Your HTC HD mini
Quick start guide
Before you do anything else, please read this

Charge the battery
The battery in your phone hasn’t been charged yet. While your phone is charging, it’s important that you do not remove the battery pack. Doing so can damage your phone. Also, please don’t try to take your phone apart. (If you do, it may invalidate your warranty.)

Choose a rate plan wisely
Your phone can use up a lot of Internet bandwidth really quickly. Before you use your phone, we strongly recommend that you talk to your mobile operator about data rates. If you’re on a standard data plan, the costs could really add up. Switching to a flat-rate plan could be a lot cheaper.

Know about privacy laws
Some countries have strict laws about how and when you can record phone conversations. For example, you may need to tell the person you’re speaking to before you start recording. It’s a good idea to find out what the laws are where you live before you use your phone’s recording feature.

And finally, a few important words from our legal team

(LIMITATION OF DAMAGES)
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This quick start guide will help you get started with your phone. In this guide, we use the following symbols to indicate important or useful information:

- 🗣️ Notes
- ⚠️ Important information
- ✡️ Tips
- ⚠️ Safety precaution

For the complete user guide and other helpful resources, check out the HTC support website at www.htc.com/support.

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1. What’s in the box

Here’s what you should find inside the box:

- Phone
- Battery
- USB cable
- 3.5mm stereo headset
- Power adapter
- This quick start guide

2. Get to know your phone

[Diagram of phone with labeled parts:]
- 3.5 mm headset jack
- Earpiece
- POWER
- Notification LED
- Volume Control
- Touch Screen
- START
- BACK
- HOME
- TALK/SEND
- END
- USB connector
3. Before you turn on your phone

Take the back cover off
1. Hold your phone securely.
2. Pull from the gap on the top panel as shown.
3. Carefully remove the back cover.

Insert the SIM card
1. Insert the SIM card with its gold contacts facing down and its cut-off corner facing out from the slot.
2. Slide the SIM card completely into the slot.

Insert the battery
1. Insert the battery with its exposed copper contacts into the phone first. The exposed copper contacts should be on the right when you insert the battery.
2. Push the battery all the way in.
**Insert a microSD card**

1. Insert a microSD card (not included) into the slot with its gold contacts facing down.
2. Push it all the way in until you hear a click.

**Put the back cover on**

1. Insert the tabs inside the back cover into the holes inside the bottom panel of the phone.
2. Press the phone against the back cover until it clicks into place.

You must install the back cover for the antenna to function properly.

**Charge the battery**

1. Plug the power adapter into the USB connector at the bottom of your phone.
2. Plug in the power adapter to an electrical outlet to start charging the battery. It will take about three hours for the battery to be fully charged.

If the AC adapter that comes with your phone has interchangeable plugs, you must first attach the plug to the AC adapter before charging the battery.
After installing the SIM card, battery, and microSD card and charging the battery, you are now ready to turn your phone on for the first time. Press the POWER button to turn on your phone.

Read on and start exploring what you can do with your phone.

4. Get started

When you turn on your phone for the first time, your phone displays tutorials and guides you to set up your email accounts and favorite social networks. You can follow the onscreen instructions to complete the setup, or skip the setup and do it at another time by pressing START and then tapping Setup.

5. Start screen

Press the START ( ) button on your phone to open the Start screen.

The Start screen gives you access to the essential features and programs of your phone.
6. Lock screen

The Lock screen is displayed whenever your phone is locked. This prevents accidental button or touch screen presses.

Your phone automatically locks when the display is turned off (automatically or you have pressed the POWER button) and your phone goes to sleep mode.

When you see the Lock screen, slide the Unlock Bar down to unlock your phone.

For more information about the Lock screen, refer to the “Getting Started” chapter in the User Manual PDF.

7. Get your contacts into the phone

There are several ways to add contacts to your phone.

Creating new contacts

You can create new contacts and enter their phone number, email address, and other details on your phone.

1. On the Home screen, slide to the People tab, tap All People, and then tap New.

2. To add a photo of the contact, tap the Contact Photo icon ( ) in the upper-left corner of the New Contact Card screen. Choose whether to use the person’s photo from Facebook or Outlook, select a photo from Albums, or take the person’s photo using the Camera.

3. Enter the contact details in the fields provided. You can also assign a ringtone to the contact.

4. When finished, tap Done.
On the New Contact Card screen, scroll down to the bottom of the screen and then tap More to enter additional contact details.

**Synchronizing Outlook contacts**

You can sync your Outlook contacts or the Exchange Server (Outlook work account) with your phone. For more information about synchronizing your phone with your computer, see “Sync With Your Computer” in this guide. Refer to the User Manual PDF to learn how to sync your phone with the Exchange Server.

**Synchronizing With Microsoft My Phone**

Microsoft® My Phone syncs information between your phone and a password-protected website hosted by Microsoft. You can back up and restore your contacts, calendar appointments, photos, and other information. Refer to the User Manual PDF for details.

**8. Experience HTC Sense**

Discover HTC Sense™ on your phone, an intuitive, seamless experience built upon three fundamental principles — make it mine, stay close, and discover the unexpected.

**Personalized Home screen**

See the time and weather of your current location on the weather clock of the Home screen. The Home screen also displays your upcoming appointment. Tap the respective item when you want to change the weather clock to display another location, update the weather information, or access the Calendar.
Essential features that you commonly use, such as People, Messages, Mail, Internet, and more, are readily accessed up front on the Home screen. The tabs at the bottom of the Home screen correspond to the different phone features. Simply press and hold the active tab and then slide your finger right or left to the feature you want to use. You can also directly tap a tab.

You can also personalize the Home screen with an animated or picture wallpaper (by tapping Menu > Home Wallpaper), rearrange the tabs, and add quick links to your favorite websites, applications, and to people who matter most to you.

It’s all about people

Bringing people who matter most closer to you—that’s what your phone is all about.

Put people you keep in touch with often up front on your Home screen’s People tab. Simply tap the photo of a contact to quickly place a call or create a new message to send to this contact.

Since your phone organizes text and multimedia messages, email conversations, and phone logs of a contact all in one place, you get to see at a glance all communications with that person.
Your phone also keeps you in tune with your social circles by seamlessly integrating Facebook information into the personal details of your stored contacts.

You can instantly see what they’re doing and know whether they have new photos or other updates. More importantly, you are well informed about their birthday and other important events.

Sending messages to multiple contacts is made easier, too. Slide to the Groups tab and create a group of selected contacts so you can easily send a text, multimedia, or email message to the group without having to add the addressed contacts to your message one by one.

**Social networking**

Enjoy twittering directly from your phone.

With the phone’s high-resolution camera, you can take a photo and immediately upload it to your Facebook album. While twittering, you can also send a photo with your tweet message. What’s more, you can capture a video and share it on YouTube.

See “Share Photos and Videos on Facebook, Twitter, and YouTube” in this guide for details.

**Smart Dial**

The Phone dialer’s Smart Dial feature makes it quick and easy for you to place a call. Simply enter the phone number or first few letters of the person you want to call. Smart Dial automatically searches and filters your contacts list (stored on your phone and SIM card) and the phone numbers from the Call History. From the filtered list, select the number or contact you want to call.
Onscreen keyboard

To enter text, choose from three onscreen keyboard layouts: Full QWERTY, Compact QWERTY, and Phone Keypad.

The onscreen keyboard offers word prediction and auto correction features, helping you type faster and more accurately. Don’t worry about pressing the right key every time—just get close and let the onscreen keyboard do the rest.

![Full QWERTY](image)

When you’re filling in the recipient in your message, you simply need to input the first few letters of the recipient’s name. A matching list of names from your stored contacts will be displayed. Tap the recipient’s number or email address you want to send your message to.

Internet and multimedia entertainment

When viewing Web pages, glancing through your photos and videos, or browsing through music albums, you can turn your phone sideways to the left to change the screen to landscape view.
Pinch zooming

The capacitive touch screen of your phone is built for pure finger touch control. When you’re viewing Web pages, photos, messages, or documents, zoom in and out freely with just a simple pinch of your fingers. Using your thumb and index finger, press on the touch screen and spread your fingers apart to zoom in. Pinch your fingers together to zoom out.

On certain screens where some onscreen controls or icons appear small and hard to tap, you can also use pinch zooming to zoom in and out. After zooming in, the onscreen control or icon becomes larger and you can easily tap it with your finger. You will also see a small preview window, and you can drag your finger around this window to pan around the zoomed screen.

When holding your phone in one hand and scrolling with the thumb of the same hand, be careful not to touch the screen with your other fingers or palm, as the phone may interpret this as a pinch zooming gesture.
HTC Footprints

Use HTC Footprints™ to record the chronicles of your life. Wherever you go, you can take photos of the places you visited and store their GPS location and other details to your phone. From the Home screen’s Footprints tab, you can then easily flip through the photos and find your favorite places again.

For more information about using Footprints, refer to the “Finding and Recording Places” chapter in the User Manual PDF.

Simply intuitive

Some design features of HTC HD mini are far better experienced than can ever be explained. Like the ringer volume level that lowers when the phone detects that you have picked it up, or the display that automatically adjusts to the light level in your surroundings and turns off to prevent accidental screen touches during a call. It’s also the capacitive touch experience that lets you easily adjust the settings, set up calendar appointments, browse through photos, and navigate through menus with only the touch of a finger.
9. Connect to the Internet

Your phone puts the whole Internet in your pocket. You can get online using a data connection or Wi-Fi.

Using a data connection

It’s simple. When you turn your phone on for the first time (with the SIM card inserted), it should connect automatically to your mobile operator’s data service.

To save battery life, you can switch off the data connection when not in use. On the Home screen, slide to the Settings tab, tap Wireless controls, and then tap the Data connection option’s Off/On slider.

Using Wi-Fi

If you skipped Wi-Fi setup when you first turned on your phone, follow the steps below to connect your phone to a Wi-Fi network.

1. On the Home screen, slide to the Settings tab and then tap Wireless controls.
2. Tap Wi-Fi. Detected wireless networks are displayed on the screen.
3. Tap the desired Wi-Fi network.
   - If you selected an open (unsecured) network, you are automatically connected to the network.
   - If you selected a secured network, enter the security key and then tap Done. You are then connected to the network.

Browsing the Web

Your phone’s Browser makes web browsing easy and fun. Experience rich Internet browsing with Opera Mobile™. On the Home screen, slide to the Internet tab and then tap Launch Browser to open Opera Mobile.
Opera Mobile displays in two modes: full-screen and normal viewing modes. Full-screen mode hides the address bar and the browser controls. To change from full-screen to normal viewing mode, tap the **Restore** icon ( △ ) at the bottom right corner of the browser screen.

While viewing a Web page in full screen, press both your thumb and index finger on the touch screen and spread your fingers apart to zoom in. Pinch your fingers together to zoom out.
10. Get your messages across

Keep in touch with the important people in your life.

Sending text messages

Send short text messages (SMS) to other mobile phones. If you exceed the limit on the number of characters for a single text message, your text message will be delivered as one but will be billed as more than one message.

1. On the Home screen, slide to the Messages tab and then tap the New Message icon (  ) on the upper right side of the screen.

2. In the To field, enter the recipient’s mobile phone number. You can also enter the first few letters of the recipient’s name to display a matching list of names from your stored contacts, and then tap the recipient’s mobile phone number you want to send your message to.

3. Tap the text box that shows “Tap to compose text”, and then enter your message.

4. When you have finished composing your text message, tap Send.

Sending multimedia messages

Send multimedia messages (MMS) that include photos, videos, or audio clips.

1. On the Home screen, slide to the Messages tab and then tap the New Message icon (  ) on the upper right side of the screen.

2. In the To field, enter the recipient’s mobile phone number or email address. You can also enter the first few letters of the recipient’s name to display a matching list of names from your stored contacts, and then tap the recipient’s mobile phone number or email address you want to send your message to.
3. Tap the **Attach** button (_attach_icon_ ) and then choose what you want to insert to the multimedia message: photo/video, audio, contact details, calendar appointment, or slideshow.

4. When you have finished composing your multimedia message, tap **Send**.

**To set up an Internet email account**

Set up email accounts on your phone, which can include your personal email and your work accounts. (Refer to the User Manual PDF to learn how to set up your Outlook work account.)

1. On the Home screen, slide to the **Mail** tab.

2. If this is your first time to set up an email account, tap **Add Account**. Otherwise, tap **Menu > Add Account**.

3. Select an email provider. If your email provider is not listed, tap **Other**.

4. Enter your email address and password, and then tap **Next**.

5. Enter your name and the account display name, and then tap **Next**.

   If the type of email account you want to set up is not in the phone database, the subsequent screens will prompt you to enter more details, such as the incoming and outgoing email server settings. Obtain these settings from your email provider.

6. Choose how often you want your phone to automatically send and receive email.

7. Tap **Done**.
To send email

1. On the Home screen, slide to the Mail tab and tap an email account to use on the right side of the screen.

2. Tap the New Email icon (✉️) to create a new email message.

3. Tap To and then select a contact or an email group.
   
   In the To field, you can also enter the first few letters of the recipient’s name to display a matching list of names from your stored contacts, and then tap a recipient to automatically fill in the person’s email address.

4. Enter your subject and message, and then tap Send.

11. Use the camera

Whether traveling for business or fun, enjoy taking photos and capturing videos of your trip and encounters with your phone’s 5 megapixel camera.

Taking a photo

1. On the Home screen, slide to the Photos and Videos tab and then tap the Camera icon (📸).

2. Let the camera auto focus on your subject at the center of the viewfinder screen, or you can freely select any area to focus on by tapping the area that you want on the viewfinder screen.
If you tap outside the effective focus area, a white box appears to indicate the boundary where you can use Touch Focus.

3. Press the **Virtual Camera** button ( ) shortly to immediately take the photo, or press and hold the **Virtual Camera** button to refocus and then take the photo.

**Capturing video**

1. On the Home screen, slide to the **Photos and Videos** tab and then tap the **Camcorder** icon ( ).
2. Point the camera at your subject.
3. Press the **Virtual Camera** button ( ) shortly to immediately start capturing video, or press and hold the **Virtual Camera** button to refocus and then begin capturing.
4. To stop capturing, press the **Virtual Camera** button again.

To learn more about using the camera, refer to the “Camera and Multimedia” chapter in the User Manual PDF.
12. Share photos and videos

Directly from your phone, you can easily share your photos on Facebook and Twitter, or upload videos to YouTube.

Logging into your social networks

If you skipped setting up your social network accounts when you turned on your phone for the first time, you need to log in first to your accounts before you can upload and share your photos and videos.

1. On the Home screen, slide to the Settings tab and then tap Data services.
2. Log in to Facebook, YouTube, and Twitter one at a time. Tap each one and on the subsequent screen, enter your username and password and then tap Login.

Uploading photos to Facebook

After taking a photo with your phone’s Camera, you can upload the photo to Facebook. Use Albums when you want to upload several photos at the same time.

1. Open the Camera and take a photo. For instructions, see “Use the Camera” in this guide.
2. After taking a photo, tap the Share icon ( ), select Upload to Facebook, and then tap Send.
3. To share several photos, slide to the Photos and Videos tab on the Home screen, and then tap Albums on the bottom left of the screen.

In Albums, tap Menu > Share > Facebook, tap each of the photos you want to share, and then tap Upload.
After upload is complete, use the Web browser to log into your Facebook account if you want to check and browse through the uploaded photos in Facebook. You will see them on the main Home page. You will also find them grouped under the “Mobile Uploads” album.

Uploading a photo to Twitter

You can upload only one photo at a time on Twitter. Create a new tweet first, and then select a photo or use the Camera to take a photo. Your phone uploads the photo to a photo hosting service and then inserts its URL location into the tweet.

1. On the Home screen, slide to the Twitter tab.
2. Tap Menu > New Tweet. If you want to enter a tweet, type your text into the provided box.
3. Tap the Camera button ( ).
4. If you do not see the photo that you want on the subsequent screen, first tap Albums and select the album that contains the photo you want to share.
5. When you see the photo that you want, tap the photo to select it. You can also tap the Camera icon ( ) on the upper-left corner of the screen to use the Camera and take a photo.
6. Your phone then begins uploading the photo to the Twitter photo host. When the upload is done, the URL location of the photo is then entered to your tweet message.
7. Tap Update to send your tweet along with the URL of the photo so other people can see it in Twitter.

If you return to the Home screen’s Twitter tab and tap All tweets, you will see the sent tweet that contains the URL of the shared photo.
Uploading videos to YouTube

You can use Camera to capture a video and immediately share it on YouTube. Use Albums when you want to upload several videos at the same time.

1. Open the Camera and capture a video. For instructions, see “Use the Camera” in this guide.

2. After capturing a video, the Share icon ( ), select Upload to YouTube, and then tap Send.

3. On the Video Upload screen, enter a descriptive title and tags for the video. Also tap the Off/On slider to set whether to make this video public to everyone.

4. Tap Upload.

To share several videos, slide to the Photos and Videos tab on the Home screen, and then tap Albums on the bottom left of the screen. In Albums, tap Menu > Share > YouTube, tap each of the videos you want to share, tap Next, and then follow steps 3 and 4 above to upload the videos to YouTube.

After upload is complete, use the Web browser to log into your YouTube account if you want to check and view the uploaded videos. You will find them grouped under “Uploaded Videos” in your account’s History.
13. Manage your phone’s wireless controls

Comm Manager lets you easily turn on and off the wireless communication features of your phone such as Wi-Fi, Bluetooth, data connection, and more. On the Home screen, slide to the Settings tab and then tap Wireless controls to open Comm Manager.

On the Comm Manager screen, tap the left side to configure the listed settings. Tap the Off/On slider on the right to turn a function on or off.

For more information about using the Comm Manager, refer to the “Managing Your Phone” chapter in the User Manual PDF.

With Wi-Fi Router on the Comm Manager, you can set up your phone as a wireless router so that your computer can connect through Wi-Fi to your phone and use the phone’s data connection to access the Internet. For more information, refer to the “Internet and Social Networking” chapter in the User Manual PDF.

14. Sync with your computer

You can take information from your computer wherever you go by synchronizing it to your phone.

To find out how you can download and install Microsoft ActiveSync (for Windows XP) or Windows Mobile Device Center (for Windows Vista or Windows 7) on your computer, visit the following website:

http://www.windowsmobile.com/getstarted
Setting up ActiveSync

1. Connect your phone to your computer. The Synchronization Setup Wizard automatically starts. Click Next to proceed.

2. To sync your phone with your computer, clear the Synchronize directly with a server running Microsoft Exchange check box, then click Next.

3. Select the information types that you want to sync, then click Next.

4. Select or clear the Allow wireless data connections check box according to your preference.

5. Click Finish.

Setting up Windows Mobile Device Center

1. Connect your phone to your computer. Windows Mobile Device Center configures itself, then opens.

2. On the license agreement screen, click Accept.

3. On the Windows Mobile Device Center’s Home screen, click Set up your device.

4. Select the items you want to sync and then click Next.

5. Enter a name for your phone and then click Set Up.

15. Factory resetting

Need to start over? If you’re passing your phone on to someone else or just want a fresh start, you can factory reset your phone. It’s not a step to be taken lightly. Factory resetting your phone will delete all your data, including any applications you’ve downloaded and installed. It returns the phone to the state it was in before the first time you turned it on.

Be sure to back up any data that you want to keep before you factory reset your phone.
Resetting the phone through settings

1. On the Home screen, slide to the Settings tab and then tap Security > Factory reset.
2. Enter “1234” and then tap Yes.

Resetting the phone using phone buttons

1. With the phone turned off, press and hold the VOLUME UP and VOLUME DOWN buttons, then press the POWER button shortly and release it.
   
   You will then see a message on the screen warning you that the operation will delete all your personal data and reset all settings to manufacturer defaults.

2. Release the VOLUME UP and VOLUME DOWN buttons.

3. Press the VOLUME UP button to perform the hard reset, or press the POWER button to cancel the reset.

16. Troubleshooting tips

Q. What should I do if the phone hangs or is operating slowly?

- You can try restarting your phone or free up memory on the phone.

- Uninstall extra plug-ins from the phone to eliminate any functional instability that they may cause.

- After backing up your data and files, restore the phone to its factory default settings. From the Home screen, slide to the Settings tab, tap Security > Factory reset, and then follow the onscreen instructions to restore your phone to factory default settings. If your phone screen stops responding and you are unable to enter Windows Mobile, perform a hard reset. For more information about hard reset, refer to the “Managing Your Phone” chapter in the User Manual PDF.
Q. The phone’s standby time seems to be decreasing.

- Standby time may differ, depending on how you use your phone. Turning on and using wireless functions such as Bluetooth or Wi-Fi will use up the battery faster.
- Long duration calls, camera usage, Internet connection, and more will use up the battery faster.
- Batteries are consumable items and should be replaced every eight months to a year.
- For more information, you can also visit HTC’s support website. On the support website, select your phone model and refer to the “FAQs”.

Q. The phone heats up when I’m charging the battery or when I’m making long duration calls.

- It is normal for the phone to heat up during charging. After charging, it will return to its normal temperature.
- It is normal for the phone to heat up when you are using the same function for a long time, such as making long duration calls or recording a long video clip.

Be assured that all HTC phones are tested and certified by local regulatory agencies before shipment.

Check for additional updates and useful tips on our website: www.htc.com/support.