welcome

A Mobile Window into the World Online—Your Motorola Evoke™ QA4 phone is a stunning convergence of beauty and function. Now you can have it all, anytime and anywhere:

- text messages (see page 21)
- email (see page 23)
- blogging (see page 33)
- YouTube™ & Picasa™ (see page 33)
- Web browsing just like on a PC (see page 34)

**Tip:** To get the most out of your phone’s Internet and messaging features, make sure your service plan includes data access. Contact your service provider for details.

**For even more information:** To learn more about your phone and accessories, go to www.hellomoto.com.

**Caution:** Before using your phone for the first time, please read the important legal and safety information in your User’s Guide.
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Note: Your phone may look a little different.
let’s go
install, charge up, get going

battery
install the battery

charge the battery
With the phone on, plug the battery charger into your phone and an electrical outlet. Your phone may take several seconds to start charging. When the battery is fully charged, your phone shows Charge Complete and 🔋.
Tip: If you don’t want to receive calls while charging, turn Airplane mode on. Touch the status bar > Airplane.

You can also charge your battery by connecting a cable from your phone’s micro USB port to a USB port on a computer. Both your phone and the computer must be turned on, and your computer must have the correct software drivers installed. You can download them from www.hellomoto.com.

Notes for charging your phone’s battery:

- When charging your battery, keep it near room temperature. Never expose batteries to temperatures below 0°C (32°F) or above 45°C (113°F) when charging.
- New batteries are not fully charged.
- New batteries or batteries stored for a long time may take more time to charge.
- Motorola batteries and charging systems have circuitry that protects the battery from damage from overcharging.
You can use a removable microSD memory card to store more photos, videos, and music (in the My_Images, My_Videos, and My_Music folders). Your phone won’t show file types that it doesn’t recognize.

install a memory card

1. Remove the battery door.
2. Open the memory card door hatch.
3. With the gold contacts down, put the memory card into the slot and slide it into place.
4. Replace the battery door.

Caution: Do not remove your memory card while your phone is writing files to it.
first, master the basics

turn it on & off

To turn on your phone, press and hold the power/home key. (You might need to unlock the side lock key.)
The phone may take several seconds to turn on.

To turn off your phone, press and hold the power/home key.

power/home key

Pressing the power/home key doesn’t end a call. It can:

• return you to the home screen.
• wake up your phone if the display is dark.
• display or hide the main menu.
• put the calling screen or music player in the background and return to your home screen.

Tip: To get back to what you were doing, touch the icon in the upper right of the home screen.
home screen

When you turn on your phone, you see the home screen. To quickly access status features, touch the status bar at the top of the home screen.

Your home screen might look a little different, but icons across the bottom can give you quick access. Numbers appear next to Text and Recent Calls to indicate how many new items you have.
You can open widgets from your home screen by sliding your finger from left to right, or right to left:

Slide your finger across the display from left to right, or right to left, to open other widgets.

You can see how many widgets you have to the left and right of this one.
## basics

### how to get around

<table>
<thead>
<tr>
<th>gesture</th>
<th>Description</th>
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| slide   | To move to a new screen or select a message thread, lightly touch and “slide” or “drag” across the screen.  
**Try this:** on the home screen slide left and right while in portrait mode to see widgets. |
| touch   | To select an item, press your phone’s display until you feel a slight vibration.  
**Try this:** on the home screen, touch  
[Contacts](#) to open your Contacts list. |

Your touch display might not respond as well if you put a plastic screen protector over it.
main menu

Choose the easiest way to open the main menu:

- Touch the bar at the bottom of the main screen.
- Press the power/home key.

Touch here or press the power/home key to close the main menu.

To move the menu, just touch the display and slide the icons.
basics

display

In text entry and browser screens, your phone’s display **automatically** adjusts when you turn your phone sideways to the left.

**Note**: The qwerty keyboard works best if you cradle it and type rather than placing it on a table or flat surface.
see your phone number

Open the main menu and touch Settings > General > Phone Info.

Tip: You can also find your phone number by touching Contacts. Your phone number is at the top of the screen.
calls

*make the first call from your new phone*

**make a call**

Open the slider, enter a phone number, and touch Call.
calls

answer a call
When your phone rings and/or vibrates, touch Answer.

Note: If the side lock key is locked (up), you can open the slider to answer your phone.

If you have a Bluetooth® headset connected, you can touch Answer with Bluetooth or Answer.

Tip: Can't talk right now? Touch Ignore or just press the side volume key down to silence the ringer.

end a call
To hang up, touch End Call.

Tip: Blank screen? Press the power/home key to wake the display up. Then press End Call.
weather, news, & more

On your home screen, you can use cool widgets, like weather, news, your favorite pictures, and more.

Slide left to right to see a different widget. When you see something you want to know more about, touch it.

Tip: Headlines old news? Set your widgets by opening the main menu and touching Settings > Display > Widgets.
set wallpaper & widgets
Slide left to right on the home screen to see widgets or your wallpaper.

To select a wallpaper image:
Find it: on the home screen, touch in the lower right corner

To choose which widgets are on your home screen:
Find It: Open the main menu and touch Settings > Display > Widgets.

owner information
It’s a good idea to enter alternate contact information in your phone in case you lose your phone.

Find it: Open the main menu and touch Settings > General > Owner Information

Enter a name and number (but not your mobile number) and touch Save.
set shortcut key
You can change the shortcut key on the side of your phone to open either the camera or voice recognition.

Find it: open the main menu and touch Settings > General, then at Shortcut Key > Camera or Voice Recognition

ringtones & volume
Your phone rings and/or vibrates to let you know you have a call or to tell you about other events.

set ringtones
Set alert tones for incoming calls, voicemail, text messages, email, calendar reminders, and missed events.

1 Open the main menu and touch Settings > Sound.
2 Touch an alert type.
3 To select a ringtone, touch it. To play it, touch .

Tip: To download new ringtones, open the main menu and touch Brew (your provider might rename this option).
set volume or vibrate mode

1. Press the side volume keys up or down to adjust the volume.

2. Add an optional vibration to the ring by setting Vibrate to On.
meet someone new? save their number

store a phone number

1. Enter the phone number and touch Save.
2. Touch either Create New Contact or Add to Contact to add a number to a contact you already have.

call a stored phone number

1. On the home screen, touch Contacts.
   Tip: To find a contact quickly, start typing their name in your home screen or in your Contacts.
2. Touch next to the name to call the contact.

set up Google™ contacts

1. Open the main menu and touch Settings > Contacts > Set Up Google Contacts.
2. Enter your Gmail™ user name and password, and then touch Save and then OK.
3. Touch Import Now to import your existing Gmail contacts to your phone’s phonebook.
read messages
When you receive a message, your phone plays an alert and shows New Message From with caller details.
Touch Read or touch Ignore to read your message later. To go to all of your messages, touch Text.

create & send messages
Tip: To send pictures or videos, use Email rather than Text.

1. Touch Text > Create Text.
2. Type your message and touch the green checkmark.
3. Select a contact or touch Enter New Destination to enter a phone number.
   
   Note: To send the message to more than one contact, slide across each contact name that you want.

4. Touch Send.
reply to messages

1. Touch Text.
2. Touch the conversation you want to reply to.
3. Touch Reply.
4. Type your message and touch the green checkmark to send it.

erase messages

1. Touch Text.
2. Select the message threads you want to delete by swiping across each message or touching Select All.
3. Touch Delete and then Yes to confirm.
email

stay in touch

set up email

1. Open the main menu and touch Email > Gmail or Other.
2. Enter your account information, and then touch Save.
   Tip: You can check for account information at www.motorola.com/myevoke.

To set up more accounts, open the main menu and touch Settings > Messaging > Email > Gmail or Other.

Note: If you have problems or need your account information, contact your email provider.

send a text email

After you set up your email account:

1. Open the main menu and touch Email, then touch Create Email.
2. Type your message and touch the green checkmark.
3. To choose a Contact email address, touch +.
To enter an email address, touch the To field, enter the address, then touch ✓.

4 Touch the Subject and Message fields to enter text, then touch ✓ to close each field.

5 To send, touch Send below the Message field.

send a picture or video email

1 Open the picture or video, then touch Share > Email.

2 To choose a Contact email address, touch +.

To enter an email address, touch the To field, enter the address, then touch ✓.

Tip: To send the picture or video to a mobile phone, you’ll need to know the phone’s email address (such as 1234567890@mms.phonecompany.com). For more details, contact their service provider.

3 Touch the Subject and Message fields to enter text, then touch ✓ to close each field.

4 To send, touch Send below the Message field.
open an attachment
If a message has an attachment (of a supported attachment type), touch the attachment icon to download the attachment and open it.

reply to an email
After you read a message, touch Reply, Reply all, or Forward.

change account settings
Open the main menu and touch Settings > Messaging > Email, then select an account to edit. You can change the account's name, signature, how often it checks for messages, or whether it is your default account.

delete an email account
Open the main menu and touch Settings > Messaging > Email and touch X next to an account name.
music

when music is what you need...

play music

1. Open the main menu and touch Music.

To show any new songs you’ve added, touch Build Library.

2. Touch an option to Shuffle All of your songs, replay the Last Played song, or choose an Artist, Album, or Song title.

3. Touch a song name or touch to begin playing.

To stop the music player, touch to pause the song, then press the power/home key.
You can listen to your music through a micro USB wired headset or Bluetooth® stereo headphones.
When you are not using a wired or wireless headset, music plays through the phone’s speaker.
get songs from a CD

To load music on your phone, you need to have a digital music library on your computer. You can copy music from your personal CD collection.

To copy an audio CD on your computer:

1. Insert the audio CD in your computer’s CD drive.
2. Launch your computer’s media player program (such as Microsoft® Windows® Media Player 11, which you can download from www.microsoft.com/windows/windowsmedia/default.mspx).
3. Copy the music CD to the media player library (also called ripping the CD).
   
   **Note:** Change the format to MP3 in the Rip Settings.
4. Transfer (sync) the songs from your computer to your phone or memory card by using USB mass storage.
   
   **Note:** The Media Transfer Protocol (MTP) is not supported. Your phone can play only non-protected media files.
load music

Use a cable to copy music files from the computer to a microSD memory card in the phone.

on your phone

1. Open the main menu and touch Settings > Connections, then under USB Mode, touch Mass Storage.
2. Attach USB cable to your phone and to a USB port on your computer.

Note: If you have a memory card reader, you can insert your memory card into it. (You may first need an adapter.) Then, insert the card reader directly into an available USB port on your computer.

on your computer

1. Find where your phone’s memory card appears as a Removable Disk icon and double-click it.

Note: On a Windows computer, it’s the My Computer window. On a Mac, it’s on the desktop.
2 Create one or more folders for the files you want to copy onto the memory card.

A file name (including the path) must be less than 255 characters. For example, if you copy songs into a folder you create that is named “MyMotoSongs,” the name of any song PLUS the name of the folder “MyMotoSongs” must be less than 255 characters.

3 Drag and drop music files into the folder you created.

4 When finished, remove the phone’s memory card safely from your computer:

   - If you are using a Windows computer, right-click the Safely Remove Hardware icon in the system tray at the bottom of your computer screen. Then select USB Mass Storage Device.

   - If you are using a Mac, select and drag the Removable Disk icon to the Trash.

Tip: After you load music, open the main menu and touch Music > Build Library to update your song list. Your phone won’t show file types that it doesn’t recognize.
see it, believe it, record it

record video clips

Find it: Open the main menu and touch Camcorder.

Note: You can also open the still photo camera and then touch the camcorder icon in the viewfinder.

1. Aim the viewfinder at your subject. (The camera lens is on the back of your phone.)
2. To begin recording, press the side shortcut key.
3. To stop recording, press the side shortcut key again.
view & manage video clips

Note: Videos on your memory card must be stored in the "My Videos" folder. Your phone won't show file types that it doesn't recognize.

1. To view videos, open the main menu and touch Videos.
2. Touch a video to play it.

You can also touch an option to Delete the video, see Info about it, or Share it through a Bluetooth® connection, email, or your YouTube™ account (page 33).
blogs & more

post your updates

blogging
If you have a blog (web log) or online journal, you can update it wherever you are.

1. Open the main menu and touch Browser.
2. Enter the URL for your blog and touch Go.
3. Type your entry and post to your blog as you normally would.

YouTube™ & Picasa™
You can quickly upload videos or photos to your YouTube or Picasa account. To create an account from a computer, visit www.youtube.com or picasa.google.com.

Find it: Once you have a YouTube or Picasa account, open the main menu and touch Settings > Multimedia > Set Up YouTube or Set Up Picasa

Enter your user name and password, and then touch Save.
Web browser

**surf the ‘net**

**browse the Web**

*Find it:* Open the main menu and touch **Browser**.

1. To enter a web address, touch the URL bar.
2. Type the Web address, and touch the green checkmark.

*Note:* You can browse, but your browser cannot download files to your phone.

*http://www.google.com/*
Web browser

Tip: You can open your phone to use keypad shortcuts:

add & manage bookmarks

Find it: While visiting a Web site, touch ♥.

To add a bookmark, touch Save Bookmarks.

To edit or delete a saved bookmark, touch the pencil icon next to the bookmark name.
Web browser

accept cookies

Open the main menu and touch Settings > Browser and slide Cookies to On.

clear history or cookies

1. Open the main menu and touch Settings > Browser.
2. Touch Clear History, or Clear Cookies and touch Yes.
## Tips & Tricks

### A Few Tips & Tricks to Get You Started

**To...**

| **Do Two Things at the Same Time** | While on a call, touch the power/home key to use another phone feature. You can switch back and forth by touching the icon in the upper right. This also works with the music player.  
*Try this:* While on a call, look up another person’s contact information by pressing the power/home key. Touch **Contacts** and find the other person. Then, return to your call by touching **.** |
| **Quickly Make a Call or Send a Message** | While looking at a contact, touch **** or ** next to the contact’s name to send a message or call the number.  
*Try this:* Touch **Contacts**. Call the person by touching **.** |
## tips & tricks

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| **find a contact quickly**                                           | From the home screen or while looking at your contact list, begin typing in the name of the person you want. Your phone displays a list of matches. Touch the contact name to select it.  
   Try this: from the idle (blank) home screen, type keys to start entering the first letters of a contact. |
| **see new events & notifications**                                   | When you have a new event, like a call, missed call, voicemail, or alarm, your phone shows New Event in the status area. 
   Try this: when you see New Event in the status area, touch it to go to your home screen and see your events. |
Certain mobile phone features are dependent on the capabilities and settings of your service provider’s network. Additionally, certain features may not be activated by your service provider, and/or the provider’s network settings may limit the feature’s functionality. Always contact your service provider about feature availability and functionality. All features, functionality, and other product specifications, as well as the information contained in this user’s guide are based upon the latest available information and are believed to be accurate at the time of printing. Motorola reserves the right to change or modify any information or specifications without notice or obligation.

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Caution: Changes or modifications made in the radio phone, not expressly approved by Motorola, will void the user’s authority to operate the equipment.

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