask the person on the other end of the call to turn down the volume on his or her phone or to hold the phone closer to his or her ear.

My voice is too quiet on the other end
• Be sure to place the bottom of the Treo smartphone, or the hands-free microphone, close to your mouth.
• Check the Signal Strength icon in the title bar of the Main View in the Phone Application. If the signal is weak (few bars are displayed), try the suggestions about signal strength described in Signal strength is weak.
I hear static or interference
Check the Signal Strength icon in the title bar of the Main View in the Phone Application. If the signal is weak (few bars are displayed), try the suggestions about signal strength described in Signal strength is weak.

If you’re using a Bluetooth hands-free device, try the following:
- Move your smartphone closer to the hands-free device. Audio quality degrades as the distance between your smartphone and hands-free device increases. The effective range for a device varies between manufacturers.
- Confirm that no obstructions, including your body, are between the smartphone and your hands-free device.

My smartphone hangs up when I hold it to my ear
You may be accidentally pressing the onscreen Hang Up All button with your cheek. Try holding the smartphone so that your face doesn’t press against the screen. If this is not convenient, you may want to disable the screen’s touch-sensitive feature during active calls (see Locking your screen).

My phone seems to turn off by itself
If a system error and reset occur, the Treo smartphone automatically turns the phone on if it was on before the reset. However, if the smartphone can’t determine if your phone was on before the reset, the phone does not automatically turn on (see Turning your phone on and off). If the problem persists and you’re using third-party applications, see Third-party applications for additional suggestions.

My smartphone makes or answers calls when it’s in a bag or pocket
Items in your bag or pocket may be pressing the onscreen Answer button or otherwise activating screen items. If this happens, be sure to press Power/End to turn off the screen before placing your smartphone in a bag or pocket. You may also want to disable the screen’s

TIP For best performance, keep your Bluetooth headset and phone on the same side of your body.
touch-sensitive feature during incoming calls (see Locking your screen).

The voicemail icon stays on the screen after I listen to my messages
If the voicemail icon stays in the title bar after you listen to your messages, you can manually clear the voicemail icon.

1 In the Phone application, press Menu ( kézírólap).
2 Select Options and then select Phone Preferences.
3 Select Clear Voicemail Icon.

I can’t make or receive calls using a Bluetooth hands-free device
Confirm all the following:

• The Bluetooth device is compatible with your smartphone. Go to http://www.palm.com/us/support/bluetooth/treo700p_bluetooth_compatibility.html
• You have already formed a partnership between your smartphone and your hands-free device, and that the hands-free device appears in the Trusted Devices list. (see Connecting to a Bluetooth hands-free device).

TIP: Bluetooth range is up to 30 feet (10 meters) in optimum environmental conditions. Performance and range may be affected by physical obstacles, radio interference from nearby electronic equipment, and other factors.
• Your hands-free device is charged and turned on.
• Your Treo smartphone is within range of the hands-free device.

If the problem persists, turn the Bluetooth setting **Off** and then turn it **On** again. If it still persists, create a new partnership with the hands-free device (see Connecting to a Bluetooth hands-free device).

**I hear static or interference when using my Bluetooth hands-free device**

• Try moving your Treo smartphone closer to the hands-free device. Audio quality degrades as the distance between your smartphone and hands-free device increases. The effective range for a device varies between manufacturers.
• Confirm that no obstructions, including your body, are between the smartphone and your hands-free device.
• If the problem persists, turn the Bluetooth setting **Off** and then turn it back **On** again. If it still persists, create a new partnership with the hands-free device (see Connecting to a Bluetooth hands-free device).

**Some features of my Bluetooth hands-free device don’t work with my smartphone**

• Check the Palm compatibility list at [http://www.palm.com/us/support/bluetooth/treo700p_bluetooth_compatibility.html](http://www.palm.com/us/support/bluetooth/treo700p_bluetooth_compatibility.html) to ensure that your device is compatible.
• Check the documentation that came with your device or the manufacturer’s website for information specific to your device.

**Email**

For troubleshooting info on the VersaMail® application, see the [User Guide for the VersaMail Application](http://www.palm.com/treo700pcdma-support) on the Palm Software Installation CD.
**Common Questions**

**Messaging**

**I can’t send or receive text messages**
- Make sure your phone is turned on (see *Turning your phone on and off*).
- Contact your wireless service provider to verify that your plan includes text messaging services, that these services have been correctly activated, and that they are available at your location. Your wireless service provider should be able to tell you if messaging services have been experiencing transmission delays. Delays can also occur between the time that a message is sent and the time it is received.
- Verify with the recipient that the receiving device can handle text messages.
- If a text message arrives but does not display an alert, perform a soft reset (see *Performing a soft reset*).

**Web**

**I can’t tell if data services are available**
When your phone is on, icons appear in the title bar in the Main View of the Phone application to indicate whether data services are available and whether a data connection is active. See *What are all those icons?* for a description of the icons that indicate that data services are available.

**My smartphone won’t connect to the Internet**
Your Treo 700P smartphone supports the 1XRTT and EVDO wireless data networks. To connect to the Internet, you must subscribe to and activate data services with your wireless service provider, and you must be in a location with data coverage.

1. Press and hold *Power/End* to turn off your phone. Then press
and hold the same button to turn it back on again.

2 Press Phone \(\text{\#}\) and look for either the 1XRTT \(\text{\#}\) or EVDO \(\text{\#}\) icon in the title bar of the Main View.

3 If you see one of these icons, you are in a data coverage area. Try connecting to the Internet again. If you do not see either of these icons, press Applications \(\text{\#}\), select Prefs \(\text{\#}\), and continue with the following steps.

4 Select Network.

5 Select the Services pick list and select EVDO.

6 Select Connect.

7 If the connection is successful, go the web browser. If you still can’t make a connection, perform a soft reset (see Performing a soft reset).

8 If your phone did not turn on automatically, press and hold Power/End \(\text{\#}\) to turn on your phone, and try connecting to the Internet.

9 Contact your wireless service provider to verify the following:
   • Your subscription plan includes high-speed data services
   • Data services have been activated on your account
   • Data coverage is available in your location
   • There are no data service outages in your location

I can’t access a web page

First, make sure you have Internet access: Open the web browser and try to view another web page you’ve loaded before. To ensure you’re viewing the page directly from the Internet, press Menu \(\text{\#}\), select Go, and then select Refresh.

If you can view the other web page after you refresh it, but you still can’t access the page you were originally trying to view, the page may contain elements that are not supported by the web browser. These include Flash, Shockwave, VBScript, WMLScript, and other plug-ins.

Some websites use a redirector to their true home page. If the web browser on your smartphone can’t follow the redirector, try using a desktop browser to see the landing page of the redirector, and
then enter that address in the web browser on your smartphone.

**Tip** Your Treo smartphone can open your email application when you select an email address on a web page. If nothing happens when you select the link, make sure your email application is already set up.

### It takes a long time for a web page to load

If it is taking longer than usual to load web pages, you may have traveled from an EVDO service area to a 1XRTT service area. Although 1XRTT data service is considered a high-speed data service, it seems slow if you are used to EVDO speed.

1 Press Phone and look for either the 1XRTT or EVDO icon in the title bar of the Main View of the Phone application.

2 If you see the EVDO icon, then there may be a problem with the website you are trying to access. Try opening a different web page to see if the problem persists.

3 If you see the 1XRTT icon, then you may be experiencing the difference in performance between the two types of data networks.

4 To be sure there is not a problem with your connection to your wireless service provider’s network, press and hold Power/End to turn off your phone. Then press and hold the same button to turn it back on again.

5 Try opening the web page again to see if it loads faster.

### An image or map is too small on my screen

The web browser has two modes: Optimized and Wide Page. Optimized Mode resizes all images and page elements to fit in a single column on the smartphone screen. Switch to Wide Page Mode to see the full-size image (see Viewing a web page). You may also be able to save the image on your smartphone or an expansion card and then view the image later on your computer.
A secure site refuses to permit a transaction

Some websites don’t support certain browsers for transactions. Please contact the site’s webmaster to make sure the site allows transactions using your smartphone’s Blazer® web browser.

Camera

Here are some tips for taking good pictures with the built-in camera:

- Clean the camera’s lens with a soft, lint-free cloth.
- Take pictures in bright lighting conditions. Low-light images may be grainy, due to the sensitivity of the camera.
- Hold the smartphone as still as possible. Try supporting your picture-taking arm against your body or a stationary object (such as a wall).
- Keep the subject of the picture still. Exposure time is longer with lower light levels, so you may see a blur.

- For best results, verify that you have the brightest light source coming from behind you, lighting the subject’s face. Avoid taking indoor pictures with the subject in front of a window or light.
- Make sure the subject is at least 18 inches away from the camera to ensure good focus.

When you synchronize your smartphone with your computer, your camera images are stored on your hard drive (see Viewing pictures and videos on your computer).

Making room on your Treo smartphone

Keep in mind that your smartphone includes an expansion card slot, and that you can store applications and information on expansion cards (sold separately). However, you still need free memory on the smartphone itself to run applications from an expansion card. For more info on using expansion cards, see Using expansion cards.
If you store a large number of records or install many third-party applications, the internal memory on your smartphone may fill up. Here are some common ways to clear space:

- **Email**: Messages that have large attachments can quickly consume memory on your smartphone. Delete messages with large attachments. If you have hundreds of messages with or without attachments, you may want to delete older messages to make room (see the User Guide for the VersaMail Application on the Palm Software Installation CD.)

- **Pics&Videos**: Large images take up a lot of memory. Move images to an expansion card or synchronize them to your computer, and then delete the images from your smartphone (see Viewing pictures and videos on your computer and Deleting a picture or video).

- **Music**: Music files often consume excessive memory. Move music files to an expansion card, or delete large files from your smartphone (see Transferring MP3 files from your computer).

- **Internet**: If you set a large web browser cache, you may want to use the web browser’s advanced Memory Management settings to clear all recent pages (see Customizing your web browser settings).

- **Third-party applications**: You can delete infrequently used applications (see Removing applications) or move them to an expansion card (see Copying applications between an expansion card and your smartphone).

### Third-party applications

Some third-party applications can cause conflicts on your smartphone. For example, third-party applications that were not written with the Treo smartphone keyboard and 5-way navigator in mind may cause strange behavior or errors when using the keyboard and 5-way navigator in these applications. Third-party applications that modify wireless features may require extra troubleshooting.
If you recently installed an application and your device seems to be stuck, try the following:

1. Perform a soft reset (see Performing a soft reset).
2. If the problem persists, perform a system reset (see Performing a system reset).
3. Delete the most recently installed application from your smartphone (see Removing applications).
4. If the problem persists, perform another system reset.
5. If possible, synchronize your smartphone with your computer to back up your most recent info.
6. If you’re unable to perform the preceding steps or the problem persists, locate your Backup subfolder on your computer and rename the folder (for example, BackupOld). Note that “Palm” in the following locations might be “Handspring” or “palmOne,” based on the device you’re upgrading from:

   **WINDOWS ONLY**  C:\Program Files\Palm\device name

   **MAC ONLY**  Mac HD\Applications\Palm\Users\device name

7. Perform a hard reset (see Performing a hard reset).
8. Sync to restore your Calendar, Contacts, Tasks, Memos, and Pics&Videos info.
9. If the problem is resolved, begin reinstalling your third-party applications one at a time by double-clicking a single file in the original Backup subfolder that you renamed, and sync after each application you install.
10. If the problem recurs, delete the last application you installed and report the problem to its developer.

**Getting more help**
Contact the author or vendor of the third-party software if you require further assistance.
Error messages

Your Treo smartphone is designed to minimize interruptions when a system error occurs. If your smartphone encounters a system error, it automatically resets itself and resumes functioning as normal. If possible, it even turns the phone back on if it was on before the error occurred.

Sometimes you might want to know more about an error. Your Treo smartphone uses a special interface to show error messages in greater detail.

1. Press Phone (7).
2. Enter **377, and then press Send
3. Review the screen with details about the conditions that led up to the most recent automatic reset.
4. Select OK.

Note that third-party developers create their own error messages. If you do not understand an error message, please contact the developer of the application for help.
Where to learn more

For a quick introduction
Quick Tour: The Quick Tour introduces you to many of your Palm® Treo™ 700P smartphone’s features. It is already installed on your smartphone, and you can open it any time. Press Applications, and then select Quick Tour.

While using your Treo smartphone
On-device User Guide: A copy of this guide is available right on your smartphone. The on-device guide is specially formatted for your smartphone screen. To view the on-device guide, press Applications, and then select My Treo.
Tips: Many of the built-in applications include helpful tips for getting the most out of your smartphone. To view these tips, open an application, press Menu, select Options, and then select Tips.
Information: Many screens have a Tips icon in the upper-right corner. Select the Tips icon to learn about the tasks you can perform in that dialog box.

Online support from Palm: For up-to-date downloads, troubleshooting, and support information, go to www.palm.com/treo700pcdma-support.

If you need more information
Books: Many books on Palm OS® devices are available in local or online book retailers (look in the computers section), or visit www.palm.com/treo700pcdma-mytreo.
Online forums: Consult online Treo device user discussion groups to swap information and learn about topics you may find nowhere else. For details, visit www.palm.com/treo700pcdma-mytreo.
Customer service from your wireless service provider: For questions about your mobile account or features, contact your wireless service provider’s technical support department or your wireless service provider’s customer service and billing department.
Terms

1xRTT (single carrier [1x] radio transmission technology)
A wireless technology that provides fast data transfer and Internet access with average speeds of 60 to 80Kbps and bursts of up to 144Kbps.

Alt (alternative) (Alt)
A keyboard key. Enter a letter on the keyboard, and then press Alt (Alt) to access variations such as international characters and symbols.

Applications (App)
The screen on your Palm® Treo™ 700P smartphone from which you can open all applications.

Auto-off interval
The time of inactivity that passes before the screen on your smartphone turns off. The wireless features on your smartphone are unaffected by this setting.

Beam
The process of sending or receiving an entry or application using the infrared port on your Treo smartphone.

Bluetooth® wireless technology
Technology that enables devices such as smartphones, mobile phones, and computers to connect wirelessly to each other so that they can exchange information over short distances.

Device name
The name associated with your Treo smartphone that distinguishes it from other Palm OS® devices. When you first synchronize your smartphone, you are asked to give it a device name. This name appears in the User list in Palm Desktop software.

Dialog box
A set of options and command buttons that is enclosed by a border and that enables you to carry out a specific task.

EVDO (Evolution Data Optimized)
A wireless broadband technology that is designed for very high speed data transfer with average download speeds of 400 to
700Kbps. It is capable of reaching download speeds of up to 1.8Mbps and upload speeds of up to 156Kbps.

**Favorite**
A button that provides quick access to a phone number (speed dial) or commonly used application (such as Contacts, Web, Messaging). You can define up to 70 favorite buttons in the Phone application.

**HotSync**
The technology that synchronizes your smartphone and your computer with the simple press of a button.

**HotSync manager**
The computer application that manages the synchronization of your Treo smartphone with your computer.

**Infrared (IR)**
A way of transmitting information using light waves. The IR port on your Treo smartphone enables you to transfer information to other IR devices within a short radius.

**Lithium Ion (Li-ion)**
The rechargeable battery technology used in Treo smartphones.

**Option key**
The keyboard button that enables you to access the alternative feature that appears above the letter on each key.

**Palm® Desktop software**
A PIM application for computers that helps you manage your personal information and keep your personal information synchronized with your Treo smartphone.

**Palm OS®**
The operating system of your Treo 700P smartphone. Palm OS is known for its simplicity of use and for the large number of compatible third-party applications that can be added to your Treo 700P smartphone.

**Palm® Quick Install**
The component on your Windows computer that enables you to install Palm OS applications and other information on your Treo smartphone.
Partnership
Two Bluetooth devices—for example, your smartphone and a hands-free device—that can connect because each device finds the same passkey on the other device. Once you form a partnership with a device, you don’t need to enter a passkey to connect with that device. Partnership is also known as paired relationship, pairing, Trusted Device, and Trusted Pair on some devices.

Phone
The application on your Treo smartphone that enables you to make and receive phone calls.

PIM (personal information manager)
A genre of software that includes applications such as Palm Desktop software, Microsoft Outlook, Lotus Notes, and ACT!. PIMs generally store contacts, schedules, tasks, and memos.

SMS (Short Messaging Service)
The service that exchanges short text messages almost instantly. Text messages are typically exchanged between mobile phones. These messages can usually include up to 160 characters; messages with more than 160 characters are automatically split into several messages. Treo smartphones can send and receive SMS messages while you are on a voice call.

Streaming
Technology that enables you to access media content—for example, watch video or listen to an audio program—directly from the Internet on your smartphone without needing to download a file to save on your smartphone.

User folder
The folder on your computer that contains the information you enter in Palm Desktop software and the information you enter on your smartphone and synchronize with Palm Desktop software.
**Important safety and legal information**

**FCC Notice**

This equipment has been tested and found to comply with the limits for a Class B digital device, pursuant to part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference in a residential installation. This equipment generates, uses and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio communications. However, there is no guarantee that interference will not occur in a particular installation. If this equipment does cause harmful interference to radio or television reception, which can be determined by turning the equipment off and on, the user is encouraged to try to correct the interference by one or more of the following measures:

- Relocate or relocate the receiving antenna.
- Increase the separation between the equipment and receiver.
- Connect the equipment into an outlet on a circuit different from that to which the receiver is connected.
- Consult the dealer or an experienced radio/TV technician for help.

**Antenna Care/Unauthorized Modifications**

Use only the supplied integral antenna. Unauthorized antenna modifications or attachments could damage the unit and may violate FCC regulations. Any changes or modifications not expressly approved by the party responsible for compliance could void the user’s authority to operate the equipment.

**FCC RF Safety Statement**

In order to comply with FCC RF exposure safety guidelines, users MUST use one of the following types of bodyworn accessories:

- A Palm™ brand body-worn accessory that has been tested for SAR compliance and is intended for use with this product.
- An accessory that contains NO metal (snaps, clips, etc.) and provides AT LEAST 1.5 cm of separation between the users body and the unit.

Do NOT use the device in a manner such that it is in direct contact with the body (i.e., on the lap or in a breast pocket). Such use will likely exceed FCC RF safety exposure limits. See [www.fcc.gov/oet/rfsafety](http://www.fcc.gov/oet/rfsafety) for more information on RF exposure safety.

**Specific Absorption Rates (SAR) for Wireless Smartphones**

The SAR is a value that corresponds to the relative amount of RF energy absorbed in the head of a user of a wireless handset. The SAR value of a smartphone is the result of an extensive testing, measuring and calculation process. It does not represent how much RF the smartphone emits. All smartphone models are tested at their highest value in strict laboratory settings. But when in operation, the SAR of a smartphone can be substantially less than the level reported to the FCC. This is because of a variety of factors including its proximity to a base station antenna, smartphone design and other factors. What is important to remember is that each smartphone meets strict federal guidelines. Variations in SARs do not represent a variation in safety.

All smartphones must meet the federal standard, which incorporates a substantial margin of safety. As stated above, variations in SAR values between different model smartphones do not mean variations in safety. SAR values at or below the federal standard of 1.6 W/kg are considered safe for use by the public.

The highest reported (FCC) SAR values of the Palm® Treo™ 700P smartphone, by Palm are:

<table>
<thead>
<tr>
<th>Position</th>
<th>EVDO Cellular</th>
<th>EVDO PCS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Held to Ear</td>
<td>1.48 (W/Kg)</td>
<td>1.13 (W/Kg)</td>
</tr>
<tr>
<td>Body - Worn</td>
<td>0.896 (W/Kg)</td>
<td>0.589 (W/Kg)</td>
</tr>
</tbody>
</table>
FCC Radiofrequency Emission

The smartphone meets the FCC Radiofrequency Emission Guidelines and is certified with the FCC as: FCC ID number: O8F JIMI.

More information on the smartphone’s SAR can be found from the following FCC Website:


(The following information comes from a consumer information Website jointly sponsored by the U.S. Food and Drug Administration (FDA) and the Federal Communications Commission (FCC), entitled "Cell Smartphone Facts: Consumer Information on Wireless Smartphones." The information reproduced herein is dated July 29, 2003. For further updates, please visit the Website:

http://www.fda.gov/cellphones/qfa.html.)

What is radiofrequency energy (RF)? Radiofrequency energy (RF) is another name for radio waves. It is one form of electromagnetic energy that makes up the electromagnetic spectrum. Some of the other forms of energy in the electromagnetic spectrum are gamma rays, x-rays and light. All electromagnetic energy (or electromagnetic radiation) consists of waves of electric and magnetic energy moving together (radiating) through space. The area where these waves are found is called an electromagnetic field.

Radio waves are created due to the movement of electrical charges in antennas. As they are created, these waves radiate away from the antenna. All electromagnetic waves travel at the speed of light. The major differences between the different types of waves are the distances covered by one cycle of the wave and the number of waves that pass a certain point during a set time period. The wavelength is the distance covered by one cycle of a wave. The frequency is the number of waves passing a given point in one second. For any electromagnetic wave, the wavelength multiplied by the frequency equals the speed of light. The frequency of an RF signal is usually expressed in units called hertz (Hz). One Hz equals one wave per second. One kilohertz (kHz) equals one thousand waves per second, one megahertz (MHz) equals one million waves per second, and one gigahertz (GHz) equals one billion waves per second.

RF energy includes waves with frequencies ranging from about 3000 waves per second (3 kHz) to 300 billion waves per second (300 GHz). Microwaves are a subset of radio waves that have frequencies ranging from around 300 mHz waves per second (300 MHz) to three billion waves per second (3 GHz).

How is radiofrequency energy used? Probably the most important use of RF energy is for telecommunications. Radio and TV broadcasting, wireless smartphones, pagers, cordless smartphones, police and fire department radios, point-to-point links and satellite communications all rely on RF energy.

Other uses of RF energy include microwave ovens, radar, industrial heaters and sealers, and medical treatments. RF energy, especially at microwave frequencies, can heat water. Since most food has a high water content, microwaves can cook food quickly. Radar relies on RF energy to track cars and airplanes as well as for military applications. Industrial heaters and sealers use RF energy to mold plastic materials, glue wood products, seal leather items such as shoes and pocketbooks, and process food. Medical uses of RF energy include pacemaker monitoring and programming.

How is radiofrequency radiation measured? RF waves and RF fields have both electrical and magnetic components. It is often convenient to express the strength of the RF field in terms of each component. For example, the unit “volts per meter” (V/m) is used to measure the electric field strength, and the unit “amperes per meter” (“Am”) is used to express the magnetic field strength. Another common way to characterize an RF field is by means of the power density. Power density is defined as power per area. For example, power density can be expressed in terms of milliwatts (one thousandth of a watt) per square centimeter (mW/cm²) or microwatts (one millionth of a watt) per square centimeter (µW/cm²).

The quantity used to measure how much RF energy is actually absorbed by the body is called the Specific Absorption Rate or SAR. The SAR is a measure of the rate of absorption of RF energy. It is usually expressed in units of watts per kilogram (W/kg) or milliwatts per gram (mW/g).

What biological effects can be caused by RF energy? The biological effects of radiofrequency energy should not be confused with the effects from other types of electromagnetic energy.
Very high levels of electromagnetic energy, such as is found in X-rays and gamma rays, can ionize biological tissues. Ionization is a process where electrons are stripped away from their normal locations in atoms and molecules. Therefore, RF energy is a type of non-ionizing radiation. Other types of non-ionizing radiation include visible light, infrared radiation (heat) and other forms of electromagnetic radiation with relatively low frequencies.

Large amounts of RF energy can heat tissue. This can damage tissues and increase body temperatures. Two areas of the body, the eyes and the testes, are particularly vulnerable to RF heating because there is relatively little blood flow in them to carry away excess heat.

The amount of RF radiation routinely encountered by the general public is too low to produce significant heating or increased body temperature. Still, some people have questions about the possible health effects of low levels of RF energy. It is generally agreed that further research is needed to determine what effects actually occur and whether they are dangerous to people. In the meantime, standards-setting organizations and government agencies are continuing to monitor the latest scientific findings to determine whether changes in safety limits are needed to protect human health.

The NCRP, IEEE, and ICNIRP all have identified a whole-body Specific Absorption Rate (SAR) value of 4 watts per kilogram (4 W/kg) as a threshold level of exposure at which harmful biological effects may occur. Exposure guidelines in terms of field strength, power density and localized SAR were then derived from this threshold value. In addition, the NCRP, IEEE, and ICNIRP guidelines vary depending on the frequency of the RF exposure. This is due to the finding that whole-body human absorption of RF energy varies with the frequency of the RF signal. The most restrictive limits on whole-body exposure are in the frequency range of 30-300 MHz where the human body absorbs RF energy most efficiently. For products that only expose part of the body, such as wireless smartphones, exposure limits in terms of SAR only are specified.

The exposure limits used by the FCC are expressed in terms of SAR, electric and magnetic field strength, and power density for transmitters operating at frequencies from 300 kHz to 100 GHz. The specific values can be found in two FCC bulletins, OET Bulletins 56 and 65: http://www.fcc.gov/oet/info/documents/bulletins/#56; http://www.fcc.gov/oet/info/documents/bulletins/#65.

Why has the FCC adopted guidelines for RF exposure? The FCC authorizes and licenses products, transmitters, and facilities that generate RF and microwave radiation. It has jurisdiction over all transmitting services in the U.S. except those specifically operated by

IMPORTANT SAFETY AND LEGAL INFORMATION
the Federal Government. While the FCC does not have the expertise to determine radiation exposure guidelines on its own, it does have the expertise and authority to recognize and adopt technically sound standards promulgated by other expert agencies and organizations, and has done so. Our joint efforts with the FDA in developing this website is illustrative of the kind of inter-agency efforts and consultation we engage in regarding this health and safety issue.

Under the National Environmental Policy Act of 1969 (NEPA), the FCC has certain responsibilities to consider whether its actions will significantly affect the quality of the human environment. Therefore, FCC approval and licensing of transmitters and facilities must be evaluated for significant impact on the environment. Human exposure to RF radiation emitted by FCC-regulated transmitters is one of several factors that must be considered in such environmental evaluations. In 1996, the FCC revised its guidelines for RF exposure as a result of a multi-year proceeding and as required by the Telecommunications Act of 1996.

Radio and television broadcast stations, satellite-earth stations, experimental radio stations and certain wireless communication facilities are required to undergo routine evaluation for RF compliance when they submit an application to the FCC for construction or modification of a transmitting facility or renewal of a license. Failure to comply with the FCC’s RF exposure guidelines could lead to the preparation of a formal Environmental Assessment, possible Environmental Impact Statement and eventual rejection of an application. Technical guidelines for evaluating compliance with the FCC’s RF safety requirements can be found in the FCC’s OET Bulletin 65: http://www.fcc.gov/oet/info/documents/bulletins/#65.

Low-powered, intermittent, or inaccessible RF transmitters and facilities are normally excluded from the requirement for routine evaluation for RF exposure. These exclusions are based on standard calculations and measurement data indicating that a transmitting station or equipment operating under the conditions prescribed is unlikely to cause exposures in excess of the guidelines under normal conditions of use. Such exclusions are not exclusions from compliance, but, rather, exclusions from routine evaluation. The FCC’s policies on RF exposure and categorical exclusion can be found in Section 1.1307(b) of the FCC’s Rules and Regulations (47 CFR 1.1307(b)).

How can I obtain the Specific Absorption Rate (SAR) value for my wireless smartphone? The FCC requires that wireless smartphones sold in the United States demonstrate compliance with human exposure limits adopted by the FCC in 1996. The relative amount of RF energy absorbed in the head of a wireless telephone-user is given by the Specific Absorption Rate (SAR), as explained above. The FCC requires wireless smartphones to comply with a safety limit of 1.6 watts per kilogram (1.6 W/kg) in terms of SAR.

Information on SAR for a specific smartphone model can be obtained for many recently manufactured smartphones using the FCC identification (ID) number for that model. The FCC ID number is usually printed somewhere on the case of the smartphone. Sometimes it may be necessary to remove the battery pack to find the number. Once you have the ID number, go to the following Web address: www.fcc.gov/oet/fccid. On this page, you will see instructions for entering the FCC ID number. Type the FCC ID number exactly as requested (the Grantee Code is the first three characters, the Equipment Product Code is the rest of the FCC ID number), then click on “Start Search.” The “Grant of Equipment Authorization” for your telephone should appear. Read through the grant for the section on “SAR Compliance,” “Certification of Compliance with FCC Rules for RF Exposure” or similar language. This section should contain the value(s) for typical or maximum SAR for your smartphone.

Smartphones and other products authorized since June 2, 2000, should have the maximum SAR levels noted directly on the “Grant of Equipment Authorization.” For smartphones and products authorized between about mid-1998 and June 2000, detailed information on SAR levels is typically found in the exhibits associated with the grant. Once a grant is accessed, the exhibits can be viewed by clicking on “View Exhibit.” Grants authorized prior to 1998 are not part of the electronic database but, rather, have been documented in the form of paper records.

The FCC database does not list smartphones by model number. However, consumers may find SAR information from other sources as well. Some wireless smartphone manufacturers make SAR information available on their own Web sites. In addition, some non-government websites provide SARs for specific models of wireless smartphones. However, the FCC has not reviewed these sites and makes no guarantees of their accuracy. Finally,
Do hands-free kits for wireless smartphones reduce risks from exposure to RF emissions? Since there are no known risks from exposure to RF emissions from wireless smartphones, there is no reason to believe that hands-free kits reduce risks. Hands-free kits can be used with wireless smartphones for convenience and comfort. These systems reduce the absorption of RF energy in the head because the smartphone, which is the source of the RF emissions, will not be placed against the head. On the other hand, if the smartphone is mounted against the waist or other part of the body during use, then that part of the body will absorb more RF energy. Wireless smartphones marketed in the U.S. are required to meet safety requirements regardless of whether they are used against the head or against the body. Either configuration should result in compliance with the safety limit.

Do wireless smartphone accessories that claim to shield the head from RF radiation work? Since there are no known risks from exposure to RF emissions from wireless smartphones, there is no reason to believe that accessories that claim to shield the head from those emissions reduce risks. Some products that claim to shield the user from RF absorption use special smartphone cases, while others involve nothing more than a metallic accessory attached to the smartphone. Studies have shown that these products generally do not work as advertised. Unlike “hands-free” kits, these so-called “shields” may interfere with proper operation of the smartphone. The smartphone may be forced to boost its power to compensate, leading to an increase in RF absorption. In February 2002, the Federal Trade Commission (FTC) charged two companies that sold devices that claimed to protect wireless smartphone users from radiation with making false and unsubstantiated claims. According to FTC, these defendants lacked a reasonable basis to substantiate their claim.

What are wireless telephone base stations? Fixed antennas used for wireless telecommunications are referred to as cellular base stations, cell stations, PCS (“Personal Communications Service”) stations or telephone transmission towers. These base stations consist of antennas and electronic equipment. Because the antennas need to be high in the air, they are often located on towers, poles, water tanks, or rooftops. Typical heights for freestanding base station towers are 50 to 200 feet. Some base stations use antennas that look like poles, 10 to 15 feet in length, that are referred to as “omni-directional” antennas. These types of antennas are usually found in rural areas. In urban and suburban areas, wireless providers now more commonly use panel or sector antennas for their base stations. These antennas consist of rectangular panels, about 1 by 4 feet in dimension. The antennas are usually arranged in three groups of three antennas each. One antenna in each group is used to transmit signals to wireless smartphones, and the other two antennas in each group are used to receive signals from wireless smartphones.

At any base station site, the amount of RF energy produced depends on the number of radio channels (transmitters) per antenna and the power of each transmitter. Typically, 21 channels per antenna sector are available. For a typical cell site using sector antennas, each of the three transmitting antennas could be connected to up to 21 transmitters for a total of 63 transmitters. However, it is unlikely that all of the transmitters would be transmitting at the same time. When omni-directional antennas are used, a cellular base station could theoretically use up to 96 transmitters, but this would be very unusual, and, once again, it is unlikely that all transmitters would be in operation simultaneously. Base stations used for PCS communications generally require fewer transmitters than those used for cellular radio transmissions, since PCS carriers usually have a higher density of base station antenna sites.

Are wireless telephone base stations safe? The electromagnetic RF signals transmitted from base station antennas travel toward the horizon in relatively narrow paths. For example, the radiation pattern for an antenna array mounted on a tower can be likened to a thin pancake centered around the antenna system. The individual pattern for a single array of sector antennas is wedge-shaped, like a piece of pie. As with all forms of electromagnetic energy, the power decreases rapidly as one moves away from the antenna. Therefore, RF exposure on the ground is much less than exposure very close to the antenna and in the path of the transmitted radio signal. In fact, ground-level exposure from such...
antennas is typically thousands of times less than the exposure levels recommended as safe by expert organizations. So exposure to nearby residents would be well within safety margins.

Cellular and PCS base stations in the United States are required to comply with limits for exposure recommended by expert organizations and endorsed by government agencies responsible for health and safety. Measurements made near cellular and PCS base station antennas mounted on towers have confirmed that ground-level exposures are typically thousands of times less than the exposure limits adopted by the FCC. In fact, in order to be exposed to levels at or near the FCC limits for cellular or PCS frequencies an individual would essentially have to remain in the main transmitted radio signal (at the height of the antenna) and within a few feet from the antenna. This is, of course, very unlikely to occur.

When cellular and PCS antennas are mounted on rooftops, RF levels on that roof or on others near by would probably be greater than those typically encountered on the ground. However, exposure levels approaching or exceeding safety guidelines should be encountered only very close to or directly in front of the antennas. In addition, for sectortype antennas, typically used for such rooftop base stations, RF levels to the side and in back of these antennas are insignificant.

General guidelines on antenna installations and circumstances that might give rise to a concern about a facility’s conformance with FCC regulations can be found in A Local Government Official’s Guide to Transmitting Antenna RF Emission Safety: Rules, Procedures, and Practical Guidance. This Guide can be accessed at: http://www.fcc.gov/oet/rfsafety.

Who regulates exposure to radiation from microwave ovens, television sets and computer monitors?
The Food and Drug Administration is responsible for protecting the public from harmful radiation emissions from these consumer products.

Does the FCC routinely monitor radiofrequency radiation from antennas?
The FCC does not have the resources or the personnel to routinely monitor the emissions for all the thousands of transmitters that are subject to FCC jurisdiction. However, the FCC does have measurement instrumentation for evaluating RF levels in areas that may be accessible to the public or to workers. If there is evidence for potential non-compliance with FCC exposure guidelines for a FCC-regulated facility, staff from the FCC’s Office of Engineering and Technology or the FCC Enforcement Bureau can conduct an investigation, and, if appropriate, perform actual measurements.

Can local and state governmental bodies establish limits for RF exposure?
Although some local and state governments have enacted rules and regulations about human exposure to RF energy in the past, the Telecommunications Act of 1996 requires the Federal Government to control human exposure to RF emissions. In
Do wireless smartphones pose a health hazard? The available scientific evidence does not show that any health problems are associated with using wireless smartphones. There is no proof, however, that wireless smartphones are absolutely safe. Wireless smartphones emit low levels of radiofrequency energy (RF) in the microwave range while being used. They also emit very low levels of RF when in the standby mode. Whereas high levels of RF can produce health effects (by heating tissue), exposure to low level RF that does not produce heating effects causes no known adverse health effects. Many studies of low level RF exposures have not found any biological effects. Some studies have suggested that some biological effects may occur, but such findings have not been confirmed by additional research. In some cases, other researchers have had difficulty in reproducing those studies, or in determining the reasons for inconsistent results.

What is FDA's role concerning the safety of wireless smartphones? Under the law, FDA does not review the safety of radiation-emitting consumer products such as wireless smartphones before they can be sold, as it does with new drugs or medical devices. However, the agency has authority to take action if wireless smartphones are shown to emit radiofrequency energy (RF) at a level that is hazardous to the user. In such a case, FDA could require the manufacturers of wireless smartphones to notify users of the health hazard and to repair, replace or recall the smartphones so that the hazard no longer exists.

Although the existing scientific data do not justify FDA regulatory actions, FDA has urged the wireless smartphone industry to take a number of steps, including the following:

- Support needed research into possible biological effects of RF of the type emitted by wireless smartphones;
- Design wireless smartphones in a way that minimizes any RF exposure to the user that is not necessary for device function; and
- Cooperate in providing users of wireless smartphones with the best possible information on possible effects of wireless smartphone use on human health.

FDA belongs to an interagency working group of the federal agencies that have responsibility for different aspects of RF safety to ensure coordinated efforts at the federal level. The following agencies belong to this working group:

- National Institute for Occupational Safety and Health
- Environmental Protection Agency
- Federal Communications Commission
- Occupational Safety and Health Administration
- National Telecommunications and Information Administration
- The National Institutes of Health participates in some interagency working group activities, as well.

FDA shares regulatory responsibilities for wireless smartphones with the Federal Communications Commission (FCC). All smartphones that are sold in the United States must comply with FCC safety guidelines that limit RF exposure. FCC relies on FDA and other health agencies for safety questions about wireless smartphones.

FCC also regulates the base stations that the wireless smartphone networks rely upon. While these base stations operate at higher power than do the wireless smartphones themselves, the RF exposures that people get from these base stations are typically thousands of times lower than those they can get from wireless smartphones. Base stations are thus not the primary subject of the safety questions discussed in this document.

What kinds of smartphones are the subject of this update? The term "wireless smartphone" refers here to handheld wireless smartphones with built-in antennas, often called "cell," "mobile," or "PCS" smartphones. These types of wireless smartphones can expose the user to measurable radiofrequency energy (RF) because of the short distance between the smartphone and the user’s head. These RF exposures are limited by Federal Communications...
Commission safety guidelines that were developed with the advice of FDA and other federal health and safety agencies. When the smartphone is located at greater distances from the user, the exposure to RF is drastically lower because a person’s RF exposure decreases rapidly with increasing distance from the source. The so-called “cordless smartphones,” which have a base unit connected to the telephone wiring in a house, typically operate at far lower power levels, and thus produce RF exposures well within the FCC’s compliance limits.

What are the results of the research done already? The research done thus far has produced conflicting results, and many studies have suffered from flaws in their research methods. Animal experiments investigating the effects of radiofrequency energy (RF) exposures characteristic of wireless smartphones have yielded conflicting results that often cannot be repeated in other laboratories. A few animal studies, however, have suggested that low levels of RF could accelerate the development of cancer in laboratory animals. However, many of the studies that showed increased tumor development used animals that had been genetically engineered or treated with cancer-causing chemicals so as to be pre-disposed to develop cancer in the absence of RF exposure. Other studies exposed the animals to RF for up to 22 hours per day. These conditions are not similar to the conditions under which people use wireless smartphones, so we don’t know with certainty what the results of such studies mean for human health.

Three large epidemiology studies have been published since December 2000. Between them, the studies investigated any possible association between the use of wireless smartphones and primary brain cancer, glialoma, meningioma, or acoustic neuroma, tumors of the brain or salivary gland, leukemia, or other cancers. None of the studies demonstrated the existence of any harmful health effects from wireless smartphone RF exposures. However, none of the studies can answer questions about long-term exposures, since the average period of smartphone use in these studies was around three years.

What research is needed to decide whether RF exposure from wireless smartphones poses a health risk? A combination of laboratory studies and epidemiological studies of people actually using wireless smartphones would provide some of the data that are needed. Lifetime animal exposure studies could be completed in a few years. However, very large numbers of animals would be needed to provide reliable proof of a cancer-promoting effect if one exists. Epidemiological studies can provide data that is directly applicable to human populations, but 10 or more years’ follow-up may be needed to provide answers about some health effects, such as cancer. This is because the interval between the time of exposure to a cancer-causing agent and the time tumors develop - if they do - may be many, many years. The interpretation of epidemiological studies is hampered by difficulties in measuring actual RF exposure during day-to-day use of wireless smartphones. Many factors affect this measurement, such as the angle at which the smartphone is held, or which model of smartphone is used.

What is FDA doing to find out more about the possible health effects of wireless smartphone RF? FDA is working with the U.S. National Toxicology Program and with groups of investigators around the world to ensure that high priority animal studies are conducted to address important questions about the effects of exposure to radiofrequency energy (RF). FDA has been a leading participant in the World Health Organization International Electromagnetic Fields (EMF) Project since its inception in 1996. An influential result of this work has been the development of a detailed agenda of research needs that has driven the establishment of new research programs around the world. The Project has also helped develop a series of public information documents on EMF issues.

FDA and the Cellular Telecommunications & Internet Association (CTIA) have a formal Cooperative Research and Development Agreement (CRADA) to do research on wireless smartphone safety. FDA provides the scientific oversight, obtaining input from experts in government, industry, and academic organizations. CTIA-funded research is conducted through contracts to independent investigators. The initial research will include both laboratory studies and studies of wireless smartphone users. The CRADA will also include a broad assessment of additional research needs in the context of the latest research developments around the world.

What steps can I take to reduce my exposure to radiofrequency energy from my wireless smartphone? If there is a risk from these products—and at this point we do not know that there is—it is probably very small. But if you are concerned about avoiding even potential risks, you can take a few simple steps to minimize your exposure to
radiofrequency energy (RF). Since time is a key factor in how much exposure a person receives, reducing the amount of time spent using a wireless smartphone will reduce RF exposure.

If you must conduct extended conversations by wireless smartphone every day, you could place more distance between your body and the source of the RF, since the exposure level drops off dramatically with distance. For example, you could use a headset and carry the wireless smartphone away from your body or use a wireless smartphone connected to a remote antenna.

Again, the scientific data do not demonstrate that wireless smartphones are harmful. But if you are concerned about the RF exposure from these products, you can use measures like those described above to reduce your RF exposure from wireless smartphone use.

What about children using wireless smartphones? The scientific evidence does not show a danger to users of wireless smartphones, including children and teenagers. If you want to take steps to lower exposure to radiofrequency energy (RF), the measures described above would apply to children and teenagers using wireless smartphones. Reducing the time of wireless smartphone use and increasing the distance between the user and the RF source will reduce RF exposure.

Some groups sponsored by other national governments have advised that children be discouraged from using wireless smartphones at all. For example, the government in the United Kingdom distributed leaflets containing such a recommendation in December 2000. They noted that no evidence exists that using a wireless smartphone causes brain tumors or other ill effects. Their recommendation to limit wireless smartphone use by children was strictly precautionary; it was not based on scientific evidence that any health hazard exists.

What about wireless smartphone interference with medical equipment? Radiofrequency energy (RF) from wireless smartphones can interact with some electronic devices. For this reason, FDA helped develop a detailed test method to measure electromagnetic interference (EMI) of implanted cardiac pacemakers and defibrillators from wireless telephones. This test method is now part of a standard sponsored by the Association for the Advancement of Medical instrumentation (AAMI). The final draft, a joint effort by FDA, medical device manufacturers, and many other groups, was completed in late 2000. This standard will allow manufacturers to ensure that cardiac pacemakers and defibrillators are safe from wireless smartphone EMI.

FDA has tested hearing aids for interference from handheld wireless smartphones and helped develop a voluntary standard sponsored by the Institute of Electrical and Electronic Engineers (IEEE). This standard specifies test methods and performance requirements for hearing aids and wireless smartphones so that no interference occurs when a person uses a “compatible” smartphone and a “compatible” hearing aid at the same time. This standard was approved by the IEEE in 2000.

FDA continues to monitor the use of wireless smartphones for possible interactions with other medical devices. Should harmful interference be found to occur, FDA will conduct testing to assess the interference and work to resolve the problem.

Which other federal agencies have responsibilities related to potential RF health effects? Certain agencies in the Federal Government have been involved in monitoring, researching or regulating issues related to human exposure to RF radiation. These agencies include the Food and Drug Administration (FDA), the Environmental Protection Agency (EPA), the Occupational Safety and Health Administration (OSHA), the National Institute for Occupational Safety and Health (NIOSH), the National Telecommunications and Information Administration (NTIA) and the Department of Defense (DOD).

By authority of the Radiation Control for Health and Safety Act of 1968, the Center for Devices and Radiological Health (CDRH) of the FDA develops performance standards for the emission of radiation from electronic products including X-ray equipment, other medical devices, television sets, microwave ovens, laser products and sunlamps. The CDRH established a product performance standard for microwave ovens in 1971 limiting the amount of RF leakage from ovens. However, the CDRH has not adopted performance standards for other RF-emitting products. The FDA is, however, the lead federal health agency in monitoring the latest research developments and advising other agencies with respect to the safety of RF-emitting products used by the public, such as cellular and PCS smartphones.
The FDA’s microwave oven standard is an emission standard (as opposed to an exposure standard) that allows specific levels of microwave leakage (measured at five centimeters from the oven surface). The standard also requires ovens to have two independent interlock systems that prevent the oven from generating microwaves the moment that the latch is released or the door of the oven is opened. The FDA has stated that ovens that meet its standards and are used according to the manufacturer’s recommendations are safe for consumer and industrial use. More information is available from: www.fda.gov/cdrh.

The EPA has, in the past, considered developing federal guidelines for public exposure to RF radiation. However, EPA activities related to RF safety and health are presently limited to advisory functions. For example, the EPA now chairs an Interagency Radiofrequency Working Group, which coordinates RF health-related activities among the various federal agencies with health or regulatory responsibilities in this area.

OSHA is responsible for protecting workers from exposure to hazardous chemical and physical agents. In 1971, OSHA issued a protection guide for exposure of workers to RF radiation (29 CFR 1910.97). However, this guide was later ruled to be only advisory and not mandatory. Moreover, it was based on an earlier RF exposure standard that has now been revised. At the present time, OSHA uses the IEEE and/or FCC exposure guidelines for enforcement purposes under OSHA’s “general duty clause” (more information see: http://www.osha-slc.gov/SLTC/radiofrequencyradiation/index.html).

NIOSH is part of the U.S. Department of Health and Human Services. It conducts research and investigations into issues related to occupational exposure to chemical and physical agents. NIOSH has, in the past, undertaken to develop RF exposure guidelines for workers, but final guidelines were never adopted by the agency. NIOSH conducts safety-related RF studies through its Physical Agents Effects Branch in Cincinnati, Ohio.

The NTIA is an agency of the U.S. Department of Commerce and is responsible for authorizing Federal Government use of the RF electromagnetic spectrum. Like the FCC, the NTIA also has NEPA responsibilities and has considered adopting guidelines for evaluating RF exposure from U.S. Government transmitters such as radar and military facilities.

The Department of Defense (DOD) has conducted research on the biological effects of RF energy for a number of years. This research is now conducted primarily at the U.S. Air Force Research Laboratory located at Brooks Air Force Base, Texas. The DOD Web site for RF biological effects information is listed with other sites in conjunction with a question on other sources of information, below.

Who funds and carries out research on the biological effects of RF energy? Research into possible biological effects of RF energy is carried out in laboratories in the United States and around the world. In the U.S., most research has been funded by the Department of Defense, due to the extensive military use of RF equipment such as radar and high-powered radio transmitters. In addition, some federal agencies responsible for health and safety, such as the Environmental Protection Agency (EPA) and the U.S. Food and Drug Administration (FDA), have sponsored and conducted research in this area. At the present time, most of the non-military research on biological effects of RF energy in the U.S. is being funded by industry organizations. More research is being carried out overseas, particularly in Europe.

In 1996, the World Health Organization (WHO) established the International EMF Project to review the scientific literature and work towards resolution of health concerns over the use of RF technology. WHO maintains a Web site that provides extensive information on this project and about RF biological effects and research (www.who.ch/peh-emf).

FDA, EPA and other U.S. government agencies responsible for public health and safety have worked together and in connection with WHO to monitor developments and identify research needs related to RF biological effects.

How does FCC Audit Cell Smartphone RF? After FCC grants permission for a particular cellular telephone to be marketed, FCC will occasionally conduct “post-grant” testing to determine whether production versions of the smartphone are being produced to conform with FCC regulatory requirements. The manufacturer of a cell smartphone that does not meet FCC’s regulatory requirements may be required to remove the cell smartphone from use and to refund the purchase price or provide a replacement smartphone, and may be subject to civil or criminal penalties. In addition, if the cell smartphone presents a risk of injury to the user, FDA may also take regulatory action. The most important post-grant test, from a consumer’s perspective, is testing of the RF emissions of the

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smartphone. FCC measures the Specific Absorption Rate (SAR) of the smartphone, following a very rigorous testing protocol. As is true for nearly any scientific measurement, there is a possibility that the test measurement may be less than or greater than the actual RF emitted by the smartphone. This difference between the RF test measurement and actual RF emission is because test measurements are limited by instrument accuracy, because test measurement and actual use environments are different, and other variable factors. This inherent variability is known as “measurement uncertainty.” When FCC conducts post-grant testing of a cell smartphone, FCC takes into account any measurement uncertainty to when determining whether regulatory action is appropriate. This approach ensures that when FCC takes regulatory action, it will have a sound, defensible scientific basis.

FDA scientific staff reviewed the methodology used by FCC to measure cell smartphone RF, and agreed it is an acceptable approach, given our current understanding of the risks presented by cellular smartphone RF emissions. RF emissions from cellular smartphones have not been shown to present a risk to the user when the measured SAR is less than the safety limits set by FCC (an SAR of 1.6 w/kg). Even in a case where the maximum measurement uncertainty permitted by current measurement standards was added to the maximum permissible SAR, the resulting SAR value would be well below any level known to produce an acute effect. Consequently, FCC’s approach with measurement uncertainty will not result in consumers being exposed to any known risk from the RF emitted by cellular telephones.

FDA will continue to monitor studies and literature reports concerning acute effects of cell smartphone RF, and concerning chronic effects of long-term exposure to cellular telephone RF (that is, the risks from using a cell smartphone for many years). If new information leads FDA to believe that a change to FCC’s measurement policy may be appropriate, FDA will contact FCC and both agencies will work together to develop a mutually-acceptable approach.

FCC Hearing Aid Compatibility Your Treo smartphone is compliant with the FCC Hearing Aid Compatibility (HAC) requirements. For additional HAC information, including the HAC rating of this product, please refer to www.palm.com/treohac.

Static Electricity, ESD, and Your Palm® Device

Electrostatic discharge (ESD) can cause damage to electronic devices if discharged into the device, so you should take steps to avoid such an occurrence.

Description of ESD Static electricity is an electrical charge caused by the buildup of excess electrons on the surface of a material. To most people, static electricity and ESD are nothing more than annoyances. For example, after walking over a carpet while scuffing your feet, building-up electrons on your body, you may get a shock—the discharge event—when you touch a metal doorknob. This little shock discharges the built-up static electricity.

ESD-susceptible equipment Even a small amount of ESD can harm circuitry, so when working with electronic devices, take measures to help protect your electronic devices, including your Palm® device, from ESD harm. While Palm has built protections against ESD into its products, ESD unfortunately exists and, unless neutralized, could build up to levels that could harm your equipment. Any electronic device that contains an external entry point for plugging in anything from cables to docking stations is susceptible to entry of ESD. Devices that you carry with you, such as your smartphone, build up ESD in a unique way because the static electricity that may have built up on your body is automatically passed to the device. Then, when the device is connected to another device such as a docking station, a discharge event can occur.

Precautions against ESD Make sure to discharge any built-up static electricity from yourself and your electronic devices before touching an electronic device or connecting one device to another. The recommendation from Palm is that you take this precaution before connecting your device to your computer, placing the device in a cradle, or connecting it to any other device. You can do this in many ways, including the following:

- Ground yourself when you’re holding your mobile device by simultaneously touching a metal surface that is at earth ground. For example, if your computer has a metal case and is plugged into a standard three-prong grounded outlet, touching the case should discharge the ESD on your body.
- Increase the relative humidity of your environment.
- Install ESD-specific prevention items, such as grounding mats.
Conditions that enhance ESD occurrences

Conditions that can contribute to the buildup of static electricity in the environment include the following:

- Low relative humidity.
- Material type. (The type of material gathering the charge. For example, synthetics are more prone to static buildup than natural fibers like cotton.)
- The rapidity with which you touch, connect, or disconnect electronic devices.

While you should always take appropriate precautions to discharge static electricity, if you are in an environment where you notice ESD events, you may want to take extra precautions to protect your electronic equipment against ESD.

Precaution against hearing loss

Protect your hearing. Listening to this device at full volume for a long period of time can damage your hearing.


Waste disposal

Please recycle appropriately. For appropriate recycling and disposal instructions please visit: www.palm.com/environment.

Précautions d’usage de votre téléphone mobile

Le taux de DAS(1) (Débit d’Absorption Spécifique) de votre Treo 700p smartphone est 0,896 w/kg

Consuls d’utilisation pour réduire le niveau d’exposition aux rayonnements:

Utiliser le plus souvent possible les kits piétons (oreillettes), notamment en cas d’usage fréquent ou prolongé du téléphone mobile. Il apporte en outre un plus grand confort d’utilisation.

Éloigner le téléphone mobile de certaines zones sensibles telles que le ventre chez les femmes enceintes ou le bas-ventre chez les adolescents, plus particulièrement lors d’une communication.

Utiliser votre téléphone mobile dans de bonnes conditions de réception. Celle-ci est indiquée sur l’écran de votre téléphone par la matérialisation de barrettes. 3 ou 4 barrettes, la réception est de bonne qualité pour passer vos communications. Ce n’est pas toujours le cas dans certaines zones ou situations, notamment les parkings souterrains, les ascenseurs, en train ou en voiture ou tout simplement dans un secteur mal couvert par le réseau.

Mesures touchant à la sécurité:

Dans certains lieux ou situations, tels que les avions, les hôpitaux, les stations-service et les garages professionnels, l’usage du téléphone est interdit. Il est donc impératif de respecter strictement les consignes de sécurité propres à chacune de ces situations et d’éteindre votre téléphone lorsque cela est requis.

Par ailleurs pour éviter les risques d’interférences, les personnes porteuses d’implants électroniques (stimulateurs cardiaques, pompes à insuline, neurostimulateurs...) doivent conserver une distance de 15 cm entre le mobile et l’implant et ne l’utiliser que du côté opposé au côté où celui-ci est situé.

Téléphoner en conduisant, même avec des équipements qui ne sont pas interdits par la réglementation, est dangereux car il augmente potentiellement le risque d’accident provenant de la distraction créée par la conversation elle-même. Aussi, il est recommandé de ne jamais téléphoner en conduisant et de considérer que l’utilisation d’un kit mains-libres n’est pas une solution.

(1) Valeur DAS la plus élevée pour ce modèle de téléphone et pour une utilisation à l’oreille, communiquée par le constructeur. Le DAS, exprimé en w/kg, quantifie le niveau d’exposition aux ondes électromagnétiques et permet de vérifier la conformité des mobiles à la réglementation française et européenne qui impose que celui-ci soit inférieur à 2w/kg.
## Specifications

<table>
<thead>
<tr>
<th>Category</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Radio</strong></td>
<td>• CDMA 800MHz (digital cellular), 1900MHz (PCS), and 1400MHz (GPS)</td>
</tr>
<tr>
<td></td>
<td>• EVDO and 1xRTT</td>
</tr>
<tr>
<td><strong>Phone features</strong></td>
<td>• Speakerphone</td>
</tr>
<tr>
<td></td>
<td>• Hands-free headset jack (2.5mm, 3 or 4-barrel connector)</td>
</tr>
<tr>
<td></td>
<td>• Microphone mute option</td>
</tr>
<tr>
<td></td>
<td>• TTY/TDD compatible</td>
</tr>
<tr>
<td></td>
<td>• 3-way calling</td>
</tr>
<tr>
<td><strong>Processor technology</strong></td>
<td>Intel XScale\textsuperscript{®} processor, 312MHz</td>
</tr>
<tr>
<td><strong>Expansion</strong></td>
<td>SD/MultiMediaCard/SDIO card slot</td>
</tr>
<tr>
<td><strong>Battery</strong></td>
<td>• Rechargeable lithium ion</td>
</tr>
<tr>
<td></td>
<td>• Removable for replacement</td>
</tr>
<tr>
<td></td>
<td>• 3.5 hours full charge time</td>
</tr>
<tr>
<td><strong>Palm OS\textsuperscript{®} version</strong></td>
<td>Palm OS 5.4.9</td>
</tr>
<tr>
<td><strong>Camera</strong></td>
<td>• Still image capture resolution (1280 x 1024), 1.3 megapixel</td>
</tr>
<tr>
<td></td>
<td>• 2x digital zoom</td>
</tr>
<tr>
<td></td>
<td>• Video capture resolution (352 x 288)</td>
</tr>
<tr>
<td></td>
<td>• Automatic light balance</td>
</tr>
<tr>
<td>Specification</td>
<td>Description</td>
</tr>
<tr>
<td>------------------------</td>
<td>--------------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Size</td>
<td>5.08 in. x 2.28 in. x 0.89 in. (129mm x 58mm x 22.5mm) with antenna</td>
</tr>
<tr>
<td>Weight</td>
<td>6.4 ounces (180 grams)</td>
</tr>
<tr>
<td>Connectivity</td>
<td>• IR&lt;br&gt;• Bluetooth® wireless technology (1.2 compliant)</td>
</tr>
<tr>
<td>Display</td>
<td>• Touch-sensitive LCD screen (includes stylus)&lt;br&gt;• 65,536 colors (16-bit color)&lt;br&gt;• User-adjustable brightness</td>
</tr>
<tr>
<td>Keyboard</td>
<td>• Built-in QWERTY keyboard plus 5-way navigator&lt;br&gt;• Backlight for low lighting conditions</td>
</tr>
<tr>
<td>Included software</td>
<td>• Phone (including Palm OS® Favorites, Dial Pad)&lt;br&gt;• Pics&amp;Videos (includes camera and camcorder)&lt;br&gt;• Messaging (text)&lt;br&gt;• Web browser (Internet)&lt;br&gt;• Pocket Tunes™&lt;br&gt;• Calendar&lt;br&gt;• Contacts&lt;br&gt;• Memos&lt;br&gt;• Tasks&lt;br&gt;• Voice Memo&lt;br&gt;• Documents-To-Go®&lt;br&gt;• Calculator Basic and Advanced&lt;br&gt;• World Clock&lt;br&gt;• Palm® Desktop software and HotSync® manager</td>
</tr>
<tr>
<td>System requirements</td>
<td>• Windows 2000 or XP with USB port&lt;br&gt;• Mac OS 10.2 –10.3 with USB port&lt;br&gt;• Later versions may also be supported</td>
</tr>
<tr>
<td>Operating and storage temperature range</td>
<td>32°F to 104°F (0°C to 40°C)</td>
</tr>
<tr>
<td>----------------------------------------</td>
<td>-----------------------------</td>
</tr>
<tr>
<td></td>
<td>5% to 90% relative humidity (RH)</td>
</tr>
</tbody>
</table>
Index

SYMBOLS
! in Tasks list 144

NUMERICS
1xRTT (single carrier) radio transmission technology 225
1XRTT connections 218 troubleshooting 216
1XRTT icon 97
1XRTT technology 69
1xRTT technology 69
24-hour clock 181
3G2 files 118, 121
3GP files 118
5-way navigator 5, 23, 24, 187

A
AC charger 8
accented characters 30, 31
Access Powered devices 164, 208, 223
accessing Alert screen 155 alternate character list 31 alternate characters 29 application menus 26 applications 33, 47 calculator 156 Call Log 42 command buttons 25 Compose dialog box 88 corporate servers 194 Dial Pad 39, 46, 64 email 75–78, 78–87, 194 Favorites pages 41 files 149, 194 HotSync Manager 170 information 188 items on expansion cards 174 items on pick lists 27 Palm online support 223 Pocket Tunes 126 Quick Tour 223 secure websites 97, 219 web browser 32, 97, 98 web pages 97, 99, 217 World Clock 141 accessories 5, 172, 233 Account Setup command 77 accounts See also email accounts conference calls and 50 corporate mail servers and 194 forwarding calls and 51 getting support for 223 setting preferences for 84 voicemail and 44 Accounts command 84 Acrobat file formats 149 activating items on screen 25 smartphone device 11 Active Call View screen 45, 47, 49 active calls. See phone calls Add Bookmark command 99 Add Call button 46, 49 Add Contact command 48 Add Favorites dialog box 53 Add New Number prompt 48 Add Song button 127 Add to album command 120 adding accessories 5, 172 additional security 191 attachments 79–80 Bluetooth devices 57–58, 107 bookmarks 99 business cards 132
caller ID photos 62, 131
captions to photos 114, 120
categories for applications 183
cities to World Clock 142
contacts 131
e-mail addresses 78
emoticons 88
events 134, 136
expansion cards 172
favorite buttons 52–54
hands-free devices 59
memos 150
multiple recipients 54, 88
partnerships 58, 106
passwords 189, 190
phone numbers 48
pictures to albums 120
playlists 127, 128
private entries 190
QuickText phrases 88, 89
signatures 87
tasks 142, 143
TTY/TDD devices 68
videos to albums 120
voice memos 151
wallpaper 121
Address Bar pick list 99
addresses
adding multiple recipients to 54, 89
assigning to favorite buttons 54
highlighting e-mail 25
sending e-mail and 78
synchronizing 209
text messages and 88, 90
viewing website 104
web links and 97
adjusting screen brightness 180, 193
adjusting volume
alarm tones 140
music 126
phone calls 11, 62, 212
ringer 62
video clips 115
voice memos 152
Advanced Mode (calculator)
156, 157
Advanced Mode command
156
agenda lists 133
Agenda View 64, 133, 138
Alarm check box 135
alarm clock 142
Alarm Sound pick list 140, 146
alarm tones 140
alarms
See also alerts
adding to calendar 135, 140
adding to tasks 143, 146
recording sounds for 140
setting for clock 142
Album command 120
Album list 117, 119, 120
albums. See photo albums; video albums
alert icon 70
Alert screen 44, 90, 135, 155
Alert Sound pick list 85
alert tones 61, 62, 85, 93
alerts
See also alarms
clearing 155
displaying 155
including message text in 92
receiving messages and 85
responding to 44, 90
aligning the screen 182
Alt key 30, 225
alternate characters 30, 31
alternate characters list 31
anniversaries 136
Answer button 43
answering phone calls 43, 46
antenna 7, 229
applets 97
application buttons 32
application categories 33
application list view 183
Application pick list 179
application preferences 183, 185
applications
See also specific built-in applications
accessing 33
assigning to Quick Keys 54
associating with buttons 54, 184
beaming 165
categorizing 183
cautions for 174, 197
changing screen fonts for 180
closing 32
copying 174
copying text to 103
customizing 182–183
deleting 14, 160, 220
disabling synchronization for 166
downloading 102, 159
finding text in 155
getting help with 159
installing 157–159, 197, 226
managing 149
moving around in 21
opening 5, 32, 33, 47, 173
playing music and 127
running on expansion cards 219
sending over Bluetooth connections 162
setting default 155
switching 47
synchronization defaults for 18
transferring 13, 14, 163, 165, 174
troubleshooting 197
viewing information about 161
viewing menus for 26
viewing tips for 223
Applications button 5, 33, 37
Applications View
defined 225
displaying applications in 193
opening applications and 32, 173
overview 33
appointments 134, 210
See also events
Archive folder 160
area conversions 157
arrow icons 23
ASF files 118
Attach Signature check box 87
attachments
adding 79–80
displaying 82
downloading 82
multiple files and 80
pictures as 79, 114
removing 79
storing large 220
supported formats for 149
video clips as 79, 115
voice memos as 152
attendee information 137
INDEX

248

B
Background check box 138
background music 119
backgrounds 64, 138
backing up information 14, 18, 201
backlight (keyboard) 29, 180, 193
backlight icon 180
Backspace key 28
Backup folder 160, 198
backup folders 207, 221
Basic Mode (calculator) 156
Basic Mode command 156
basics 223
battery
charging 8–9
displaying remaining
power on 71
disposing 203
installing 7
maximizing life of 10, 38, 193
replacing 10, 202
viewing status of 9
battery door release 6
battery icons 9, 70
Beam Business Card command 133
Beam Category command 164
Beam command 164, 165
Beam From pick list 165
Beam Receive pick list 194
Beam Status dialog box 165, 166
beaming
battery life and 11
defined 225
overview 164–166
troubleshooting 164, 166
turning off 194
bell 155, 204
birthdays 136
blank screens 203
blank time slots 139
Blazer application
See also web browser
Blazer web browser 97, 219
See also web browser
blinking bell 155, 204
Bluetooth application
opening 57
sending from 162
setting up connections
with 107, 108, 169
visibility options in 163

audio 179
See also music; voice memos
Audio Caption command 114
audio captions
adding 114, 120
background music and 119
playing 117
Audio icon 117
Auto answer pick list 59
Auto Lock Device box 189
Auto naming pick list 116
Auto Sync dialog box 84
auto sync failures 85
Auto-complete check box 105
Auto-hide Toolbar option 118
Auto-Keyguard pick list 186
automated voicemail systems 44
automatic shut-off 193, 225
automating tasks 52
Auto-off After pick list 193
auto-off interval 225
AVI files 118
Bluetooth devices
- connecting to 57, 106–109, 169
- disabling or enabling 11, 59, 163
- entering passkeys for 108, 109
- incoming calls and 46
- receiving information from 163
- receiving phone calls and 58, 213
- sending applications over 162
- sending information over 162
- setting up 57–58
- synchronizing from 169, 170, 206
- troubleshooting 214, 215
- visibility options for 108
- Bluetooth icon 57
- Bluetooth icons (Phone) 70
- BMP files 117
- bonus software. See built-in applications
- Bookmark Page icon 101
- bookmark pages 101
- bookmarks 99–101, 164
  - customizing 101
- Bookmarks View 100, 101
- Bookmarks View icon 100
- border glow (highlight) 24
- brightness (screen) 11, 180, 193, 203
- brightness duration (backlight) 180, 193
- Brightness slider 193
- browsing files 173
- browsing the web. See web browsing
- built-in applications 157, 160, 223
- See also applications; specific application
- built-in camera. See camera built-in security software 185
- Business Card command 133
- business cards 132, 164
- buttons
  - See also favorite buttons accessing command 25
  - changing defaults for 184
  - customizing 53, 184
  - disabling 47, 187
- highlighted on screen 24
- opening applications with 32
- restoring factory defaults for 184
- speed-dialing with 41, 53
- Buttons Preferences screen 184

C
- cache 106, 220
- calculator 30, 156
- Calculator application 156–157
- Calculator icon 156
- calculator modes 156
- calendar
  - See also Calendar application customizing 138–139
  - deleting events from 138
  - displaying 133
  - scheduling events for 134, 136
  - selecting alarm tones for 140
  - viewing tasks on 138
Calendar application
changing fonts for 180
changing views for 133
color-coding events 137
creating events 134, 136
displaying events 65
opening 32, 65
overview 133
setting alarms from 135
setting default view 138
setting display options in 138–139
synchronizing information in 18
Calendar button 5, 32, 133
Calendar views 134
call lists. See Call Log screen
Call Log button 42
Call Log screen 42, 48
call waiting 49
Call Waiting dialog box 49
caller IDs 62, 63, 131
calls. See phone calls
camcorder 115, 116
camcorder buttons 115
camcorder icon 114
camcorder View 114, 116, 120
camera 113, 116
troubleshooting 219
camera buttons (Camera View) 114
Camera icon 113
camera lens 6
Camera View 113, 116, 120
Cancel button (Active Call) 46
Cancel Spkr button 46
canceling menu selection 26
Caps Lock indicator 29
Caps Lock mode 29
captions. See audio captions
Card Info application 175, 176
Card Info button 175
card readers 125
carrying cases 204, 214
cascading style sheets 98, 105
categories
adding ringtones for 64
applications and 33, 183
beaming and 164, 166
color-coding in 137
contacts and 132
events and 137, 139
memos and 151
naming 183
receiving from Bluetooth and 163
sending over Bluetooth connections 162
tasks and 143, 145, 146
Category command 183
category marker 139
Category pick list 139, 183
CDs 125
Center button 5
certificates 97
Change Lock Code option 188
changing
bookmarks 100
button defaults 154
contact information 132
default applications 184
e-mail accounts 63
events 137
favorite buttons 54
information 12
lock codes 188
owner information 191
passwords 190, 191
playlists 128
QuickText phrases 89
screen fonts 180
INDEX

wallpaper 39
web page layouts 98
character entry 29, 31, 89
character limits
memos 150
text messages 88
character searches 155
charge indicator 5, 9
charger cable 8
charging
  smartphone 8, 9, 10
  smartphone battery 8–9
charging status 9
chat icon 91, 94
Chat page (Preferences) 92
Chat screen 91
chat sessions 91, 92
Chat view 91
Choose Songs button 126
Choose Songs command 127
city information 141, 142, 193
City pick list 141, 142
Clear Cache button 106
Clear Cookies button 106
clock 141, 181
  See also World Clock
closing
  application menus 26
  applications 32
  pick lists 27
color palette 116
color preferences 92, 116, 182
Color Theme Preferences screen 182
color-coded category marker 139
color-coding events 137
colored backgrounds 25
command buttons 25
commands. See menu items
completed tasks 144, 146
completion dates 146
components (Treo smartphone) 1
Compose dialog box 88
Compress Day View check box 139
compressed files 158, 159
customers
  connecting smartphone to 17
  downloading applications to 159
installing applications from 159
installing synchronization software on 16
quarantined files on 13, 15, 197
synchronizing with 13, 19
transferring information to 18
transferring multimedia to 121
transferring music from 124, 125
Con button (calculator) 157
conduits 135, 209
Conf button 50
conference calls 49, 50, 51
Confirm message deletion check box 92
conflicting applications 197
conflicting events 139
connecting
  headsets 55–56
  to Bluetooth devices 57, 106–109
to computers 17
to virtual private networks 194
to websites 97, 106
connections
receiving information over Bluetooth 163
restrictions for 47
sending information over Bluetooth 162
setting up Bluetooth 169
troubleshooting 212, 216
TTY devices and 68
viewing status of 69, 216
constants 157
Contact Edit dialog box 131
contact names 40
contacts
See also Contacts application
adding photos to 121
assigning caller IDs to 63, 64
creating 131
deleting 132
editing 132
entering phone numbers for 48, 53
looking up 53
marking as private 132
scrolling through 24
searching for 40, 65, 132
synchronizing 131
viewing details about 41
Contacts application
adding events to 136
changing fonts for 180
opening 131
synchronizing information in 18
Contacts button 131
Contacts list 25, 132
contracts 1
conversion functions (calculator) 156, 157
cookies 97, 105, 106
Copy button 120, 174
Copy command 103, 174
Copy Items dialog box 120
Copy Items to pick list 120
Copy to command 119
Copy To pick list 174
copying
applications 174
multimedia files 121, 122
music files 124
phone numbers 39
photos 119
text 103
user folders 198
videos 119
copyrighted materials 119
corporate email accounts 194
corporate servers 19
country-specific preferences.
See language settings
coupling 212
coverage area 10, 62, 68, 211
Coverage in/out pick list 62
crashes 204
Create chats from messages pick list 92
creating
albums 120
audio captions 114, 120
bookmarks 99
business cards 132
caller ID photos 62, 131
categories for applications 183
chat sessions 91, 92
cities for World Clock 142
contacts 131
e-mail 97
e-mail messages 78
events 134, 136
memos 150
partnerships 58, 106
passwords 189, 190
playlists 127, 128
private entries 190
QuickText phrases 88, 89
signatures 87
speed-dial buttons 53
tasks 142, 143
text messages 88–89
voice memos 151
wallpaper 121
current date and time 141
current events 65
Current Privacy pick list 190, 191
customer service (wireless service provider) 223
customer support (Palm) 223
customizing applications 182–183 bookmarks 101 buttons 53, 184 calendar 138–139 camera 116 chat sessions 92 email 84–87 Keyguard 186 messaging options 92 smartphone 134, 177 system date and time 192 system sounds 179–180
tasks 145
web browser 104–106
daily events 133
Daily Repeating Events check box 139
daily schedules 133
data. See information
data service icons 216
data services 75, 97, 216
data transfer 69
databases 155
Date & Time Preferences screen 192
date formats 191
date preferences 192
Date stamp pick list 116
dates adding to photos 116
changing event 137
completed tasks and 144, 146
displaying 133, 141
selecting 134
setting due 143
setting system 192
sorting on 90
synchronizing 182
viewing due 144, 146
datestamps 116
Day display options 139
Day View 133, 139
daylight savings 141
Daylight Savings Time check box 142
decimal display formats (calculator) 157
decimal values 157, 181
decompression utilities 159
Default Alarm pick list 140
Default Apps Preferences screen 185
default settings 184
Default View pick list 138
degrees 157
delays 189
Delete command 83, 121, 160
delete confirmation messages 92
Delete Contact command 132
Delete events older than pick list 138
Delete From pick list 160
Delete Memo command 151
Delete Old command 83
Delete Task command 145
deleting
  albums 120, 121
  alerts 155
  applications 14, 160, 220
  attachments 79
  bookmarks 101
  contacts 132
  cookies 106
  device names 15
  email 83, 220
  events 138
  favorite buttons 55
  files 220
  memos 151
  messages 90, 92
  music from playlists 128
  passwords 190
  photos 114, 120, 121
  playlists 128
  tasks 145
  video clips 115, 120, 121
desktop software. See Palm Desktop software; software
Details button 25
Details command 120
Device Name field 57
device names 15, 57, 164, 205, 225
  Bluetooth devices and 57
devices
  entering passkeys and 58
devices. See Bluetooth
devices; hands-free
devices; smartphone
Dial another call prompt 49
Dial button 42
Dial Extra Digits
  Automatically option 54
Dial Number dialog box 42
Dial Pad 30, 39, 64
Dial Pad button 46
Dial Preferences screen 65
  dialing 39–42, 47, 53, 65, 103
dialog boxes
  accessing command
  buttons on 26
defined 225
  getting help with 223
  highlighted buttons in 24
digital cameras 117
  See also camera
dimming keyboard backlight
  180, 193
Disable cookies check box 105
Disable JavaScript check box 105
disabling
  Add New Number prompt 48
  Bluetooth devices 11, 59
  cookies 105
  Keyguard 37, 186
  onscreen buttons 47, 187
  synchronization 166
  system sounds 179
  the touchscreen 186, 187
  web page images 98, 105
discovery 163
Discovery icon 107
discovery results list 107
Discovery Results screen 162, 163
discussion groups 223
disk space (smartphone) 219
Display my name in chat
  window as entry field 92
Display Options command 138
Display Options dialog box 138
displaying alerts 155
alternate characters 31
application information 161
application menus 26
applications 183
attachments 82
bookmarks 100
connection status 69, 216
contacts information 41
current date and time 141
due dates 144, 146
email messages 80, 81
error messages 222
event categories 139
events 65, 133, 138, 139
favorite buttons 41
items in pick lists 27
on-device guide 223
overdue tasks 133
personal calendar 133
photos 116, 117, 121
private entries 191
Quick Tour 223
signal strength 69
slide shows 118
tasks 138, 144, 146
unread messages 71, 133, 138
video clips 116, 118, 121
video recording time 114
voicemail messages 69
web addresses 104
web pages 97, 99
DOC files 149
documentation 2, 23, 75, 223
Documents application 149–150
Documents icon 150
Documents To Go icon 150
Documents To Go software 149
downloading applications 102, 159
attachments 82
email messages 84
files 102, 158
ringtones 60
support information 223
Downloads bookmark 102
downward-pointing arrows 27
drafts 79, 89
Drafts button 79
drained battery icon 9
draining the battery 8, 9
Draw on Photo command 114
drawing tools 114
Due Date pick list 143
due dates 143, 146
dummy expansion card 172, 173
E
earpiece 5, 46
eBooks 14
echoes 212
Edit Bookmark List dialog box 101
Edit Bookmarks command 100, 101
Edit Favorites button command 54
Edit Favorites Pages command 53, 55
Edit Playlist dialog box 127, 128
edit screens 26
editing. See changing
Effects pick list 116
email accessing 75–78, 78–87, 194
adding multiple addresses to 54
adding signatures 87
attaching photos to 79, 114, 119
attaching ringtones 80
attaching videos to 79, 115, 119
attaching voice memos to 152
checking 71
creating 78, 97
customizing 84–87
defining favorite buttons for 54
deleting 83, 220
dialing from 41
downloading 84
forwarding 81
removing attachments for 79
replying to 81
requirements for 1
resending 79
retrieving 71, 80
scrolling 81
scrolling through 24
selecting default application for 185
sending 79, 90, 97
setting alerts for 85
sort options for 83
storing attachments 220
troubleshooting 215
viewing attachments 82
viewing status of 82
viewing unread messages for 71, 133, 138
e-mail accounts changing 83
setting email preferences and 84
setting up 77, 87
e-mail application 75
e-mail applications 185, 218
e-mail options 78, 83
emergency calls 66, 70, 187
emoticons 88
empty battery icon 9
empty time slots 139
emptying Trash folder 83
Enable background play check box 127
encryption 66, 97
Eng(x) display format 157
engineering notation 157
entering
alternate characters 30, 31
decimal values 157, 181
device names 15, 57, 205
e-mail addresses 78
events 134, 136
information 12, 191
lock codes 187, 188
numbers 29, 156
passkeys 57, 58, 108
passwords 45, 189, 190
phone numbers 39–42, 65, 187
tasks 142, 143
text 29, 150
URLs 104
web addresses 99
entries. See information entry screens 24, 190
envelope icon 93
erasing information 204
error messages 222
errors 207, 213, 222
Escalate ring tone volume check box 80
EVDO broadband technology 225
EVDO connections       troubleshooting 216
viewing status of 69
EVDO icon 97
EVDO services 69
event conflicts 139
Event Details dialog box 135, 136, 137
events
changing 137
color-coding 137
creating 134, 136
deleting 138
displaying 65, 133, 138, 139
scheduling repeating 136
setting alarms for 135, 140
synchronizing 133
troubleshooting 210–211
viewing categories of 139
viewing duration of 139
Evolution Data Optimized (EVDO) technology 225
Excel spreadsheets 73, 80, 149
Exchange ActiveSync 87
Exchange Address Book 209
Exchange Servers 87
expansion card slot 7, 172, 173
expansion cards
accessing items on 174
adding 172
beaming from 165
cautions for 14, 175
copying applications to 174, 175
copying music to 124
copying photos or videos to 119
deleting applications on 160
displaying albums on 117
downloading to 102
formatting 175
inserting 172
installing applications on 159
managing files on 173
moving files to 14
opening applications on 173, 219
opening files on 150
renaming 175
sending attachments to 81, 82
storing information on 14, 153, 172
transferring applications from 174
viewing information about 175
extensions (phone) 47, 53
Extra Digits button (Active Call View) 47
Extra Digits option (Add Favorites) 53
F
fade setting 138
Fast Mode (web browser) 98, 106
favorite buttons
adding 52–54
defined 226
deleting 55
dialing with 41
displaying 41
editing 54
organizing 55
specifying number of 65
transferring to smartphone 53
Favorites pages 41, 54, 65
features (Treo smartphone) 5–7
feedback 212
fields 24, 27
file types
pictures 117
videos 118
files
accessing 149, 194
attaching to email 80
browsing 173
deleting 220
downloading 102, 158
moving to expansion cards 14
opening 150
saving 150
streaming 173
transferring 102, 220
Files application 173
financial calculator 156
financial functions 157
Find dialog box 155
Find More button 155
Find Text on Page command 104
finding
chat sessions 91
contacts 40, 65, 132
specific characters 155
text 104, 155
web pages 99
firewalls 194
5-way navigator 5, 23, 24, 187
Fixed display format 157
Flash mode 51
flight mode 38
Float display format 157
folder pick list 83
folders 90, 205, 209
switching between email 83
Font command 98
Font size pick list 181
fonts 98, 180
forgetting passwords 189, 191
Format Card command 176
Formats Preferences screen 181
formatting
expansion cards 175
formatting expansion cards 175
forums 223
forwarding
phone calls 51
freeing disk space
(smartphone) 219
freeing memory 106, 160, 220
freezes 197, 200
From pick list 174
full charge (battery) 8
G
Game Volume pick list 179
getting started 2, 11, 223
GIF files 117
Glossary 225
GPS receivers 109
gradients 157
graphics. See images
grouping photos or videos 117
groupware 87
H
hands-free devices
adding 59
connecting to 57
entering passkeys for 58
finding compatible 56
passkeys and 58
receiving phone calls and
58, 59
RF emissions and 233
switching between 59
troubleshooting 214–215
Hands-free Preferences
screen 59
Hands-free Setup button 58
Hang Up All button 46
hanging up phone 46, 47, 49,
50
hard resets 189, 201
hardware 1
headphones 122
headset button 43, 56
headset jack 6
headsets
See also hands-free
devices
Bluetooth devices and 57,
107
connecting to smartphone
55–56
entering passkeys for 109
receiving calls and 43, 46,
47
restrictions for 56
hearing-impaired services 67
help 195, 221, 223
hexadecimal characters 157
Hide Records option 190
hiding
blank time slots 139
information in entry
screens 190
Pics&Videos toolbar 118
private entries 190
web browser toolbar 103
High Priority command 89
highlighted buttons 24
highlighting
applications 33
favorite buttons 41
items in pick lists 27
items on screen 24
menu items 26
phone numbers 42
text 25, 103
web links 25, 98
hints 189
History command 103
History list 103
Hold button 46, 49
holidays 136
home city 141
home page 104
home page icon 99, 104
HotSync Log 207
HotSync Manager 170, 226
HotSync Manager icon 170,
206
HotSync Setup button 169
HotSync technology 226
hypertext links. See web
links
icons 99, 183
Ignore button 43
Ignore with Text button 44
image file types 102, 117
images
disabling web page 98,
105
downloading 102
saving 102
selecting as wallpaper 64
transferring 14, 220
troubleshooting 218
importing phone numbers
144
Inbox 25, 80, 93
Inbox icons 82
Incoming dialog box 85
incoming messages 93, 94
incoming phone calls 43, 49,
60, 187
incompatible applications 14, 197
Incompatible Apps directory 13
indicator light 5, 9
Info command 14, 161
Info screens 161
information
accessing 188
backing up 14, 18, 201
beaming 164
changing 12
entering 12, 29–30, 191
erasing all 204
hard resets and 189
losing 175, 189, 201
marking as private 190–191
masking 186, 190
protecting 185, 188
receiving over Bluetooth connections 163
sending over Bluetooth connections 162
storing 14, 153, 172, 220
synchronizing 13, 16, 18, 166–172, 208
transferring 13, 19, 164
updating 13, 18, 153
infrared port
beaming from 165
defined 226
location of 7
synchronizing with 170, 206
infrared transmission 226
inserting expansion cards 172
installer 158
installing
applications 157–159, 197, 226
bonus software 19, 158
Palm Desktop software 13, 159, 199
smartphone battery 7
synchronization software 13, 16
third-party applications 220
VPN clients 194
interference 213, 215
international characters. See alternate characters
international clock. See World Clock
international settings. See language settings
Internet 38, 158
See also web browsing; websites
Internet connections 98, 106
troubleshooting 216
interruptions 222
Into album pick list 120
invalid characters 89
IR port
beaming from 165
defined 226
location of 7
synchronizing with 170, 206
items in pick lists 27
items on screen
activating 25
highlighting 24
selecting 25
iTunes 123, 124, 126
Java applets 97
JavaScript elements 105
JPG files 117
K
keyboard
accessing alternate characters on 29
dialing with 39
entering information from 29–30
illustrated 28
incremental searches from 40
locking 186
restoring factory defaults 184
keyboard backlight 29, 180, 193
Keyguard 186
Keyguard Preferences screen 186, 187
Known Caller pick list 61
L
Label color pick list 92
language selection screen 8, 16
language settings 181, 199, 202
laptops 170, 171
large attachments 220
length functions 157
liability ii
lightning bolt icons 9, 71
Li-Ion battery 226
See also battery
links 90
See also web links
list screens
See also pick lists accessing command buttons on 25
highlighting items in 25
selecting items on 24
list view (applications) 183
listening to
music 122, 126
voice captions 117
voice memos 152
Lithium Ion battery 226
See also battery
loading web pages 90, 105, 218
Local button 170
locating
chat sessions 91
contacts 40, 65, 132
specific characters 155
text 104, 155
web pages 99
Location icon 66, 70
Location On option 66
locations, disabling/enabling transmission of 66
Lock & Turn Off option 190
lock codes 187, 188
Lock Device dialog box 189
lock icon 98, 119, 163, 164
locking
keyboard 186
phone 187–188
touch-sensitive features 187
Treo smartphone 188, 189
logging in to corporate servers 194
logic functions 157
looking up contacts 53
Lookup button 53
loops 200
losing
information 175, 189, 201
passwords 189, 191
Lost Password option 191
low coverage areas 211
lowercase letters 29
M
M4V files 118
Mac systems
installing applications from 159
installing synchronization software on 16
installing to expansion cards and 159
listening to music and 122
removing applications and 160
requirements for 13
sending email and 75, 84
synchronization defaults for 18
synchronizing with 168, 171, 206, 207
transferring music from 122, 124, 126
uninstalling desktop software and 207
upgrading and 15
user folders on 198
magnet 6
mail. See email
Mail Service pick list 77
Manage Playlists command 127, 128
map (World Clock) 141
maps (web pages) 218
marking information as private 190–191
marking private contacts 132
Mask Records option 190
masks 186, 190
mathematical constants 157
mathematical functions 157
maximizing battery life 10, 38, 193
media features 10
Media Player 123, 125
memory 105, 138, 219
freeing 160, 220
memory slots (calculator) 157
memos
See also notes
creating 150
deleting 151
recording 151
scrolling through 24
Memos application
changing fonts for 180
entering text in 150
opening 32, 150
overview 147
removing memos with 151
synchronizing information in 18
Memos button 150
Memos list 25
Menu button 5
menu items 26
menu key 26, 28
menu shortcuts 26
menus 26
Message command 43
message lists 91
Message Tone pick list 93
messages
adding multiple recipients for 54
arranging in folders 90
chat sessions and 91
checking status of 69, 71
creating 88
defining favorite buttons for 54
deleting 90, 92
dialing from 41
displaying status of 93
displaying unread 71, 133, 138
including in alerts 92
invalid characters in 89
receiving 89
retrieving 45, 69, 71
saving 89
scrolling through 24
selecting phone numbers in 42
sending 43, 88, 94
setting colors for 92
setting preferences for 92–93
specifying priority settings for 89
troubleshooting 216
Messages page (Preferences) 92
messaging 73
See also text messages
Messaging application
See also text messages
changing fonts for 180
creating chat sessions from 91
creating text messages with 88
customizing 92
deleting messages in 91
opening 32
overview 88
sorting messages in 90
status indicators for 93
messaging applications 185
Messaging button 5, 32
Messaging Inbox 26
messaging preferences 92–93
messaging services 1
messaging, troubleshooting 216
metric values 157
microphone 6, 47, 116
Microphone pick list 116
Microsoft Excel 73, 80
Microsoft Excel spreadsheets 149
Microsoft Exchange
ActiveSync 87
Microsoft Exchange Servers 87, 131, 133
Microsoft Office Manager
See Documents application
Microsoft Outlook. See Outlook
Microsoft Windows. See Windows systems
Microsoft Word documents 73, 80, 149
mirror 6
mobile networks 38, 212
monitoring phone status 68
Month display options 139
Month View 133, 139
Move to command 120
moving bookmarks 101
favorite buttons 55
moving around on screen 21, 23
moving through web pages 98, 105
MP3 files 124
MP3 formats 122
MP4 files 118
MPEG-4 formats 121
MPG files 118
multi-connector pin 6
multimedia file types 118
multimedia files 117
MultiMediaCard cards 172
multiple recipients 54, 88
music
adjusting volume 126
answering phone calls and 43
changing playlists for 128
creating playlists for 127, 128
downloading 102
listening to 122, 126
memory consumption and 220
pausing 126
playing 102, 126, 127
selecting 126
stopping 127
uploading 124
music file types 102
music files 122, 124, 220
music subscription services 123
mute button 47
N
names
sorting on 90
synchronizing and 205
naming
categories 183
device 15, 57, 205
messages for chat sessions 92
photo albums 113
photo groups 116
playlists 127
video albums 115
voice memos 151, 152
navigator buttons 5, 23, 24
See also 5-way navigator networks 38, 212, 216
New Bookmark dialog box 99
New button 25
New Message dialog box 79
Next Song button 126
No Service message 11, 38, 68
Normal Mode (web browser) 98, 105
Note button 132
notes
See also memos
adding to contact information 132
adding to events 138
adding to tasks 144
scrolling through 24
storing 150
notifications 44, 85
See also alerts
number formats 181
numbers
calculator display options for 157
entering from keyboard 29, 156
O
offline synchronization 209
offline viewing (web) 100
OK button 25
online forums 223
online support 223
opening
Alert screen 155
application menus 26
applications 5, 32, 33, 47, 173
Bookmarks View 100
Call Log 42
Dial Pad 39, 46, 64
e-mail applications 218
files 150
History list 103
HotSync Manager 170
Pocket Tunes 126
Quick Tour 223
web browser 32, 97, 98
web pages 90, 105, 218
World Clock 141
operating system
(smartphone) 13
operating systems (PCs) 13
Optimized Mode (web browser) 97, 98
Option key 28, 29, 32, 226
Option key indicator 29
Option Lock indicator 30
Option Lock mode 30, 88
options in pick lists 27
Outbox 93
Outbox button 79
outgoing messages 94
outgoing phone calls 49
Outlook
duplicate entries in 209
entering information with 12
multiple appointments and 134
multiple contacts and 131
synchronizing with 17, 18, 166, 209
time zones and 135
Outlook folders 209
overdue tasks 133, 138, 144
owner information 191
Owner Preferences screen 191, 192
Page icon 94
Page View 100, 103, 104
paired relationship. See partnerships
Palm Desktop software
defined 226
device names in 225
entering information with 12
forgetting passwords and 191
installing 13, 159, 199
multiple appointments and 134
multiple contacts and 131
reinstalling 209
synchronizing with 18, 206
time zones and 134
troubleshooting 199, 206
upgrades and 15
PALM folder 113, 114
Palm online support 223
Palm OS software 13
Palm OS-compatible applications 158
Palm Software Installation CD 2, 16
paper clip icon 79, 82
paragraphs, selecting 25
partial battery icon 9
partnerships 58, 106, 227
passkeys 57, 58, 108
Password box 189, 191
password hints 189
passwords
cautions for 190
changing 190, 191
deleting 190
dialing 47, 53
e-mail and 77, 78
entering 45
forgetting 189, 191
owner information and 191
private entries and 186, 191
smartphone and 189
Paste command 39, 103
pasting
phone numbers 39
text 103
Pause button 126
pausing
music 126
streamed content 103
video playback 116, 118
video recording 116
voice memos 151, 152
PCs. See personal computers
PDB (Palm OS) databases 158
PDF files 80, 149
pending alerts 90
pending messages 91, 94
personal computers
connecting smartphone to 17
downloading applications to 159
installing applications from 159
installing synchronization software on 16
quarantined files on 13, 15, 197
synchronizing with 13, 19
transferring information to 18
transferring multimedia to 121
transferring music from 124, 125
personal information 129, 185, 188, 191
See also information personal information managers 199, 227
personal schedules 133
personalizing smartphone 134, 177
See also preferences phone
See also phone calls answering 43, 46
calling conference calls and 50, 51
dialing 39–42, 47, 53, 103
dialing preferences for 65
documentation conventions for 37
getting started with 11
hands-free devices and 55, 58, 59
hanging up 46, 47, 49, 50
locking 187–188
maximizing battery life and 38
privacy settings for 66
selecting alert tones for 61, 62
selecting ringtones for 60, 61
service carrier for 1
silencing ringer for 44, 179
troubleshooting 211–214
turning on and off 37, 38
viewing Call Log for 42
viewing status of 88
Phone application
accessing Dial Pad in 39, 46, 64
adding caller IDs 62, 63
customizing 64
dialing from 42, 53
displaying events in 134
enabling privacy settings from 66
finding contacts from 40
opening 32, 38
overview 35
roaming settings 67
selecting wallpaper for 64, 121
setting alert tones 61
setting ringtones 60
setting TTY/TDD connections 68
status icons for 68–71
Phone button 5, 32
Phone Call screen 43
phone calls
  See also phone; phone numbers
  adding a second 48
  adjusting volume for 11, 62, 212
  automatically answering 60
  disabling screen for 187
  ending 46, 47, 49, 50
  forwarding 51
  keyboard backlight and 29
  making 39, 46, 48, 51
  placing on hold 46, 49
  receiving 43, 49
  restrictions for 47
  running applications and 47
  sending to voicemail 43
  switching between active 50, 51
  text messages and 90
  transmitting location during 66
  viewing details about 45
  viewing status of 49
  phone indicator. See indicator light
Phone Info command 12
Phone Info screen 12
Phone Lock 187, 188
Phone Lock command 187
phone numbers
  adding 48
  assigning prefix to 65
  assigning to Quick Keys 53
  copying 39
  creating speed-dial buttons for 53
  dialing extra digits with 47, 53
  entering 39–42, 65, 187
  getting device 12
  highlighting 25
  importing 144
  pasting into Dial Pad 39
  redialing most recent 42
  saving 48
  selecting 42
Phone Off message 11, 38, 68
phone on icon 69
Phone Preferences command 66
Phone Preferences screen 66, 68
photo albums 113, 117, 120
Photo Settings screen 116
photos
  See also pictures
  adding as wallpaper 121
  adding caller ID 62, 131
  adding captions to 114
  adding to albums 120
  adding to contacts 121
  backing up 121
  copying 119
  deleting 114, 121
  displaying information about 120
  downloading 102
  grouping 117
  personalizing 114
  positioning on screen 117
  removing from albums 121, 121
  rotating 121
  saving 114
  scrolling through 24
  selecting as backgrounds 138
  sending 79, 114, 119
  setting default size 116
  setting preferences for 116
storing 111
taking 113, 219
viewing 116, 117, 121
pick lists 24, 27
Pics&Videos application
copying pictures and
videos in 119
creating wallpaper with 121
hiding toolbar in 118
opening 117
organizing media with 120
removing photos or videos from 121
rotating photos in 121
sending pictures or videos from 119
synchronizing information in 18
viewing pictures in 117
viewing slide shows in 118
viewing videos in 118
Pics&Videos icon 117
picture formats 117
Picture list 119
pictures 63, 113, 219
See also images; photos
PIM applications 227
PIMs 199
plain text formats 81
Play button (Pocket Tunes) 126
Play icon (web browser) 102
playback
pausing 103, 116, 118, 126
resuming 103, 127
stopping 127, 152
playing
music 102, 126, 127
streamed content 102
video clips 115, 118
voice captions 117
voice memos 152
playlists 127–128
Playlists command 127
plug-ins 97
Pocket Tunes application
changing playlists in 128
creating playlists in 127
opening 125
overview 123, 124
playing music from 126, 127
upgrading 123
POP protocols 86
ports 17
Power Preferences screen 11, 193
Power/End button 5, 37, 38
PowerPoint files 80, 149
PPT files 149
PRC (Palm OS) applications 158
precautions 239
predefined passkeys 58, 108, 109
preferences
alarm tones 140
alert tones 61
applications 183, 185
buttons 184
calculator 157
camcorder 116
camera 116
country-specific 181
dialing 65
e-mail 84, 85–87
hands-free devices 59
Keyguard 186
messaging 92–93
owner information 191
power settings 193
ringtones 60, 61
system colors 182
system date and time 192
system sounds 179
  tasks 145
web pages 104–106
prefixes (phone numbers) 65
Prefs icon 191
preinstalled applications 157, 160, 223
See also applications; specific application
presentation modules 172
presentations 149
preset delays 189
preset passkeys 58, 108, 109
pressing keyboard keys 29
pressing onscreen buttons 187
Previous Song button 126
primary applications 32
primary button assignments 184
prioritizing tasks 143, 146
priority levels 143, 146
priority settings 89
privacy flag 144
Privacy Mode check box 92
privacy settings 66
private entries 186, 190–191
programs. See applications
progress indicator bar (video recording) 116
Prompt sounds pick list 116
protecting personal information 185, 188
protecting the screen 5, 204
protecting Treo smartphone 185–192
Protocol pick list 77
proxy servers 106
pTunes icon 125
punctuation marks 29, 31
Purge command 90, 138
Purge pick list 91
purging old information 14
Q
quarantined files 13, 15, 197
quick buttons 32, 184
Quick Install 226
Quick Keys 53, 54
Quick Tour documentation 223
QuickText button 88
QuickText phrases 88, 89
R
  radians 157
radio frequency emissions 230
random number generator 157
range (Bluetooth devices) 162
Rcl button (calculator) 157
realigning the screen 182
receiving phone calls 43, 49
recently viewed web page icon 99
recovering lost passwords 191
See also battery
  rechargeable battery 1
See also battery rechargeable battery. See battery
Record command 164
Record Completion Date check box 146
recorder 151
recording
  ringtones 61
  sounds 140
  videos 114
voice memos 151
Records button 161
recovering lost passwords 191
recurring events. See recurring events.
red paper clip icon 79
Redial List screen 42
redialing most recent number 42
redirector (websites) 217
reducing storage space 14
Refresh command 217
Refresh icon (web pages) 98
refreshing web pages 98, 217
Regulatory Information 229
reinstalling Palm Desktop software 209
reinstalling third-party applications 197, 198, 201
Reminder Sound pick list 140
reminders 135, 142
Remove from album command 120
removing
albums 120, 121
alerts 155
applications 14, 160, 220
attachments 79
bookmarks 101
contacts 132
cookies 106
device names 15
e-mail 83, 220
events 138
expansion cards 172
favorite buttons 55
files 220
memos 151
messages 90, 92
music from playlists 128
passwords 190
photos 114, 120, 121
playlists 128
tasks 145
video clips 115, 120, 121
Rename Card command 175
Rename Memo command 152
renaming expansion cards 175
repeat intervals (events) 136
Repeat pick list 136, 140, 143
repeating alarms 140
repeating event icon 137
repeating events 136, 139
repeating tasks 143
replacing smartphone battery 10, 202
rescheduling events 137
reset button 201
resets 197, 199–202, 213, 222
cautions for 189
resizing text 98
Resolution pick list 116
resolution settings (camera) 113
restoring factory defaults 184
restricting location information 66
resuming playback 103, 127
Return key 28
Review photos/videos pick list 116
RF emissions 230
ringer
adjusting volume 62
silencing 44
turning off 179
Ringer switch 7, 38, 44, 179
ringtone file types 102
Ringtone pick list 63
ringtone preferences 60, 61
ringtones
assigning to caller IDs 63, 132
downloading 60, 102
recording 61
INDEX

INDEX 271

INDEX

INDEX

INDEX

INDEX

INDEX

INDEX

INDEX

INDEX

INDEX

INDEX

INDEX

INDEX

INDEX

INDEX

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INDEX

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INDEX

INDEX

INDEX

INDEX

INDEX

INDEX

INDEX

INDEX

INDEX
favorite buttons 41
home city 141
items in pick lists 27
items on screen 25
menu items 26
music 126
phone numbers 42
photo albums 117, 119
playlists 127
songs 126
text 25, 105
time zones 134
video albums 118, 119
wallpaper 64, 121
web links 98
self-portrait mirror 6
Send button 5, 42, 79
Send command 162
Send From pick list 162
Send To Device droplet 125
sending
applications over Bluetooth 162
calls to voicemail 43
e-mail 79, 90, 97
information over Bluetooth 162
messages 43, 88, 94
photos 79, 114, 119
to chat rooms 91
video clips 115, 119
voice memos 152
Sent folder 93
servers 18, 194
service contracts 1
service providers 69, 75, 76
See also wireless service provider
setting
alarm clocks 142
passwords 45, 189, 190
setting up smartphone 2, 8
settings (incompatible) 197
Setup Devices button 107, 169
Setup Devices dialog box 57, 169
Shift/Find indicator 29
Shift/Find key 29, 155
Short Messaging Service (SMS) 227
shortcuts 26, 33
Show Address Bar check box 104
Show Calendar event check box 65, 134
Show Categories check box 146
Show Category Column check box 139
Show Category List check box 139
Show Completed Items check box 146
Show Due Dates check box 143, 146
Show Due Tasks check box 138
Show Favorite buttons check box 65
Show Messages check box 138
Show Priorities check box 146
Show Time Bars check box 139
Show timestamps in chats check box 92
Show Wallpaper option 64
Shutter sounds pick list 116
Side button 5, 126, 151, 184
Signal faded pick list 62
signal strength 62, 69, 211, 212, 213
signal strength indicator 38
signal-strength icon 38
signatures 87
uninstalling 207
updating 197
software conflicts 207
songlists. See playlists
songs. See music
Sort by check box 146
Sort by Date command 90
Sort by Name command 90
Sort command 90
sorting
messages 83
sorting messages 90
sorting tasks 146
Sound & Alerts Preferences
screen 140, 179
Sound Off position (ringer) 44, 179
Sound On position (ringer) 179
sound preferences 140
sounds 140, 179
Sounds button 179
Space key 28
speaker 6
speakerphone 46, 47
troubleshooting 212
special characters 29, 31, 89
specifications 241
speech-impaired services 67
speed-dialing buttons 41, 53
Spkr-phone button 46
spreadsheets 73, 80, 149
Start With pick list 100
static 213, 215
statistical functions 157
statistical information 161
status icons (email) 82
status icons (phone) 68–71
stereo adapters 56, 122
stereo headphones 122
Sto button (calculator) 157
stopping
music playback 127
video recording 115
voice memo playback 152
storage solutions 153
storage space 14
storing
information 14, 153, 172,
220
music files 125
notes 150
photos 111, 113
smartphone 5, 6
videos 111, 114
streaming files 102
style sheets 98, 105
stylus 7, 23, 24, 27
submitting web forms 98
support (Palm) 223
support (wireless service
provider) 223
symbols 29, 31, 89
Sync automatically check box 84
sync button 17, 19, 125
cable 9, 12, 17
sync. See synchronization;
synchronizing
synchronization
ActiveSync and 87
Bluetooth devices and 106
device names and 15
overview 153
preparing for 13
recommendations for 18
removing applications and
160
selecting applications for
166–168
setting default application
for 184
troubleshooting 204–211
upgrading and 15
synchronization applications
(third-party) 201, 205, 208
synchronization software 13, 16, 199
synchronizing
  Calendar events 133
  contacts 131
  dates and time 192
  information 13, 16, 18, 166–172, 208
  photos and videos 121
  time zones 192
  with Bluetooth devices 169, 170
  with Microsoft Outlook 166
system colors 182
system dates and time 141, 192
system errors 207, 213, 222
system requirements (PCs) 13
system resets 197, 200, 213, 222
system sounds 44, 179–180
System Volume pick list 179
T
taking pictures 113, 219
Tap and Drag check box 105
tapping 23, 24, 25, 27, 204
Task Details dialog box 143
tasks
  See also events; Tasks application
  adding 142, 143
  assigning to attachments 81, 82
  checking off 144
  deleting 145
  displaying 133, 138, 144, 146
  marking as private 144
  prioritizing 143, 146
  setting alarms for 143, 146
  setting preferences for 145
  viewing due dates for 144, 146
Tasks application
  changing fonts for 180
  opening 142
  synchronizing information in 18
  Tasks button 142
  Tasks list 25, 133, 144, 145
  Tasks Preferences screen 145
TDD devices 67
technical support (Palm) 223
technical support (wireless service provider) 223
telecommunications devices 67
telephone calls. See phone; phone calls
temperature conversions 157
text
  copying 103
  entering 29, 150
  finding 104, 155
  highlighting 25, 103
  resizing 98
  selecting 25, 105
  viewing against photos 138
  text fields 24, 27
  text message icon 94
  text messages
    See also messages
    addressing 88
    checking status of 70, 71
    containing links 90
    creating 88–89
    deleting 90
    dialing from 41
    retrieving 71, 89
selecting alert tones for 93
sending 44, 88, 89, 91
setting priority of 89
special characters and 89
troubleshooting 216
text messaging service 1
text messaging services 216
Text Telephone devices 67
third-party applications
caution for 184, 197
compatibility with 13
deleting 14, 220
getting help with 159
installing 197, 220
reinstalling 197, 198, 201
searching in 155
transferring to expansion cards 14
troubleshooting 23, 200, 220–221
third-party utilities 14, 191
third-party VPN client software 194
three-way calling 49, 50, 51
Thumbnail View 117, 119, 121
TIF files 117
time
displaying video recording 114
scheduling events and 134, 137
setting system 192
synchronizing 192
viewing 141
time bars 139
time formats 181
time preferences 192
time slots (calendar) 139
Time Zone pick list 134
time zones 135, 192, 210
Timed Events check box 139
timestamps 92
tips 223
Tips command 223
Tips icon 223
to do items. See tasks
toolbars 103, 118
touchscreen. See screen
Touchscreen Preferences screen 182
transmitting location 66
Trash folder 83
travel alarm 142
Treo 700p smartphone. See smartphone
trigonometric functions 157
troubleshooting 195, 223
Trusted Device list 107, 108, 163
trusted devices 106
See also partnerships
Trusted Devices button 107
Trusted Pairs. See partnerships
TTY devices 67
TTY icon 68
TTY/TDD Mode icon 70
TTY/TDD pick list 68
turning on or off
Caps Lock 29
keyboard backlight 29
Keyguard 37, 186
microphone 116
phone 37, 38
screen 37, 193, 213
smartphone 8
speakerphone 46
Typing starts contacts search option 65
U
unauthorized users 185
Unfiled category 163, 166
uninstalling
  applications 160
  Palm desktop software 207
  third-party applications 200
Unknown Caller pick list 61
unlocking
  the keyboard 186
  the phone 187, 188
  Treo smartphone 189
unread messages 71, 93, 133, 138
untimed events 135, 136, 139
Untimed Events check box 139
updating
  application software 197
  information 13, 18, 153
  system date and time 141
upgrades 13–15, 53, 207
troubleshooting 197–198
uploading
  music files 124
  uppercase letters 29
  urgent messages 93
URLs 90, 104
  See also web links
USB hub 17
USB ports 17
Use color for pick list 92
user discussion groups 223
user folders 196, 205, 227
User Guide 223
usernames 77
V
VersaMail
documentation for 75
VersaMail application
  accessing email and 75, 215
  adding attachments from 79–80
  creating email messages from 78
  customizing 84–87
  displaying attachments with 82
  Exchange ActiveSync accounts and 87
  overview 75
  responding to messages from 81
  setting up accounts for 76, 77
  sorting messages with 83
switching accounts from 83
Version button 161
version numbers 161
Vibrate pick list 60, 62, 140
vibrating alarm 60, 62, 140
video albums 115, 117, 120
video file types 102, 118
video recording screen 114
Video Settings screen 116
videos
  adding to albums 120
  adjusting volume for 115
  attaching to email 79, 115
  backing up 121
  copying 119
  deleting 115, 121
  displaying information about 120
  downloading 102
  grouping 117
  jumping to specific sections of 116
  pausing 116, 118
  playing 102, 115, 118
  recording 114
  removing from albums 120, 121
  saving 115
sending 115, 119
setting default size of 116
setting preferences for 116
storing 111
viewing 116, 118, 121
View By pick list 183
viewing
alerts 155
alternate characters 31
application information 161
application menus 26
attachments 82
bookmarks 100
connection status 69, 216
contacts information 41
current date and time 141
due dates 144, 146
e-mail messages 80, 81
error messages 222
event categories 139
events 65, 133, 138, 139
favorite buttons 41
items in pick lists 27
on-device guide 223
overdue tasks 133
personal calendar 133
photos 116, 117, 121
private entries 191
Quick Tour 223
signal strength 69
slide shows 118
tasks 138, 144, 146
unread messages 71, 133, 138
video clips 116, 118, 121
video recording time 114
voicemail messages 69
web addresses 104
web pages 97, 99
virtual private networks (VPNs) 194
Visibility pick list 108, 163
voice captions
adding 114, 120
background music and 119
playing 117
Voice Memo application 147, 151–152
Voice Memo list 152
voice memos 151, 152
voice quality 212
voicemail checking 69
retrieving messages 45, 69
sending calls to 43
setting alert tones for 62
setting up 44
Voicemail Alert pick list 62
Voicemail button 44
Voicemail icon 44, 69
voicemail page icon 94
Voicemail screen 44
volume
alarm tones 140
alert tones 62
music 126
phone 11, 62, 212
ringer 62
ringtones 60
video clips 115
voice memos 152
Volume button 5, 11, 62
volume conversions (calculator) 157
Volume pick list 60, 62
volume preferences 179
VPN client software 194
W
waking up screen 37, 46
wallpaper 39, 64, 121
INDEX

279

warranty 2
web addresses 99, 104
See also URLs; web links
web browser
accessing email providers and 75
auto-completion options for 105
beaming from 164
bookmarking and 99, 101
customizing 104–106
deleting cookies for 106
dialing phone numbers from 42, 103
hiding toolbar in 103
installing applications from 158
opening 32, 97, 98
overview 95, 97
restrictions for 97
selecting default views for 100
selecting home page for 104
streamed content and 103
troubleshooting 217
unsupported elements for 217

web browser application. See Blazer web browser;
web browser
web browser icons 98
web browsing
See also web browser from smartphone 38, 97
memory consumption and 220
requirements for 1
secure sites and 97, 98
selecting default application for 185
troubleshooting 216–219
web browsing service 1
web forms 98
Web icon 98
web links
assigning to favorite buttons 54
creating email from 97
highlighting 25
Palm online support 223
selecting 98
web pages
accessing 97, 99, 217
bookmarking 99–101
caching 106, 220
changing fonts for 98, 180
changing layouts for 98
copying text from 103
dialing from 41
disabling images for 98, 105
displaying 97, 99
finding text on 104
loading 105, 218
locating most recent 99
opening from text messages 90
opening History list for 103
refreshing 98, 217
saving 100
scrolling 98, 105
selecting text on 103, 105
sending email from 97
setting initial view for 104
setting preferences for 104–106
viewing offline 100
web-based email 75
websites
See also web browsing
accessing 97, 99, 106, 219
displaying addresses for 104
displaying recently visited 99
downloading files from 102
entering addresses for 99
opening Palm online support 223
redirectors and 217
transactions and 219
Week View 133
weekly events 133
weight conversions 157
Wide Page Mode 98
Windows systems installing applications from 159
installing to expansion cards and 159
listening to music and 123
removing applications and 160
requirements for 13
sending email and 84
synchronization defaults for 18
synchronizing with 167, 171, 206, 207
transferring music from 123, 125
wireless accounts. See accounts; wireless service provider
wireless connections 95, 162
wireless devices. See Bluetooth devices hands-free devices; smartphone wireless features 10, 220
wireless service provider customer service for 223
onscreen message 68
preset bookmarks and 101
preset buttons and 52
smartphone requirements for 1
technical support for 223
troubleshooting Internet connections and 217
voicemail services and 44
wizards 158
WMA formats 123
Word documents 73, 80, 149
word searches 155
words, selecting 25
World Clock 141–142
World Clock icon 141
world map 141
Wrap Search check box 104
X
XLS files 149
Y
Year View 134
Z
ZIP files 158, 159
zoom settings (camera) 113